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President's Report

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In concluding the President's Report for 2005–06 I foreshadowed twin priorities for the year ahead – implementing the slv21 program and finalising the segment of the redevelopment funded to date. This Annual Report documents the purpose and professionalism that the Library has brought to both of these priorities.

The redevelopment of the Library has been a 17-year undertaking of immense complexity. The redevelopment has had the public commitment and the financial support of all Victorian governments over this period. The funds committed to the redevelopment have now been expended with significant achievements including the entirely appropriate and sensitive refurbishment of the La Trobe Reading Room under the Dome and the Redmond Barry Reading Room.

The preservation of these splendid public spaces and the creation of long-needed, flexible and functional work spaces would not have been possible without the sustaining vision of those governments and the collaboration of public partners Major Projects Victoria and Arts Victoria. It is enormously gratifying that since the transformation of the site, and the introduction of the slv21 program, we have seen a 27 per cent surge in visitor numbers.

The Board welcomes the additional public recognition accorded to writing, literature and ideas in the initiatives funded in the 2007 Budget – Victoria's bid to UNESCO for City of Literature status and the decision to establish a Centre for Books (Writing) and Ideas at the State Library. Preparing the area in the south-west corner (where Swanston and Little Lonsdale streets meet) of the Library for fitout as the Centre will be a priority for the Library over the next 18 months. When this is completed, the only remaining area of the site requiring redevelopment will be Queen's Hall.

Partnerships of many kinds – local, national and international – enable the Library to review and develop its services and to learn from others in order to be the best it can. Two of the Library's international partnerships – one well established and one emerging – were celebrated this year.

In March, on behalf of the Board, I was delighted to host Dr Varaprasad, the Chief Executive of the National Library Board of Singapore, and his senior colleagues, to renew the Memorandum of Understanding between the two organisations. Later that month, and following an earlier visit from Dr Stella Panayatova, we welcomed Professor Alison Richard, Vice-Chancellor of the University of Cambridge, to announce the loan of 50 items from the collections of the University to the Library for the major international exhibition *The Medieval Imagination*. The exhibition, which is also generously supported by Australian and New Zealand libraries and galleries, by the State Library of Victoria Foundation, and by individual and corporate sponsors, will be open to the public between March and June 2008.

It was with profound gratitude and no small measure of regret that the Board marked the conclusion of Stephen Kerr's double term as Chairman of the State Library of Victoria Foundation. The Board is conscious of the time, energy and thought he invested in the role and the success with which he has led the Foundation since 2002. The Board is fortunate that it will continue to benefit from his advice and expertise as he has agreed to continue to serve on the Foundation.

The Board was delighted to appoint Peter Lothian, CEO of Collins Booksellers and Managing Director of Lothian Books between 1984 and 2006, as Chairman of the Foundation. The Board is confident that the Library will benefit from his business skills, his experience on other boards and committees, and his love of the Library.

With the Premier's announcement, in October, that Mary Delahunty MP, Minister for the Arts, would not contest the November Victorian election and would leave politics for health and family reasons, the Library lost the counsel of a sympathetic champion. The Board greeted with enthusiasm the appointment of Lynne Kosky MP as Minister for the Arts. We look forward to the prospect of forging a strong working relationship with the Minister as we continue to chart the future of the Library.

The Board welcomed three new members during the year. Robyn Annear, an award-winning writer and historian; Tom Bentley, Executive Director – Policy and Cabinet in the Department of Premier and Cabinet and a recognised expert in public policy; and Vijoleta Braach-Maksvytis, Deputy Vice-Chancellor (Innovation and Development) of the University of Melbourne and a distinguished scientist and researcher deeply interested in knowledge transfer.

Following my first full year as Chair I want to thank the members of the Library Board of Victoria for the care, diligence and zest they bring to the stewardship of the Library. It was with much pride that the Board steered the implementation of the first year of slv21, about which we report in detail in the pages ahead. It was with a sense of responsibility and optimism that the Board developed the Corporate Plan for the triennium ahead. In both reviewing performance and shaping the direction of this magnificent public institution, the Board records its admiration of, and thanks to, the staff of the Library. The perception with which they blend the best of the Library's traditions and practice with the imperatives of serving the Victorian community of 2007 and beyond is what makes the Library the public institution that it is.



John Cain

President, Library Board of Victoria



CEO's Year in Review

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A year of achievement

With this report the State Library of Victoria accounts for the implementation of the first year of slv21. It has been a successful, exhilarating and challenging year. The Library has extended and improved services to Victorians by accelerating engagement with online technologies and it has sought to improve the experience of visitors to Swanston Street.

The results are compelling. At the beginning of the year our registered users had access to 19 databases or electronic packages to which the Library subscribed. At year end they had access to over 60 full-text databases containing some 27,000 e-magazines, e-books and newspapers.

Last year the Library digitised and made available online 165,000 unique Victorian items; this year it made 233,000 items available online. The seamless acquisition and digitising of material unique to Victoria are exemplified by the diary of Samuel Lazarus. Purchased in September, with the generous assistance of the State Library of Victoria Foundation, the diary records one of the few eyewitness accounts of the events leading up to and immediately after the Eureka Stockade, and is a very significant addition to the collection. The diary was digitised swiftly and, in January, we were delighted to hear from a researcher in Essendon who said, 'I was so pleased ... to discover the diary of Samuel Lazarus digitised and available through the State Library website ... What a thrill! ... I was so keen to let other people know about the diary and the treasures at the State Library, that I ... posted a link to the SLV website ... I know what a boon it is for people living in more remote areas to be able to readily access significant documents such as the Lazarus Diary and the Port Phillip Association papers, so I thank the Library Board on my own behalf, and also on behalf of other users right round the state for giving us such good access to our precious historical treasures'.

The online world enables the Library to make the collection and purchased electronic resources accessible to an extent inconceivable before. However, it is in the realm of service delivery that the digital world provides us with enormous

capacity to interact with customers. In addition to existing services such as AskNow! (a collaborative, online real-time reference service), in July the author Nick Earl became our first resident blogger on the Centre for Youth Literature's insideadog website. Nick, and the authors who have followed him, engage in virtual conversation with their readers about reading, writing, ideas, and the gamut of experience and emotion. The Library developed and launched the website Mirror of the World, to complement the exhibition in the Dome Galleries. In association with the exhibition *Heroes & Villains*, an online competition resulted in 94 new Australian superheroes created by the next generation of comic artists. The Best Male Superhero category was won by Alex, aged 13, whose entry, 'Business Man', 'has a hat that is super shady so no sun gets in his eyes', Alex writes. 'His pen never runs out of ink and his jacket makes coffee. His shoes are dirt resistant. He is able to increase the profit of any business or company by 1420 per cent and his hands move extra fast to calculate and assess the situation.'

The State Library of Victoria is a much-used and appreciated community space. Welcoming, safe, lively and well-appointed public spaces and facilities conducive to interaction, learning, research, reflection and debate are crucial to enabling customers to pursue their cultural, educational, social and economic aspirations. Ninety-one per cent of customers professed their satisfaction with their overall experience of the Library. Measures such as the extension of wireless connection, the creation of a Play Pod for visitors aged between three and five, opening reading rooms on public holidays (other than Christmas Day and Good Friday) have all contributed to this. In March the blog of a Melbourne-based publisher, editor and writer carried a posting which said, 'A day spent in the State Library's domed La Trobe Reading Room ... is a brilliant cure for a distressing case of writer's block that has been impeding the delivery of a 3,000-word feature. Oh. My. God. The reading room is exquisite. ... Moved later downstairs to the Redmond Barry Reading Room, ignored the free offer of a wireless connection, and the words kept flowing'.

Partnerships and support

No amount of thanks can match the generosity and enthusiasm with which the Library is supported by the State Library of Victoria Foundation, by philanthropic trusts, public-spirited individuals and community-minded sponsors. The pages that follow document this generosity, and the Library hopes that the outstanding results it delivers are recompense for their support.

The Library's events, exhibitions, programs and services have all been strongly supported by the media with over \$5 million of coverage generated, contributing significantly to the Library's public profile.

The Library is fortunate to be able to call upon the guidance and advice of Penny Hutchinson, and her senior colleagues, at Arts Victoria. Invariably the Library receives astute and constructive counsel, and this year has been no exception.

Thank you to my colleagues

The credit for the achievements detailed in this report goes to my colleagues. The tribute paid by a departing Vicnet customer represents oft-repeated praise: 'Your staff has helped this elderly user with patience all the way throughout these years. I thank you all for this'.

The Library faces the future with a clear vision; with the resolve to deploy its collections, information resources, services and skills to best serve the information, intellectual, learning, cultural and economic wellbeing of Victorians; and with an understanding of the financial, technological, policy and other challenges ahead. The successes of the year, combined with our collective purpose and passion, are the firmest foundations from which to embark on the year ahead.

Anne-Marie Schwirtlich

Anne-Marie Schwirtlich

Chief Executive Officer and State Librarian



Highlights of the Year

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2006

July

The Library's Collection & Resources Development Policy – revised to take into account our new e-collecting focus – is completed and made available via the Library's website.

Digitising of the Melbourne Metropolitan Board of Works maps passes the 1,000 figure.

The first Born Digital images are received into our collection, comprising a selection of digital images taken by the public at the 2005 Commonwealth Games and posted on the Vicnet site.

The Library partners with RMIT University's Open Day, delivering the Library message to 40,000 new tertiary students, and providing us with a template for future activities of this kind.

August

The slv21 electronic resources strategy is developed, allocating \$300,000 for purchasing electronic resources.

The Conservation Unit moves to a beautiful new custom-built laborator at the Library.

Branch-level Strategic Asset Audit of Victorian Public Libraries is distributed. The audit reports provide valuable data about the state of the collections held in every public library branch (numbering approximately 250) and what is required to ensure that every collection is up to standard.

September

Conservation starts treatment on William Strutt's painting *Jack Thursday* the ABC filming the process for its 'Sunday Arts' program.

The Samuel Lazarus Diary is acquired, treated by Conservation and digitised. The diary goes on loan to the Sovereign Hill Museum and the Ballarat Fine Art Gallery.

A sponsorship contract with Yarra Trams is finalised, delivering over \$250,000 worth of in-kind marketing and promotional support.

October

The British Admiralty Nautical Charts series of 640 records is added to the Voyager catalogue as a result of Judy Scurfield's Staff Fellowship.

The inaugural Service Agreement between the Minister for the Arts and the Library Board of Victoria is signed. The agreement informs the Minister of the services and outputs that the Library delivers to the Victorian community in return for funding provided by the government. The Library Board approves the Risk Management Policy and Framework, enabling the Library to implement an organisation-wide approach to risk management. This underpins the Library's stewardship of an iconic Victorian heritage building and the magnificent collections within.

In keeping with the slv21 initiative of learning more about its audience, the Library completes the

initial round of new market research programs, providing statistically significant evidence of increased awareness and participation in our programs and activities.

The Library, with the University of Melbourne's Intellectual Property Institute of Australia, presents a seminar on the Copyright Amendment Bill 2006. More than 100 participants from Victorian public and university libraries attend, alongside their State Library colleagues and the public.

November

The cataloguing of the Gustav Holst collection is completed. The collection consists of 76 published items, comprising orchestral and choral works, operas, hymns and arrangements of old English rounds, canons, glees and airs.

The Library participates in the *Melbourne 50 Years On* expo at the Melbourne Exhibition Centre.

Ramsay and Reid Scholarships are awarded to Michelle McLean from Casey-Cardinia Library Corporation and Anna Boland from Hume Global Learning Village.

The Hon. John Cain launches the Koorie Library Pathways Project (a *Libraries Building Communities* Demonstration Project) in Shepparton.

December

Following the move to new premises in October, the first Bookeye scanner and Context plan scanner (pictured) are installed in the new scanning studio, enabling bulk digitisation.

The Fridge

communications online newsletter.

One of the world's foremost promoters of books and reading, Nancy Pearl, presents the hugely successful 'Mood, Appeal and Motivation in Providing Excellent Readers' Advisory Service' to Victorian public library staff.

2007

January

Forty-four database packages are made available to registered Victorian @home users.

Research and conservation treatment of *of the Life of Man* or *Imagination*

February

The Victorian Managed Insurance Authority (VMIA), the Library's insurance agency, provides a \$24,000 grant to assist in the implementation of the Library's new risk management framework. This involves the appointment of risk-management champions in each division and 12 risk-assessment workshops, with all divisions of the Library represented.

The 'Reader Development: A reader-centred approach' seminar is held at the Library for Victorian public library staff, to provide them with inspiration and practical tools for their own reader development initiatives. A notable presenter

is Fiona Lange, National Project Manager of The Little Big Book Club, a resource to support the reading development of pre-school children in South Australia, Queensland, and potentially all other states and territories.

March

The Library is honoured to host a visit from Professor Alison Richard, Vice Chancellor of Cambridge University, to announce that we will hold an exhibition entitled *The Medieval Imagination: Illuminated Manuscripts from Cambridge, Australia and New Zealand* from March to June 2008.

The Chief Executive of the National Library Board of Singapore, Dr Varaprasad; the Director of the National Library of Singapore, Ms Ngian Lek Choh; and Deputy Director of the National Library, Mr Gene Tan, visit the Library for discussions and to sign the renewed Memorandum of Understanding between the two organisations.

Preservation and Processing move into the new preservation studio.

Conservation treatment is completed on the Press Dress (fancy dress skirt and sash) for the National Gallery of Australia for *The Story of Australian Printmaking 1801–2005* exhibition. Treatment is filmed by the ABC and aired on 'Sunday Arts' on 25 March.

The Library appears on Channel 9's 'Postcards' program.

The Victorian public library pilot mentoring program is launched by Viclink Vice-President John Murrell. This very successful program, which concludes in June 2006, is aimed at helping to develop a public library workforce in Victoria that is sustainable and that nurtures the leaders of the future.

April

15,000 pages of pamphlets are digitised this month in the scanning studio.

The Library is awarded the 2007 Picture Australia Metadata Award in recognition of the work of our Image Resources Group and Technology Services Division.

Conservation workshops, called 'Caring for Your Collections', are completed for Memory Victoria. *Libraries Building Communities*

the Community project commences. The project involves in-depth research targeting 'hard to reach groups' such as indigenous Victorians, vulnerable learners, disadvantaged youth and emerging communities, as a way of identifying the barriers to library usage and to develop strategies with them to increase their engagement.

My Connected Community reaches a milestone of 62,000 registered users and 3,290 online groups.

May

The State Government announces in the State Budget that \$9 million will be provided to develop Australia's first Centre for Books (Writing) and Ideas at the Library as the centerpiece of Melbourne's bid

to win UNESCO City of Literature status. \$8 million of this amount is capital investment for the refurbishment of the Library's Verdon and Barry Halls, which will house the centre, providing a home for a dynamic network of key writers and book organisations.

Derrick Moors completes his three-month Staff Fellowship, an ongoing project focusing on Sticht's collection of rare early printing specimens purchased under the Felton Bequest. So far 510 items have been catalogued and can be requested. Visitors to the Library exceed the annual target of 900,000.

The Library partners with VicForests to submit a bid to the VMIA for co-funding the development of business continuity and disaster recovery plans, resulting in a \$40,000 grant being received by both organisations. The development of these plans will put in place the necessary procedures to enable the Library to continue its services in the event of a major business interruption or incident.

June

The Library Board approves the 2007–10 Corporate Plan, which establishes the Library's priority areas and key performance indicators for implementing its slv21 strategy.

With funding from the RE Ross Trust over 1000 items from the Victorian Patents Office Copyright Collection are treated and over 80 per cent of items are treated and rehoused for the Imaging 19th Century Victoria digitisation project.

Sixty database packages, providing access to 27,000 journal titles, are available to registered Victorian @home users.

2006–07 has been an immensely productive period for publishing at the Library.

The collaborative partnerships with Melbourne University Publishing, Tarcoola Press and Boz Publishing, as well as the support of the Agnes Robertson Trust, have enabled the Library to publish the following titles:

The Cowen Gallery

Michael D. Galimany

Botanical Riches: stories of botanical exploration

Richard Aitken

Bert & Ned: The Correspondence

of Albert Tucker and Sidney Nolan

Patrick McCaughey (Editor)

Charles Joseph La Trobe:

Australian Notes 1839–1854

Dianne Reilly (Introduction and notes)

Your Most Obedient Servant: BA Santamaria

selected letters: 1938–1996

Patrick Morgan (Editor)

Voyages to the South Seas:

In Search of Terres Australes

Danielle Clode



Financial Summary

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Images
Major treatment began on the 13th-century illuminated manuscript *Image of the Life of Man* (detail, pictured) in 2007

Summary of Financial Results with Four-Year Comparatives

	2007	2006	2005	2004	2003
	\$000	\$000	\$000	\$000	\$000
Revenue from government	82,106	78,449	72,957	68,748	64,737
Other revenue	11,789	13,118	12,127	16,107	11,501
Total revenue	93,895	91,567	85,084	84,855	76,238
Result from ordinary activities	5,654	5,948	6,451	5,421	3,695
Cash flow from operating activities	(31)	4,047	(1,528)	5,251	2,741
TOTAL ASSETS	805,813	750,392	728,908	723,240	708,047
TOTAL LIABILITIES	8,776	8,767	7,391	8,175	6,468

Notes

Increased revenue from government includes additional depreciation equivalent funding for the Library redevelopment, the Ballarat offsite store and additional recurrent funding. Other revenue decrease is attributable to a decrease in bequests. Cash Flow from Operating Activities modified by deducting Asset Replacement Grants and Dividends and Interest. Increase in total assets reflects the revaluation of both the land and buildings and the collection in 2006–07.

Key Performance Indicators

	Actual 2005–06	Target 2006–07	Actual 2006–07
Satisfaction with overall Library experience	86%	90%	(a) 91%
Satisfaction with retrieval services ¹	53%	55%	56%
Visitors to State Library	901,696	900,000	(b) 1,147,488
Online visitors to SLV websites ²	2,836,315	6,203,404	7,193,250
Searches of State Library of Victoria catalogues ³	1,973,629	1,900,000	1,895,564
Exhibitions attendance	364,466	380,000	367,033
Community Engagement Activities attendance ⁴	36,531	43,100	37,565
Information Service Transactions ⁵	629,802	New measure	682,879
Unique Victorian material digitised and available for online access ⁶	165,000	176,500	(c) 233,098
Percentage of unique Victorian material digitised ⁷	23%	24%	(d) 32%
Items added to the catalogue	50,937	51,100	71,699
Items added to the collection ⁸	59,260	53,950	41,973
Items preserved and conserved	3,777	62,956	49,540
Online visits to collaborative public library websites ⁹	541,138	900,000	(e) 2,527,808
Proportion of collection items stored to appropriate standard	100%	100%	100%
Total digital titles/databases accessible ¹⁰	74,192	133,242	138,459
Students attending education program sessions ¹¹	18,654	20,000	28,904
Percentage of students reached through education program attendance ¹²	2%	2%	3%
Percentage of Victorian Local Government Areas reached by Vicnet	100%	100%	100%
Number of community connections reached by Vicnet ¹³	New measure	New measure	87,327

- (a) The Library achieves a 91% satisfaction rating with customers – the highest since 2001.
- (b) The number of visitors to the Library exceeds its annual target in the first week of May.
- (c) The first year of slv21 takes effect with digitising programs ramping up. There were 68,098 items digitised during the year, exceeding target by 492%. Of unique Victorian materials 32% (233,098) have now been digitised.
- (d) The target of 11,500 items to be digitised during the year is exceeded by 492%, meaning that 32% of unique Victorian materials have now been digitised.
- (e) Visits to collaborative websites (5) increase by 367%. The multilingual MyLanguage experiences enormous growth (+683% on 2005–06). The site also has strong international appeal.

Notes

- Satisfaction with retrieval services is measured through the Library's annual Customer Satisfaction Survey and is an average score against the following issues: the time taken for getting a book from storage is appropriate; the process for getting books from storage is easy to understand; and the process for registering as a Library user is easy to understand.
- Online visitors are measured as user sessions and measure all Library websites.
The 2005–06 figure does not include visitors to the Vicnet portal.
- Due to catalogue system upgrade, data collection was not possible for February to April 2007. An estimate for February to April has been made by calculating the average number of searches for the other nine months.
- Community Engagement Activities include events, learning programs and tours delivered to adults.
Programs for K–12 students are included in the education program measure.
- Information Service Transactions include desk, telephone, email, AskNow! and extended reference inquiries, as well as collection loans to other libraries and reshelving of collection material.
- Items originating in Victoria where the Library holds the only known copy and that have been digitised for online access.
- The number of items that have been digitised as a percentage of all identified unique Victorian material.
- Figures reflect acquisition of books, journals, newspapers, pictures, CD-Roms, sound and video recordings and maps by purchase, donation, exchange and through legal deposit. There is variation between this measure and volumes added to stock due to an initial estimate of the number of volumes acquired. The stock level is verified during the accessioning process.
- Collaborative websites include Victoria's Virtual Library, MyLanguage, Picture Victoria and two Open Road sites.
- Figures include electronic journals on databases, electronic books, websites and online publications in PANDORA, CD-ROMs and DVD-ROMs, and provision of online links through the catalogue. The total number of titles can vary throughout the year and from one year to the next as titles are regularly assessed on their benefit to the community.
- This includes K–12 students. Adult learning is included in Community Engagement Activities.
- The number of student participants as a percentage of the total Victorian K–12 enrolment.
- This includes connecting individuals, groups and organisations via technology. Connections can be made via hosting online communities, publishing community websites, provision of funding and support for internet access and provision of technology.

Service Agreement with the Minister for the Arts

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Image
The Cowen Gallery
/
Image
The State Library
of Victoria foyer

The Service Agreement with the Minister for the Arts outlines the Library's contribution to the State Government's arts policy, Creative Capacity+: Arts for all Victorians, nominates Government Priority Areas that the Library is required to address in the delivery of its services, and establishes a range of performance indicators under the government's output framework.

Creative Capacity+: Arts for all Victorians

Creative Capacity+ has three goals:

Goal 1: Arts for all Victorians: a culture of participation

The Library's events, exhibitions and learning programs stimulate participation. Community participation in the arts is promoted by the Library's volunteer program; and the Library's Vicnet division hosts the popular MyLanguage portal, which provides an online library resource in more than 60 languages.

Goal 2: On the threshold: an economy based on innovation

The Library's learning program provides services to Victorians of all ages and runs graduate placement and work experience programs to provide experience to potential employees in the arts and cultural sector.

Goal 3: Creative place: a dynamic arts sector

Access to the Library's collection material is available online from offsite, or by visiting the Library, where users can gain physical and virtual access via wireless connection to the Library's website.



Government Priority Areas 2006–07

The Library has had a successful year delivering excellent outcomes against Government Priority Areas, which are relevant to the Library's operation, as outlined below.

Collaborative Initiatives

Memorandum of Understanding

In March 2007, a delegation comprising the Chief Executive Officer, Director and Deputy Director from the National Library Board of Singapore visited the Library for discussions and to sign the renewed Memorandum of Understanding (MOU) between the two organisations. The MOU strengthens the existing cordial relationship and states the intention and need for cooperation in areas of library management and information services. It also confirms the intention to cooperate in the areas of staff exchange, professional-development programs, exhibitions, benchmarking and other collaborative activities and promotion.

MyLanguage Portal

In December 2005, the Library, through Vicnet, launched the MyLanguage portal, which was developed in partnership with all Australian state and territory libraries. The portal delivers over 6 million information links in 65 languages. Under an agreed 2006–10 business plan, the Library continued to host, maintain and further develop the site during 2006–07.

Whole of Victorian Government Multilingual Translated Government Information Online Project (funded through Victorian Office of Multicultural Affairs)

The Library has been researching translations of government material online and identifying ways to improve their presentation. The Office of the Chief Information Officer Department of Premier and Cabinet provided assistance during the project. The final report has been submitted to government.

Shared Services (including integrated storage)

The Library provides human resource management and payroll services to the National Gallery of Victoria through the Aurion database.

Implementation of the Output Reporting Framework

The Library implemented the Arts portfolio Output Reporting Framework with the signing of the 2006–07 Service Agreement between the Minister for the Arts and the Library Board of Victoria.

Cultural Broadband Network Project (renamed Victoria's Cultural Network, or VCN) Country Football Living Memory Project

The Library worked closely with the Victorian Country Football League (VCFL) to create 12 short digital films on themes concerning Victorian country football. 2,500 DVDs of the films were produced in March and launched at the VCFL season launch on 24 March. The project established a website for the films (at picturevictoria.vic.gov.au/countryfootball) and provided training and digital equipment for ongoing content development by the VCFL and volunteers. On 9 May *The Weekly Times* distributed 25,000 copies of the DVD free with the paper in country Victoria and the Riverina.

Kiosks: Scoping project

This project will establish and develop the potential of kiosks in Melbourne's cultural venues and selected metro regional venues as a way of providing audiences with cross-agency promotions and programming.

Online Interface

The Library assisted in the delivery of this Federation Square project, which has developed a web-based interface for the delivery of VCN content in a variety of forms to venue, network and online users.

Discover Victoria's Culture: Content development

This Library project created digital and multimedia broadband content featuring the stories and collections of Melbourne and regional cultural agencies. This content will be delivered via the web interface and the aforementioned kiosks.

Discover Victoria's Culture: Data gathering and database of collections and stories

The project will involve data gathering and the development of a database of Victorian collections and stories (integrating information from archives, galleries, libraries and museums).

Scout: A mixed-reality experience

Scout explores the possibilities of location-based game design that employs web and mobile devices as tools of play. The Library was a participant in this ACMI project, which ran successfully in the September 2006 school holidays.

Exhibitions

The Library is planning a major international exhibition entitled *The Medieval Imagination: Illuminated manuscripts from Cambridge, Australia and New Zealand* for March to June 2008, which falls just outside the scope of the Melbourne Winter Masterpieces program. This will be the first international collaborative exhibition hosted by the Library, and the first in a planned program of regular international ventures.

Progress on Facility Redevelopment

Stage 6 of the Library redevelopment was substantially completed in June 2007. This work has enabled the Library to move key areas of its operations that provide services for the digitising of the Library's collections into purpose-built accommodation.

Output Framework

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Image
Forest Bank Guest House, Belgrave, Vic. (photographer and date unknown)
/
Image
Bulga Park entrance, Vic. (photographer and date unknown)

Both images have been digitised as part of a three-year project to digitise and preserve 50,000 glass-plate negatives, with sponsorship from the Myer Foundation

The government's output framework sets performance indicators which are aligned to Creative Capacity+ and Growing Victoria Together. The Library's performance against these measures is reported in the following three tables:

- 3a Portfolio Indicators
- 3b Budget Paper 3 Indicators
- 3c Agency Specific Indicators

Schedule E Part 3a
Output Framework – Key Performance Indicators

GVT	CC+	Description	Total Target	Total Actual
OUTPUT GROUP 1 – Guardianship of the State Collections				
OG1a Collection development & enhancement				
		Acquisitions and deaccessions in accordance with collection development policies/strategic directions	100%	100%
OG1b Collection management				
		New acquisitions (acquired in current FY), electronically registered to industry standard against agreed targets	98%	98%
G3		Collection stored to industry standard against agreed targets	100%	100%
OUTPUT GROUP 2 – Access and Participation				
G1	G1	OG2a Community engagement activities		
G4	G1	Events	1,115	872
G4	G1	Attendees	16,100	14,032
G4	G1	Volunteer hours	4,675	3,860
G4	G1	Members and friends	845	787
G2	G1	OG2b Community use of facilities		
G2	G1	Events	90	115
G2	G1	OG2c Education programs		
G2	G1	Students attending educational programmes	3,380	4,776
G2	G1	Teachers attending capability improvement programs and workshops	250	286
G2	G1	OG2d Exhibitions and displays		
G2	G1	Events	6	7
G2	G1	Attendees	380,000	367,033
G2	G1	OG2h Public access to collection/information		
G2	G1	Virtual access to collection	100%	100%
G2	G1	Physical access to collection (either managed or open)	100%	100%
G2	G1	OG2i Visitor experience activities		
G2	G1	Hours/week public has physical access to site	68	68
OUTPUT GROUP 3 – Sector Development				
G2	G1	OG3a Professional development and other services	23	40
G2	G1	Collaborative projects with NGOs/agencies	9	9
G2	G1	Percentage of participants rating training sessions as good to excellent	90%	94%
OUTPUT GROUP 4 – Distinctive & Iconic Buildings, Sites & Facilities				
G5	G3	OG4a Facility development	1	1
G5	G3	OG4b Facility management and preservation		
G5	G3	% of agreed milestones met in line with asset management plans	80%	80%
G5	G3	% of milestones met in line with risk management plan	80%	90%
G5	G3	Conditions of assets as a % of new	70%	83%

Schedule E Part 3b

BP3 Key Performance Indicators

GVT	CC+	Description	Total Target	Total Actual
G1	G1	Visitors to State Library of Victoria	850,000	1,147,488
G2	G1	Online access to agency websites: State Library of Victoria	2,336,000	3,619,979
G4	G1	Members, friends and volunteers at all agencies: State Library of Victoria	900	838
G2	G1	Education, outreach and regional audience development programs: State Library of Victoria	19	22
G4	G3	State Library of Victoria – visitors satisfied with visit overall	90%	91%

Schedule E Part 3c

State Library of Victoria – Nominated Key Performance Indicators

		Goal 1 - Developing, documenting and safeguarding the collection		
		Items (Australian and international print and heritage added to the collection)	22,750	19,371
		Goal 2 - Maximising access and information		
G2	G1	Reference inquiries (on and off site)	210,000	207,226
	G2	Digital titles added to the collection	59,050	64,267
	G2	Heritage items digitised for online access	8,400	49,741
		Goal 3 - Providing services to Victorian public libraries		
G4	G3	State wide projects delivered	3	3
		Goal 4 - Building relationships		
G4	G1	Deliver the Discover Victoria's Culture and Country Football Cultural Broadband Network projects	2	2
		Goal 5 - Improving corporate health and capability		
G5	G2	Strategic internal audit projects	7	7
G5	G2	Annual audit of OH&S policies, procedures and practices for continuing SafetyMap accreditation	1	1
G2	G2	Value of training/EFT staff member (\$ average)	\$904	\$1,000

Notes:

CC+ refers to the Government's arts policy, Creative Capacity+. It has three goals; G1: Arts for all Victorians: a culture of participation, G2: On the threshold: an economy based on innovation and G3: Creative place: a dynamic arts sector. It also outlines four strategies to achieve these goals; S1: Developing artists, ideas and knowledge, S2: Engaging creative communities; S3: Building creative industries; and S4: Creating place and space.

GVT refers to Growing Victoria Together, a ten-year vision that articulates what is important to Victorians and the priorities that the government has set to build a better society. The vision includes ten goals; G1: More quality jobs and thriving, innovative industries across Victoria, G2: Growing and linking all of Victoria, G3: High quality, accessible health and community services, G4: High quality education and training for lifelong learning, G5: Protecting the environment for future generations, G6: Efficient use of natural resources, G7: Building friendly, confident and safe communities, G8: A fairer society that reduces disadvantage and respects diversity, G9: Greater public participation and more accountable government, and G10: Sound financial management.

slv21 Year One

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Images
"The Digger's Road Guide to
the Gold Mines of Victoria", 1853.
From Travelling Treasures, 2007

slv21: Creating the Library of the 21st Century is an innovative program based around digital information and access that greatly expands the Library's services, provides learning opportunities for all Victorians and opens new ways for people to access the rich collections held by the Library.

Funding provided by the Victorian Government, in partnership with private philanthropy, has already enabled the Library to make significant advances in implementing its vision of transforming the Library's service model to one based around digital information – a model developed to meet the information needs of all Victorians.

Some examples of our partnerships with philanthropic and other supporters are listed below:

- Support from the RE Ross Trust has enabled work to continue on the Victorian Patents Office Copyright Collection project, conserving, cataloguing and digitising over 2,000 photographic images.
- The Imaging 19th Century Victoria project, funded by Perpetual Trustees, has commenced with the aim of cataloguing and digitising the Library's collection of large-format, 19th-century Victorian photographs.
- Work has begun on the digitisation of 50,000 glass-plate negatives and lantern slides with funding from the Myer Foundation.
- The Library has been closely involved in a national newspaper digitising project coordinated and funded by the National Library and has also secured philanthropic and bequest funding from the Helen Macpherson Smith Trust to digitise four Victorian regional newspapers from microfilm.
- The La Trobe Journal Digitisation Project, funded by the Foundation, has enabled the digitisation of all back issues of the journal and the creation of a sub-site on the Library's website.
- Travelling Treasures has had the generous support of Trust, the CASS Foundation, the Gandel Charitable Trust and the University of Ballarat.

- The Centre for Youth Literature's (CYL) program is supported by the Australia Council, *The Age* and publishers Allen & Unwin, black dog books, Hardie Grant Egmont, Harper Collins, Lothian Books, Pan Macmillan, Penguin Books, Random House Australia, Scholastic/Omnibus and University of Queensland Press.
- The CYL's website, insideadog.com.au, was supported by the Copyright Agency Limited, while the Centre's Bookgig on the Road program was supported by the CASS Foundation and the Gandel Charitable Trust, and was delivered in partnership with Regional Arts Victoria.
- With funding from the William Buckland Foundation, the Library offered the first of two six-month teaching fellowships to early career teachers. The fellowships are an exchange of ideas, expertise and experience designed to develop programs that engage both students and teachers, and to showcase the collections and resources of the Library. The inaugural Teaching Fellow designed four programs.

Significant outcomes realised in the first year of the slv21 program include:

More Victorians are visiting the State Library of Victoria

- The Library has recorded a 27 per cent increase in visitor numbers in the last 12 months. Now, over 1 million users visit the Library each year to access the collections, attend free exhibitions, engage in community programs and participate in learning programs.
- The Library has embarked on a bold strategy to provide online users with the best possible methods for finding and sharing information on Victoria's cultural and documentary heritage. Now over 7 million users visit the Library online.

Victorians can access information when and where they want it

- The Library has accelerated its digitisation program, with even more material available online. Over 230,000 items are available online, such as rare and unique Victorian pamphlets, maps and manuscripts, including the first 17 issues of *The Melbourne Advertiser* (1838) and the diary of Samuel Lazarus, which gives an eyewitness account of the Eureka uprising.
- The Library provides Victorians with free access to over 60 full-text databases, including 27,000 e-magazines, e-books and newspaper titles containing thousands of articles.

'Providing The Times Digital Archives at home is a top initiative . . . well done!'

'Thanks State Library! It's good to have access to reliable health information through your databases from home – there's so much to plough through on the web, this was a great find.'

- In its first year of operation, the Library's award-winning youth literature website, insideadog.com.au, has had over 270,000 visits, with monthly visitation now averaging over 30,000. In addition to this website, the Library has created a new and innovative multimedia-rich website, mirroroftheworld.com.au, complementing the exhibition of the same name, thereby sharing the Library's valuable collection of rare manuscripts and books with viewers from around the world.
- The Library's new free wireless internet access service, supporting up to 400 concurrent users, has increased the internet access already provided by the 200 computers housed in the Library and freely available to Victorians.

'It's so wonderful to be able to bring in my laptop, connect to the wireless network and conduct research using both books from SLV and materials on the internet.'

- The Library will shortly launch an online reference service that will provide Victorians with immediate access to assistance from information professionals.

Helping Victorians to connect with the community

- Recognising the importance of providing free access to community information, the Library has begun a major redevelopment of its Victorian Community Information Portal, aiming to further improve the quality and usefulness of the website, which is used by communities, not-for-profit organisations and disadvantaged groups.
- A dedicated play space called the Play Pod has been created in the Library for families and young children to share stories and engage in activities together when visiting the Library.
- The Library's free and varied exhibition program was enjoyed by 365,000 visitors in 2006–07, and planning is underway for the major international exhibition *The Medieval Imagination: Illuminated manuscripts from Cambridge, Australia and New Zealand*.
- In December 2005, the Library, through Vicnet, launched the MyLanguage portal, which was developed in partnership with all Australian state and territory libraries. The portal delivers over 6 million information links in 65 languages. Visits during 2006–07 reached 1,838,867 – a growth of 683 per cent from 2005–06.

Engaging Victorians in lifelong learning

- More Victorians are being introduced to the state's collections and are learning basic information-seeking skills. Through the Reading Victoria reader development program, readers engaged with the Library and with each other to talk about their favourite novel of all time set in Victoria.
- Online learning content is being created and will soon be published on a new website to assist school-aged children to increase their knowledge about Victoria and its history.

Linking the Library with all of Victoria

- Regional Victoria benefits from a range of programs and resources made available through slv21. Over 100 separate events have been delivered in regional Victoria in 2006–07, including internet support and training programs, and literary and reader-engagement events. In 2007–08 more than 200 regional programs are planned to reach over 10,000 people.
- The Library's Travelling Treasures program has continued to take important historical items to regional Victoria, such as *The Voyage of Governor Phillip to Botany Bay: With an account of the establishment of the colonies of Port Jackson & Norfolk Island*, published in 1789. The Centre for Youth Literature has run two new regional programs: *Bookgig on the Road*, and *Boys, Blokes, Books and Bytes*, a pilot program targeting boys' literacy, run with support from the Department of Education.

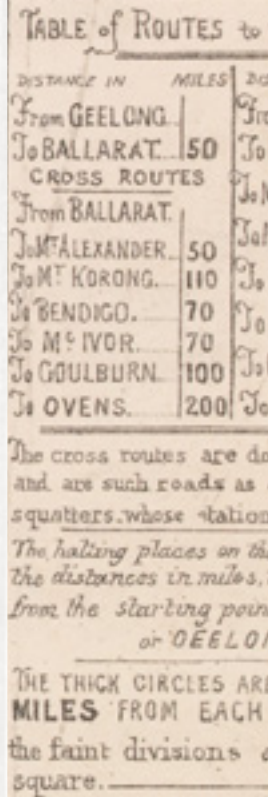


TABLE of ROUTES to

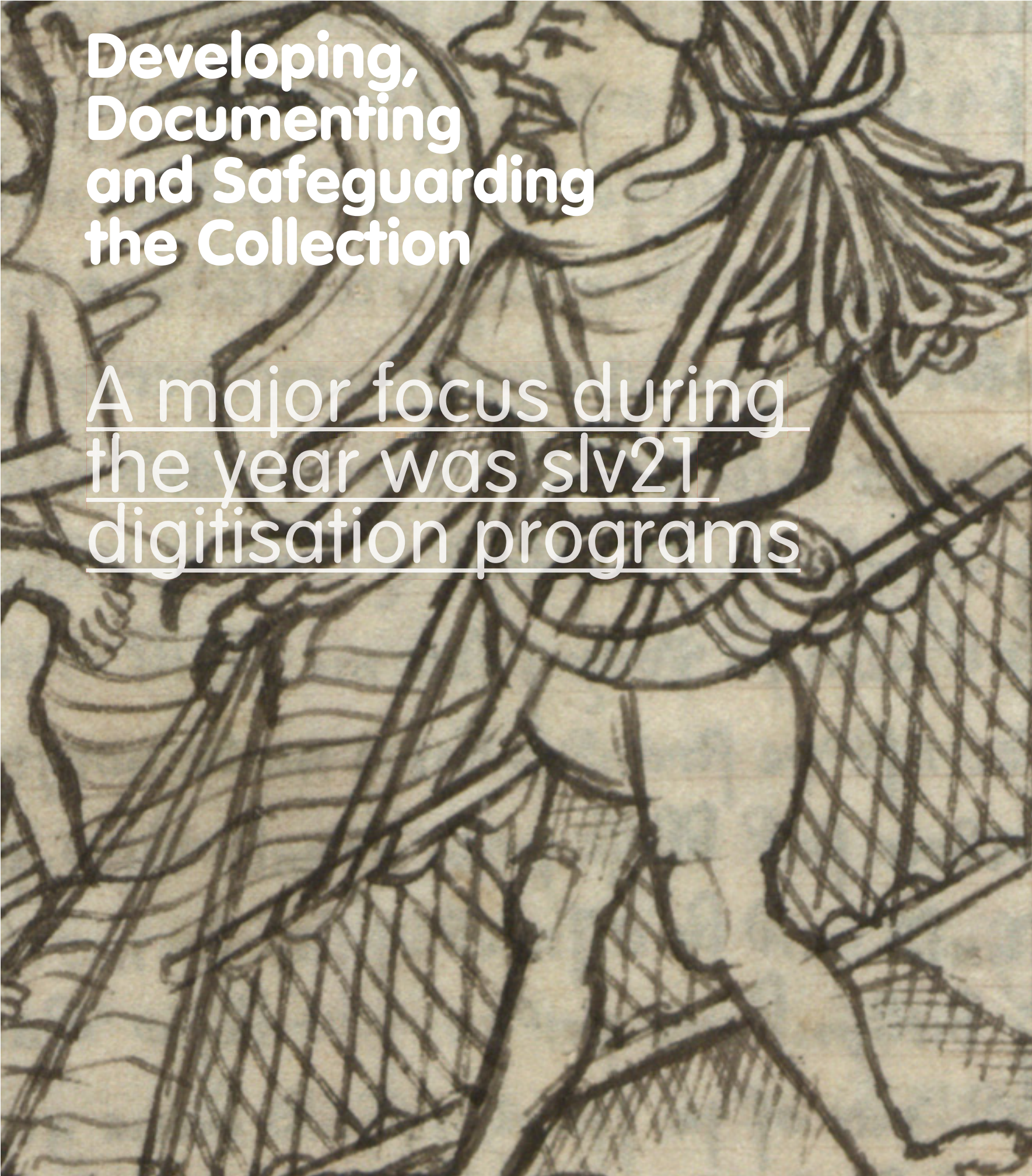
	DISTANCE IN MILES	
From GEELONG.		
To BALLARAT.	50	
CROSS ROUTES		
From BALLARAT.		
To ALEXANDER.	50	
To MT KORONG.	110	
To BENDIGO.	70	
To MIVOR.	70	
To GOULBURN.	100	
To OVENS.	200	

The cross routes are distances in miles from the starting point or DEELO.

THE THICK CIRCLES ARE MILES FROM EACH

the faint divisions a square.





Developing, Documenting and Safeguarding the Collection

A major focus during
the year was slv21
digitisation programs

Stewardship

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Images
Donated to the Library in 1951, the 'Press Dress', pictured on these pages, underwent extensive stabilisation treatment in 2007 by Textile Conservator Christina Ritschel

Storage, Preservation and Conservation

Storage, Preservation and Conservation has worked on a wide range of projects over the year to increase the availability of collection material to the Victorian public. The year 2006–07 also included the move of the Storage, Preservation and Conservation units to new, custom-built work spaces.

A major focus during the year was slv21 digitisation programs. Conservation and Preservation staff treated and rehoused photographic material from the Victorian Patents Copyright Collection and the Imaging 19th Century Victoria project.

The Storage unit began several collection storage projects as part of the Collection Storage Masterplan. A comprehensive audit of the storage systems at the Library was undertaken, including a detailed capacity analysis to determine the current available storage space for the collection. Additional high-density storage systems for large-format works on paper were installed; adjustment and planning to increase storage capacity was undertaken; and selected moves of book collections to the Ballarat offsite store were completed to increase the capacity at the Library. These multiple projects further advanced the Collection Storage Masterplan and the long-term physical management of Library collections for the future.

Preservation and Processing preserved over 45,000 collection items from across the Library's collections and processed over 40,000 new items into the collection. Preservation undertook a comprehensive survey of the elephant folios collection and started a rehousing program. The unit also continued work on the Coles Myer collection, the rehousing of the photographic collection and the newspaper microfilming program.

Conservation focused on the exhibitions and loans program, including *Mirror of the World: books and ideas*, *The changing face of Victoria* and *Heroes & Villains: Australian comics and their creators*. Conservation work began for upcoming exhibitions, including *Victorians on Vacation* and *The Medieval Imagination: Illuminated Manuscripts from Cambridge, Australia and New Zealand*. Collection items were prepared for the touring and loans program.

With assistance from the Violet Chalmers Bequest, the extensive conservation treatment of the 1866 fancy-dress costume, The Press Dress, was completed. The dress was included in the National Gallery of Australia's exhibition *Story of Australian Printmaking 1801–2005*. Major treatment began on the 13th-century illuminated manuscript *Pilgrimage of the Life of Man*, and the 15th-century *Codex Sancti Paschalis*. Conservation treatment also commenced on William Strutt's painting *Black Thursday*, which will be rehung in the Cowen Gallery in October 2007.

Development

Policy and Directions

The main priority for the year has been the continued implementation of the slv21 strategy to provide Library users with access to more online databases and electronic resources, especially users who only visit the Library via the website. Nineteen electronic packages were available to offsite users at the beginning of July 2006; now the Library provides over 60, significantly more than any other state library in Australia. The expansion of electronic resources has targeted several types of resources, including multi-subject databases, e-books, journal archives and reference tools. The multi-subject databases deserve a special mention: they now offer users approximately 27,000 full-text electronic journals – many more than the Library could ever make available in print format.

As the next step in slv21, a project is underway to minimise duplication of print and electronic journals on the multi-subject databases. Consistent with slv21 principles, electronic versions will be favoured over print. Even though the expansion of the range of electronic resources offered has been a priority, the Library has continued to collect print resources in a variety of formats and through a variety of means, such as through purchase, legal deposit and donation. More than 35,000 new books and journal volumes were added to the collections in 2006–07, along with significant pictorial works, maps, rare books, manuscripts and ephemera. The only collection to experience a significant fall in the number of print items acquired was Genealogy, where information publishing has made a shift away from print and towards electronic formats. The book collections in the reading rooms, particularly the Arts and Redmond Barry collections, have benefited from additional slv21 funds. Spending on the Rare Books collection was also boosted, to enable purchase of items in this increasingly expensive area of the book market and to provide materials for display in exhibitions. With the opening of four exhibition spaces it has been important to expand collection acquisitions to include more visually appealing materials for display.

NEW TOWN HALL, MELBOURNE



Acquisition Statistics 2006–07

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Image
Samuel Lazarus Diary (detail),
purchased in 2006 with support
from the Library Foundation
/
Image
Illustration from *The Handbook
of Australian, New Zealand &
Antarctic Birds*: Lady Marigold.
Southey OA donated a collection
of original illustrations from this
encyclopedic work of seven
volumes, published by Oxford
University Press in 1999.

Volumes added to stock July 2006 – June 2007

Category	Purchase	Donation	Method of Acquisition		Total 2006–07	Total 2005–06
			Govt donation	Legal deposit		
Monographs in series	512	46	560	282	1,400	2,123
Monographs: Reference	7,907	532	3,023	0	11,462	10,301
Monographs: AMPA	2,451	552	52	263	3,318	3,827
Monographs: Maps	35	6	5	8	54	73
Monographs: Rare Books	249	9	1	0	259	185
Monographs: La Trobe	1,885	686	85	2,926	5,582	6,499
Monographs: Children's	389	130	5	1,651	2,175	2,541
Monographs: La Trobe Rare Books	216	30	0	27	273	259
Monographs: Business	16	0	17	0	33	74
Monographs: Genealogy	1,030	12	1	0	1,043	3,548
Monographs: Chess	119	17	0	0	136	112
Total monographs	14,809	2,020	3,749	5,157	25,735	29,542
Newspapers	242	129	0	847	1,218	1,283
Other serials	2,875	660	2,241	2,412	8,188	8,347
Total serials	3,117	789	2,241	3,259	9,406	9,630
TOTAL VOLUMES	17,926	2,809	5,990	8,416	35,141	39,172

Consolidated Stock holdings 2005–07

Stock holdings (volumes)	30-Jun-05	30-Jun-06	30-Jun-07
Newspapers	96,717	98,000	99,218
Monographs and serials	1,882,655	1,920,544	1,954,467
TOTAL	1,979,372	2,018,544	2,053,685
Maps	108,435	109,326	109,824
Sound recordings	24,597	26,303	28,513
Video recordings	2,542	3,316	3,705
Exhibition catalogues	85,985	92,315	101,734
Pictures	687,290	703,549	710,058
Manuscripts (linear metres)	6,740	6,999	7,095
Theatre programs (linear metres)	77.52	80.02	82.32
Ephemera (linear metres)	63.00	64.47	65.16

Building Redevelopment Program



The Library worked closely with Major Projects Victoria to achieve a substantial completion of the final stage of redevelopment works by 30 June 2007. Critical workspaces were completed, such as the Conservation Laboratory and the Imaging and Digitising Studios. These areas are enabling the Library's slv21 program to be delivered in a more efficient and effective manner.

Additional redevelopment projects included new fitouts of many staff office areas. The aim of these projects is to bring together staff within each division so that work groups can communicate and perform more effectively. The redevelopments include new accommodation for Technology Services, Events and Exhibitions, Learning Services, Marketing and Public Affairs, and Publications and Communications, as well as the new Foundation Lounge, which will open to members in July 2007.

The Library's redevelopment program, supported by successive State Governments, is a great achievement, and the Library is extremely proud of its wonderful new and renovated public spaces, which are supported by the behind-the-scenes work spaces. Victoria now possesses one of the most outstanding iconic heritage buildings in the world.

The State Government has financially supported the proposed Centre for Books (Writing) and Ideas, which will be installed in the Verdon/Barry buildings of the Library on Little Lonsdale Street. Work will begin in July 2007.

The Library's new offsite store at Ballarat is now fully operational and all building works are complete. Maintenance of this building is the responsibility of the Building and Facilities Division.

Projects funded by Arts Victoria Cultural Facilities Maintenance Fund and managed by the Library include upgrades to emergency lighting, the Pitt Building lift interior and lift motor room, roof-access platforms and walkways, and computers of the fire-monitoring system, and mineral-fibre removal from ceiling spaces.

'Thanks for providing such a magnificent place to come and work, read or just "be". Whenever I work in the wonderful La Trobe domed room my productivity is amazing!'

Compliance with Building Act 1993

The State Library of Victoria redevelopment works comply with the Building Act 1993. The State Library of Victoria is compliant with the Building Code of Australia and with the relevant Australian standards for all buildings and building works. Essential services are maintained in accordance with the Building Code and the relevant Australian standards specific to the maintenance of essential services.

Significant Additions to the Collection

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Images

Cover detail from W Geddes Taylor, *The Football Polka*. Melbourne, JH Sherring & Co, c. 1870. An exceedingly rare ephemeral item, this is one of the earliest printed pieces relating to Australian Rules football. It comprises a six-page musical score. Purchased in 2007.

Purchases

Samuel Lazarus Diary

In September 2006 the Library was successful in purchasing at auction a diary kept by Samuel Lazarus covering the period from 1853 to 1855. It is a well-written document that provides a vivid account of work and life in Melbourne, Lazarus's subsequent move to the Ballarat goldfields, and a day-by-day account of the increasing tensions on the goldfields that led to the events at the Eureka Stockade on 3 December 1854. The diary is believed to have been one of the last documents relating to Eureka that was, until the auction, still held in private ownership, and is therefore an acquisition of considerable importance. This purchase was made possible with generous support from the Library Foundation.

W. Geddes Taylor, *The Football Polka*

Melbourne, JH Sherring & Co, c. 1870. An exceedingly rare ephemeral item, this is one of the earliest printed pieces relating to Australian Rules football. It comprises a six-page musical score with a lithographic front cover depicting a football match.

Virginia Woolfe, *The Waves*

London Hogarth Press, 1931. A rare first edition of Woolfe's classic novel, this copy is complete with a striking dust wrapper, designed by Vanessa Bell.

Judy Watson, *A Preponderance of Aboriginal Blood*

Brisbane, Numero Uno Publications, 2005. Watson is one of Australia's foremost artists. In 2006 she won both the Clemenger Art Award and the print award in the 23rd Telstra National Aboriginal & Torres Strait Islander Art Award. This handmade artist's book is from a limited edition comprising five numbered and signed copies and five artist proofs.

Andre De Goy, *Aventures sur Mer et sur Terre*

Paris, Alphonse Desesserts [1852]. A French work of fiction considered to be the earliest fictional account of the Australian goldfields.

Set of Ballantyne Books

A set of 75 paperback volumes published in the 1950s by Ballantyne Books, including some great science-fiction rarities and marvellous exemplars of American pulp-fiction covers. These were the publisher's file copies, and the collection is therefore in pristine condition.

Victorian Turf Club Register 1854–1863

The Victorian Turf Club preceded the establishment of today's Victorian Racing Club and was the body that initiated several important Victorian horse races, including the Melbourne Cup in 1861 and the Victoria Derby in 1855. This register covers the period from 1854 to 1863 and documents the entries and results of all the races run by the club. The purchase was made possible with generous support from the Library Foundation.

Donations

Illustrations from *The Handbook of Australian, New Zealand & Antarctic Birds*

Lady Marigold Southey OA has donated a collection of original illustrations used in this encyclopedic work of seven volumes, published by Oxford University Press in 1999. It brings together a vast amount of knowledge of the birds of this region. The *Handbook* illustrations are extremely detailed and technically informative while also being pictures of great beauty.



Peter Corlett, CJ La Trobe Statue

In 2006 the La Trobe Society commissioned the sculptor Peter Corlett to create a statue of Charles Joseph La Trobe, Superintendent and then first Lieutenant Governor of Victoria. After its completion the statue was placed on the Library's forecourt, and the Governor of Victoria Professor David de Kretser AC unveiled it on 21 November.

Dr Charles La Trobe Blake, great-great-grandson of Charles Joseph La Trobe, attended the ceremony from the United Kingdom. At the same time the society transferred ownership of the statue to the Library, and it has now been accessioned into the Pictures Collection. The society has also donated an illuminated address to the Library to document the occasion. (Photographer Susan Gordon-Brown was commissioned by the Library to record the creation and installation of the statue.)

Kristin Headlam, Portrait of Chris Wallace-Crabbe

Kristin Headlam is a prominent Melbourne painter whose work is held in many Australian collections. She has exhibited in Australia and overseas since the early 1980s and was the winner of the Doug Moran National Portrait Prize in 2000. Professor Chris Wallace-Crabbe is a distinguished poet, writer and teacher at the University of Melbourne.

Papers of Dr Joseph Brown AO, OBE

Dr Joseph Brown, noted critic, consultant and art dealer, has donated his collection of personal papers to the Library. These include correspondence files, and they document the wide circle of Australian artists and collectors with whom Dr Brown has worked over many years. His donation adds further depth to the Library's already outstanding collection of original manuscripts relating to Australian art and artists during the 20th century.

Papers of Dr Patricia Edgar AM

Dr Patricia Edgar has donated her collection of working papers to the Library. The collection documents her involvement with the Australian television and media industry, and in particular her work in children's programming. Dr Edgar has also been a prominent author in this field.

Papers of Rev. Davis McCaughey AC

Mrs Jean McCaughey AO has donated the personal papers of the late Rev. Davis McCaughey AC, Governor of Victoria (1986–92), Master of Ormond College (1959–79) and clergyman. The collection, which is of a personal nature, reveals much about the private values and friendships of a most distinguished Victorian who for many years had a close association with the Library.

Databases

Great Britain: House of Commons

20th Century parliamentary papers online

Further to the purchase in 2005–06 of Great Britain's House of Commons parliamentary papers 19th-century database, the Library has acquired the 20th-century database. This is a comprehensive collection of all the papers issued by the House of Commons from 1901 to 2000. There are significant documents on topics such as the Boer War, women's suffrage, world wars I and II, the Russian Revolution and the settlement and development of Australia. Library users will be able to access both databases onsite and offsite.

JSTOR journal storage: The scholarly archive

Arranged in seven collections, this extensive archive reproduces the contents of 952 major scholarly journals published in the United States of America during the 19th and 20th centuries. Both onsite and offsite users can access the archive.

See 'Remote Access' on page 27 for more information about the Library's databases.

Price 2s. Net.

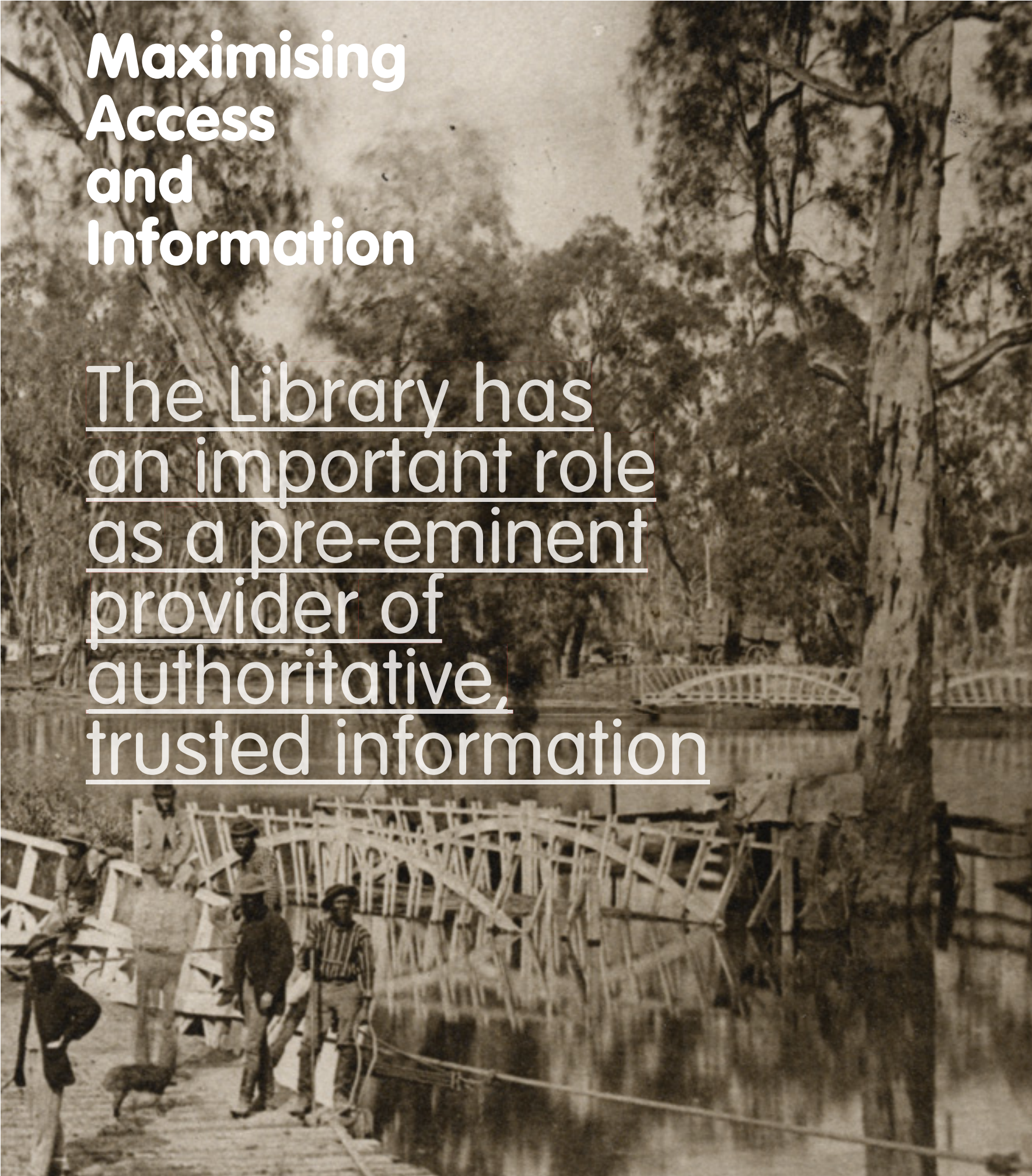
Image

Punt across the Murray
(probably Paringa, South
Australia), c. 1870, from
the Imaging 19th Century
Victoria digitising project



Maximising Access and Information

The Library has
an important role
as a pre-eminent
provider of
authoritative,
trusted information



Information Services

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Images
The State Library of Victoria foyer

Catalogue access

The focus of cataloguing in 2006–07 has been providing increased and improved access to heritage collection materials, while maintaining prompt and efficient access to material in the Library's Australian and international collections, to the increasing number of electronic resources and to other specialist areas.

New projects have been undertaken in the cataloguing of pictures and rare books. As a result of a review of priorities, additional staff have worked on the cataloguing of manuscripts. This, together with the support of the RE Ross Trust grant, has facilitated an expanded project that will see the full Manuscripts Collection catalogued and accessible by 2008.

There has been a significant increase in the number of MARC records for remote access titles on the catalogue. This year the Library has loaded records for Safari Technical Books, Oxford Reference Online, and Gale Virtual Reference Library, in addition to the PANDORA and SETIS records previously loaded. It is, however, the subscription to the EBSCO A-Z MARC record service that has made the greatest impact, with approximately 29,000 remote-access records added to the catalogue. It is anticipated that providing catalogue access to titles contained in the digital collections to which the Library subscribes will increase their visibility to Library users.

Bibliographic records are being created for the Library's 19th- and 20th-century bound pamphlet collections and added to both the Library's catalogue and the National Bibliographic Database, and selected items are being digitised. The Library is also cataloguing the Sticht Collection of Early Printing, with examples of English and European printing from 1460 to the 17th century.

A project to improve catalogue access is continuing, including holdings information to serials stored at the Ballarat offsite store. Many of the serials at Ballarat have card catalogue records which were not completely converted to electronic ones; however, the commencement of retrievals from the Ballarat store in August 2006 has given impetus to this very large project, which is approximately ten per cent complete. By the end of June 2007, serials in the Dewey sequence 000–381 were fully accessible via the online catalogue.

The Anderson Chess Collection, a significant part of the Library's special collection, is being catalogued in a project that began in November 2006. It is anticipated that there will be full online access to all chess serials before the end of 2007.

A major achievement has been the completion of the cataloguing of the Australian Art and Artists' files, known as 'Triple A'. Some 20,000 entries mine the riches of this collection, which comprises exhibition catalogues, newspaper clippings, artists' CVs and a wide variety of other rare ephemeral material. This project has greatly enhanced public access to an important area of the Library's unique resources.

Digitisation projects

The focus of the Image Resources Group in 2006–07 has been to increase the rate, volume and range of digitising of the collection to fulfill slv21 commitments to make the Library's unique holdings of Victorian materials available online. A scanning studio housing two Bookeye scanners and a Crystal Context plan scanner has been established. This studio undertakes streamlined digitising projects and is being operated by casually employed students working in five-hour shifts, digitising Victorian pamphlets, sheet music, maps and plans.

Most used information databases 2006–07

Information database title

Academic Search Premier/MasterFile Premier
Proquest 5000 and Historical Newspapers
Times Digital Archive
Newsbank
Informit
OmniFile FullText Mega
Infotrac Onfile and Virtual Reference Library
Business Who's Who of Australia
ANZ Reference Centre
Britannica Online
Grove Art Online

Subject areas covered

Multi-subject
Multi-subject and newspapers
Newspapers
Newspapers
Multi-subject (Australian material)
Multi-subject
Multi-subject
Business
Newspapers and popular magazines
Reference encyclopedia
Arts

In line with slv21, a number of partnerships with philanthropic and other supporters have been established. Work has continued on the RE Ross Trust-funded Victorian Patents Office Copyright Collection project, conserving, cataloguing and digitising over 2,000 photographic images. The Imaging 19th Century Victoria project has commenced, funded by Perpetual Trustees, with the aim of cataloguing and digitising the Library's collection of large-format, 19th-century Victorian photographs. This work is undertaken in the integrated cataloguing and image capture workstream.

Work began on the digitisation of 50,000 glass plate negatives and lantern slides, with funding from the Myer Foundation. These rare and fragile collections will be made available to all users, both onsite and offsite, with access provided through the Voyager catalogue and the Library's website.

The Library is closely involved with a national newspaper digitising project, coordinated and funded by the National Library of Australia, and has secured philanthropic and bequest funding from the Helen Macpherson Smith Trust to digitise four Victorian regional newspapers from microfilm.

Linking customers to information resources

Immediacy and convenience are predominant in user expectations of library services. During the 2006–07 period, the Library commenced its slv@swanston project, designed to deliver a more seamless self-help environment for visitors to 328 Swanston Street. From the friendly staff in the Foyer and the highly skilled information professionals to the expanded wireless access for the growing number of users with personal mobile devices, the Library is marrying old and new to appeal to a growing client base. This has been rewarded by a 27 per cent increase in the number of onsite visitors to the Library in 2006–07.

The focus on making collection items available online as catalogue records and digitised items has also led to greater use of the Library's onsite items, with a growth in collection use of 13 per cent in the year. This reflects an international trend in library use.

'I love the State Library – it's my favourite place to study in the city!'

Remote access

Since the introduction of the Library's online@home initiative in early 2006, which brings high-quality information databases into homes, schools and workplaces, registered membership has climbed. The project provides access to valuable information that is not freely available on the internet, giving support to all Victorians in their lifelong-learning endeavours.

While access to the internet opens the door to vast reserves of information, the Library has an important role as a pre-eminent provider of authoritative, trusted information. The online@home project provides access for offsite users to more than 60 databases covering subjects as diverse as business, science, economics, history, music and film. The full text of major international journals is included, as are important reference resources such as *Encyclopedia Britannica* and the suite of Oxford reference publications – of benefit to students in the most remote areas of the state. With 70 Australian newspaper titles, and archives of major international papers such as *The Times* and the *Washington Post*, no Victorian need remain uninformed about the world.

Enabling regional Victorians to have immediate access to their state library in the same convenient way as their city counterparts is an ongoing goal of slv21.

Communications

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Images

A dedicated play space called the Play Pod has been created in the Library for families and young children

The work of the Library's team of writers, editors and graphic designers is focused on maximising access to all of the Library's collections and services through the production of a wide range of information, display and promotional material.

The communications team produces information guides, room brochures and display signs to help visitors to use the Library's collections and services, locate and interpret exhibitions and learn about the myriad programs and events that enrich their experience of visiting the Library. In the course of a year, hundreds of different event fliers and invitations, press advertisements, bookmarks, newsletters, banners, conference kits, learning and schools programs are produced. Much of the material produced is adapted for online use.

Collaborating with colleagues in Exhibitions and Experimedia, the Library's writers and designers produced a striking stand at the *Melbourne 50 Years On* exhibit in October 2006.

In 2007 a new corporate plan document suite and a new corporate brochure were produced, reflecting slv21. Other key corporate publications included a new brochure targeting tourists, three editions of *State Library of Victoria News* and the Library Board of Victoria's annual report. The Library's last two annual reports were highly commended in the Corporate Category of the Museums Australia Multimedia and Publication Design Awards.

Work supporting three major exhibitions in the Murdoch Gallery consisted of extensive suites of material for *Heroes & Villains*, *How I entered there I cannot truly say* and for *Famous: Karin Carr portraits*.



Digital Initiatives

Digitising Strategy Committee

The Digitising Strategy Committee was established to:

- formulate digitisation guidelines and make them publicly available online
- prioritise collections for digitisation
- review digitisation practices and processes to ensure the most cost-effective and productive methods are employed to maximise access to Library collections
- act as a reference group for slv21 projects relating to digitisation
- develop and assess new digitising proposals
- assess the impact of digitisation initiatives.

The committee's focus during 2006–07 was the establishment of the digitising workflow matrix to allow digitising proposals to be assessed to ensure that they fulfil the slv21 commitment to open up the Library's unique holdings of Victorian materials for access online. Projects approved by the committee are undertaken through one of four workstreams depending upon the size, format, condition and significance of the collection material: high-volume digitising; streamlined digitising; integrated cataloguing and image capture; and high-end digitising.



Technology Services

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Images
Walter Crane, *Puss in Boots*,
London, George Routledge
and Sons, 1873. From *Mirror
of the World* online

The Technology Services Division is responsible for the development and management of information and communication technology (ICT) systems for the Library and Vicnet. With the increase of the Library's digital capability, the Web Services and Applications Development units have expanded to meet the strategic initiatives of slv21.

Key objectives for 2006–07 were:

- implementation of an IT service model to enhance services to both corporate and public ICT systems
- introduction of a Service Orientated Architecture, integrating the Library's business systems and expanding its digital content and services
- development of a free wireless and public internet access in the Library's public areas
- opening up the collection services to the Ballarat offsite store
- development of new and innovative websites as part of slv21
- provision of infrastructure and web services to the Vicnet community network.

The Technology Services Division has improved the Library's services through the introduction of a service model that offers a range of technology benefits, and a new service desk software system for the automation of logging technology problems. The IT staff have broadened their skills through training and hands-on experience.

The IT infrastructure has been upgraded to improve the performance, reliability, availability and security of the Library's internal network as well as the Vicnet community network. Total internet bandwidth has been increased to improve connectivity for both SLV members and external Vicnet customers. Further additions to email filtering have resulted in a dramatic decrease in spam to all members and customers. Major network hardware additions and upgrades have been made to augment redundancy and provide continual services to all customers, and new servers and additional hardware upgrades

have increased email and webmail services for Vicnet customers.

'I am ... amazed by how much the Library has progressed in a few years. I found my experience fantastic: extremely helpful staff; very easy and clear instructions and directions; great computers for browsing and research; wireless access; e!pos printing!'

Web Services

The Web Services Unit delivers online information and services to the community. For the past year the unit has delivered significant new content areas and interactive functionality, as well as critical slv21 projects. Planning is now underway for an extensive suite of new content gateways and interactive tools to be launched over the next 12 months.

Key outcomes for 2006–07 included:

- *Mirror of the World* online: an interactive website showcasing the Rare Books collection and items from the exhibition, with new Flash functionality that includes page turning, slideshows, timelines, high-resolution zoom and pan, as well as video and integrated audio components
- The *Heroes & Villains* online exhibition, which included a virtual book, the 'I need a hero!' online cartoon competition, Zap!Pow!Blog blogging event, and guided audio tour
- Reading Victoria website and blog on '20 Novels Set Close to Home'
- *The La Trobe Journal* online: an interface for the digitised back-copies of the journal
- *Mirror of the World* touch screens for installation in the physical exhibition
- extension of the Port Phillip Papers online, including the launch of the Lazarus Diary
- Snap it! Blog it! competition for secondary students to support the *Famous* exhibition
- podcasts of authors and events, including speeches by Tim Flannery and Neil Gaiman; monthly Digital Forums; Redmond Barry and Stephen Murray-Smith lectures; and the Fellows lectures.

Community Web Services

Key outcomes in 2006–07

- Launch of the Corangamite Regional Library Corporation website in October 2006 in Warrnambool. This is the first website produced by the State Library for a public library. The site implements new technologies such as Google Maps and integrates content and services (corangamitelibrary.vic.gov.au).
- Launch of the community website Wynlearn – Wyndham's Gateway to Lifelong Learning – by Library Board President the Hon. John Cain in Hoppers Crossing in May 2007. The website delivers a unique community service at the local-government level which engages with community learning at all stages (wynlearn.net.au).
- Launch of the Victorian Public Library Mentoring Program in February 2007 (mentoring.libraries.vic.gov.au).
- Launch of the National and State Libraries Australasia website, including an automated publishing system and document search capability (nsla.org.au).
- Multilingual publishing for Yarra City Arabic website (yarracity.vic.gov.au/library/Languages/Arabic/).

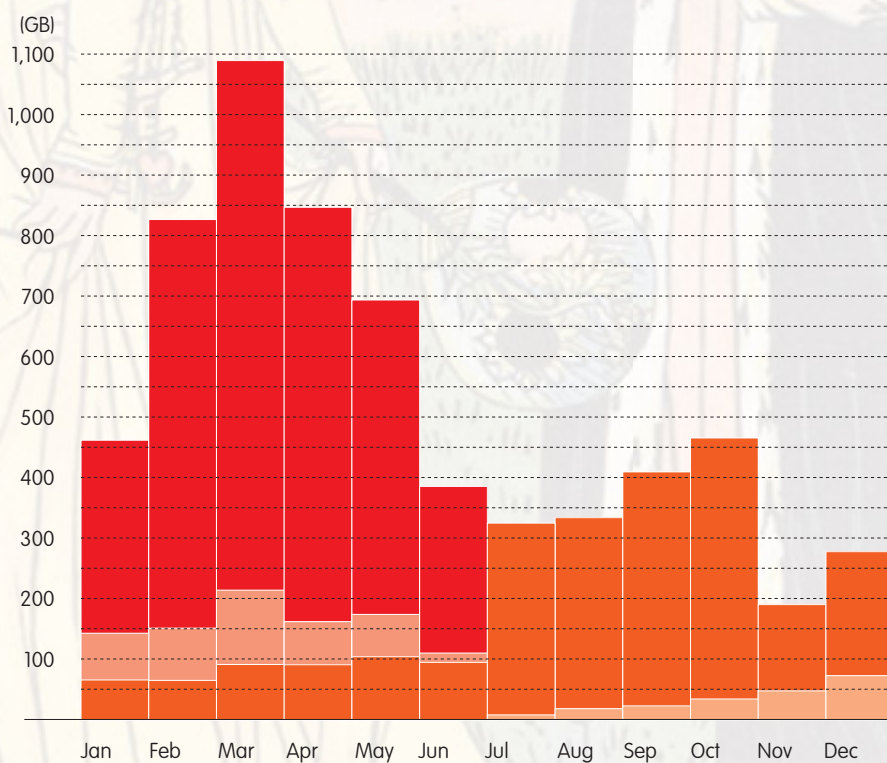
Applications Solutions Services

Key outcomes in 2006–07

- Upgrade of the Library Management System (Voyager), leading to improved functionality.
- Refinement of the circulation operations from the Ballarat offsite store.
- Improvement of the display of and access to digital resources available through the OPAC, including page turning for the Lazarus Diary and the inclusion of TEI (Text Encoding Initiative) for the Port Phillip Papers Digitising Project and through the use of XML and XSLT style sheets.
- Contribution to slv21 projects, including Digital Object Management System, image branding, online document delivery and a variety of digitising projects.



Public Proxy Traffic



2007 Public Wired 2007 Wireless
2006 Public Wired 2006 Wireless

And being well dried and well rid of the water,
Was then introduced by the King to his daughter,
And invited to drive in the King's coach-and-four;
And Puss, who had managed all, hurried before,
And seeing men reaping some very fine corn,
Said to them, " You will wish that you'd never

Events and Exhibitions

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Image

Steve Bracks MP, Premier of Victoria, at the 2006 Premier's Literary Awards /

Image

In April and May 2007 the Library organised Flashpoint, a free series of play readings funded by The RE Ross Trust

The Events and Exhibitions Division was established in March 2006, along with a new managerial position. The Exhibitions program focuses upon the permanent exhibitions in the Dome Galleries and the temporary exhibitions in the Keith Murdoch Gallery, as well as other displays elsewhere in the Library. The Events program brings together regular events such as annual lectures and activities associated with temporary exhibitions, as well as strategic events and programs.

Events

In 2006–07, the Library continued to hold public lectures on diverse topics:

- Professor Glyn Davis AC, Vice Chancellor of the University of Melbourne, delivered the annual Redmond Barry Lecture on 17 July on 'Institutions as Ideas: Change at the University of Melbourne'.
- Journalist and writer Martin Flanagan delivered the 15th annual Stephen Murray-Smith lecture on 'The Fight for the Other Australia' on 17 October.
- In association with Monash University's Institute for Public History, a lecture was delivered jointly by Associate Professor Constant Mews and Professor Earl Jeffrey Richards from Germany on 'Communities of Learning 1085–1453: Cultural exchange and religious diversity from the capture of Toledo to the fall of Constantinople' on 2 August.
- The 2007 Foxcroft Lecture was presented by Professor TH Howard-Hill from the University of South Carolina on February 22, on the topic of 'The British Book Trade 1475–1890'. A book on the subject is to be published by the British Library in December 2007.
- State Library Creative Fellow and artist Dr Julie Gough gave a lecture on 28 March entitled 'Strait Crossings – Nineteenth-century Indigenous relocation between Victoria and Van Diemen's Land and beyond' as part of Women's History Month.
- Award-winning author David Malouf was featured 'in conversation' in association with Reader's Feast Bookstore.

- Alex Miller appeared at the Library 'in conversation' in association with the Victorian Writers Centre.

Other activities included:

- A series of activities to complement the exhibition *Naked Democracy: Governing Victoria 1856–2006*, including a political comedy debate.
- A reception on 11 July to officially acknowledge the gift of the multi-volume work, *Flora de la Real Expedicion Botanica del Nuevo Reyno de Granada* from the Spanish Consul General to the State Library.
- A reception on 8 August to welcome the Library's new Creative Fellows, attended by Mrs Terry Bracks.
- The launch of the Cowen Gallery catalogue on 21 August.
- An 'in conversation' held on 4 September between former Creative Fellow Daniel Palmer and past Creative Director of the L'Oreal Melbourne Fashion Festival Robert Buckingham, focusing on Palmer's work on the Library's collection of fashion photography, as part of the Motorola Melbourne Spring Fashion Week.
- The official launch of the exhibition *Heroes & Villains: Australian comics and their creators* on 24 October. Award-winning comedy musical act Tripod performed at the opening. A series of events and activities complemented the exhibition.
- Former Creative Fellow Richard Aitken appeared 'in conversation' with the Events and Exhibitions Manager to celebrate the publication of the book *Botanical Riches*, a co-publication between the Library and the Miegunyah Press.
- A Rare Books Expo was held on 12 November in the Library's Queen's Hall. Members of the public were invited to bring in their own rare books to discuss with conservation staff how to best care and preserve them and to receive valuations from rare-book dealers. Other activities included a behind-the-scenes guided tour of the Library's new conservation laboratory and a lecture on how to start a rare-book collection.



- A statue of Charles Joseph La Trobe was officially unveiled by the Governor of Victoria Professor David de Kretser AC on 21 November. Dr Charles La Trobe Blake, great-great-grandson of Charles Joseph La Trobe, attended the ceremony from the United Kingdom.
- The launch of Patrick Morgan's book *Your Most Obedient Servant: BA Santamaria selected letters: 1938–1996* by the Hon. Tony Abbott MP, Federal Minister for Health, 30 January.
- The Writers at Como festival, 16–18 February, at which the Library sponsored one of the two marquees. Events staff were on duty over the weekend distributing information about Library programs, events and services. The Library's Rare Books Librarian and the Director, Collections and Access, participated in a well-attended session on collecting rare books.
- The opening of the exhibition *How I entered there I cannot truly say: Collaborative works from the ANU Edition + Artist Book Studio* at the Library, 17–18 March, with lectures, discussions and activities. Throughout the exhibition the activity program included featured artists, and curator and artist Dianne Fogwell.
- A public seminar on 'Meeting the Challenge of Climate Change', hosted by the Library on 27 March, in association with the Woodrow Wilson International Center for Scholars, Washington. The Hon. John Thwaites MP, Deputy Premier of Victoria and Minister for Water, Environment and Climate, delivered the keynote address.
- A reception for the visiting Vice Chancellor of Cambridge University Professor Alison Richard, on 30 March, at which the exhibition *The Medieval Imagination: Illuminated manuscripts from Cambridge, Australia and New Zealand* was announced.
- 'All About Books' week, 3–9 June, featuring a program of tours, discussions and forums covering diverse topics such as medieval manuscripts, book design and crime fiction. The aim of the activities was to promote awareness of *Mirror of the World: books and ideas* and its complementary online exhibition.

2006 Victorian Premier's Literary Awards

In 2006 the Victorian Premier's Literary Awards offered \$210,000 in prize money in 12 prize categories. These included the biennial prizes for a First Book of History and for Indigenous Writing and the inaugural John Curtin Prize for Journalism. A record 694 entries were received for the 12 awards offered (a 24 per cent increase on 2005 entries), with record numbers of entries received for the Nettie Palmer Prize for Non-fiction (162 entries) and the Vance Palmer Prize for Fiction (103 entries). The shortlist was announced by Mary Delahunty MP, Minister for the Arts, at the Library on 11 July 2006.

The awards were presented by the Hon. Steve Bracks MP, Premier of Victoria, at a dinner held at Federation Square on 4 September. The event was well received, with increased attendance (344) by publishers, librarians, writers and the public. The presentation of the Young Adult Fiction Prize by students from Drouin and Melton underscored the importance of the Premier's Reading Challenge and the State Library of Victoria's youth programming initiatives.

The presentation of The RE Ross Trust Playwrights' Script Development Awards and the Unpublished Manuscript Prize also continued to emphasise the value of the awards in fostering and supporting emerging Victorian writers.

Media coverage of the event was on par with that received in 2006. The winner of the fiction prize was also announced on ABC TV's 'The Book Show'.

2006 The RE Ross Trust Playwrights' Script Development Awards

In 2006 the State Library of Victoria administered The RE Ross Trust Playwrights' Script Development Awards in their fourth year. The awards, which provide opportunities for Victorian playwrights to develop and workshop their scripts, have quickly developed a high profile among the Victorian theatre community.

Thirty-nine entries were received in 2006, up from 35 in previous years. Most of the entrants had not entered previously, indicating that new writers are becoming increasingly aware of the awards. There were five recipients of grants in 2006 with most applicants granted slightly less funding than requested. This approach meant that as many playwrights as possible were given the opportunity to develop their work.

The awards were announced by Mr George Limb, Chairman of the Ross Trust, at the Victorian Premier's Literary Awards dinner. Publicity and marketing for the awards resembled those of the Victorian Premier's Literary Awards while continuing to maintain a distinct identity.

2007 Flashpoint

In April and May 2007 the Library organised Flashpoint, a free series of play readings funded by The RE Ross Trust. The three featured playwrights, Suzanne Ingleton, Nic Velissaris and Bridgette Jane Burton, were all winners of The RE Ross Trust Playwrights' Script Development Awards. The readings were attended by an enthusiastic audience of 160.

Image
Ned Kelly's armour,
in *The changing face
of Victoria* exhibition
/ Image
*Mirror of the World: books
and ideas*

Permanent exhibitions

Cowen Gallery

The Cowen Gallery features a permanent display of 150 paintings and marble busts from the Library's Pictures Collection and remains popular with both school groups and the public. A range of temporary displays are becoming a regular feature in the Cowen Gallery, with 2006–07 showcasing an installation by digital artist Jeffrey Shaw in association with the inaugural Georges Mora Lecture, works by artist and 2006 SLV Fellow John Ryrie, and 2003 SLV Fellow Elizabeth Gertsakis. Total number of visitors: 107,065 (108,357 in 2005–06)

Dome Galleries

The changing face of Victoria exhibition
(Dome Galleries – Level 5)

The State Library of Victoria is the custodian of Victoria's memory. Its collections record and reflect upon the people, places and events that have shaped life here from first contact between Europeans and Aboriginal people to today.

The changing face of Victoria brings these objects and stories to light through an ever-changing display of pictures, manuscripts, maps and objects ranging from key historical artefacts to items from daily life.

The number of collection items on display is approximately 300, with between 70 and 100 per cent of items rotating each year in May and October. Total number of visitors: 74,180 (78,473 in 2005–06)

Mirror of the World: books and ideas exhibition
(Dome Galleries – Level 4)

This exhibition showcases many of the rare, beautiful and historically significant books held in the collections of the State Library of Victoria and celebrates books as keepers of ideas, knowledge and the imagination, as well as our special relationship to them as writers and readers. It also provides a window into the history of book production and illustration through the

display of fine examples dating from the Middle Ages to today. The Library recently launched its first online exhibition, *Mirror of the World* online.

The number of collection items on display is approximately 290, with 100 per cent of items rotating each year. Total number of visitors: 106,890 (73,114 in 2005–06). The exhibition opened on 9 December 2005.)

'I find I must write and congratulate the team who assembled and displayed *Mirror of the World: books and ideas*; to me it was very comprehensive and informative.'

Temporary exhibitions

Keith Murdoch Gallery

Naked Democracy

2 June–1 October 2006

The exhibition celebrated the 150th anniversary of self-government in Victoria and was guest-curated by Robyn Annear. It revisited the highs and lows of Victorian government, politics and democracy through a display of lively memorabilia spanning the introduction of the secret ballot, the emergence of political parties, the 1923 police strike, the Eight-Hour Day movement and women's struggle for the right to vote. Exhibits included John Fawkner's 1835 draft constitution, political cartoons and pamphlets, historic maps and photographs, protest badges and banners, antique top hats and parliamentary hat-stands, and Les Tanner's 1972 caricature of Henry Bolte in the form of a coffee mug. The exhibition was fully sponsored by the Department of Premier and Cabinet. Total number of visitors: 20,090

*Heroes & Villains: Australian comics
and their creators*
20 October–27 February 2007

The exhibition explored the colourful and sometimes controversial history of Australian comic books, from their wartime origins in the 1940s to the present day. It consisted of nearly 300 Australian comic books, rare examples of original artwork, and toys and merchandise which appealed to comic-book fans of all genres and ages, nostalgia buffs and families alike. Curated by Australian comics expert, collector and devoted fan Kevin Patrick, the exhibition drew on the Library's collection as well as items from Patrick's own collection. A significant and valuable outcome of this exhibition was that the curator donated his comic collection to the Library – a collection that includes nearly every Australian comic published from 1975 to 2005. The exhibition was accompanied by a range of successful public programs and activities, including talks and presentations as well as an online blogging event. Total number of visitors: 39,393

'As an aspiring comic book writer/creator I want to thank the Library for running the *Heroes & Villains* exhibition – it is inspiring and awesome!'

*How I entered there I cannot truly say:
Collaborative works from the ANU Edition
+ Artist Book Studio*
16 March–17 June 2007

This exhibition featured approximately 90 limited-edition prints and handmade artist's books in which images and text aimed to complement one another. The diverse works were the result of creative collaborations between leading Australian artists, writers and printmakers at a groundbreaking print studio at the Australian National University. Artists involved in the exhibition were Jason Benjamin, GW Bot, Fiona Foley, Euan Heng, Bruno Leti, Margaret Olley, Jorg Schmeisser, Udo Sellbach and Robin Wallace-Crabbe. Printing techniques used by the artists included etching, linocut, lithography and silkscreen. Some books were bound in traditional style, while others were folded concertina-style or into innovative forms, then boxed or wrapped and tied. Materials used include specialist and handmade papers, fine cloth and leather. The associated public programs included a full-day seminar on artist's books as well as a range of presentations that highlighted the significant artist's books in the Library's collection and the work of Melbourne-based artists in the field. Total number of visitors: 15,853

Other exhibitions

The year 2006 commemorated the Australia-Japan Year of Exchange, celebrating the 30th anniversary of the signing of the 'Basic Treaty of Friendship and Cooperation' as well as other pivotal developments between the two countries. The Library marked this event by providing the venue for the touring exhibition *Towards a New Vision*, coordinated by the Japan Information and Cultural Centre. This photographic exhibition told the story of Australian-Japanese relations from the early 19th century to the present, as well as celebrating the 100th anniversary of the establishment of the first Japanese Consulate in Australia. Total number of visitors: 8,798

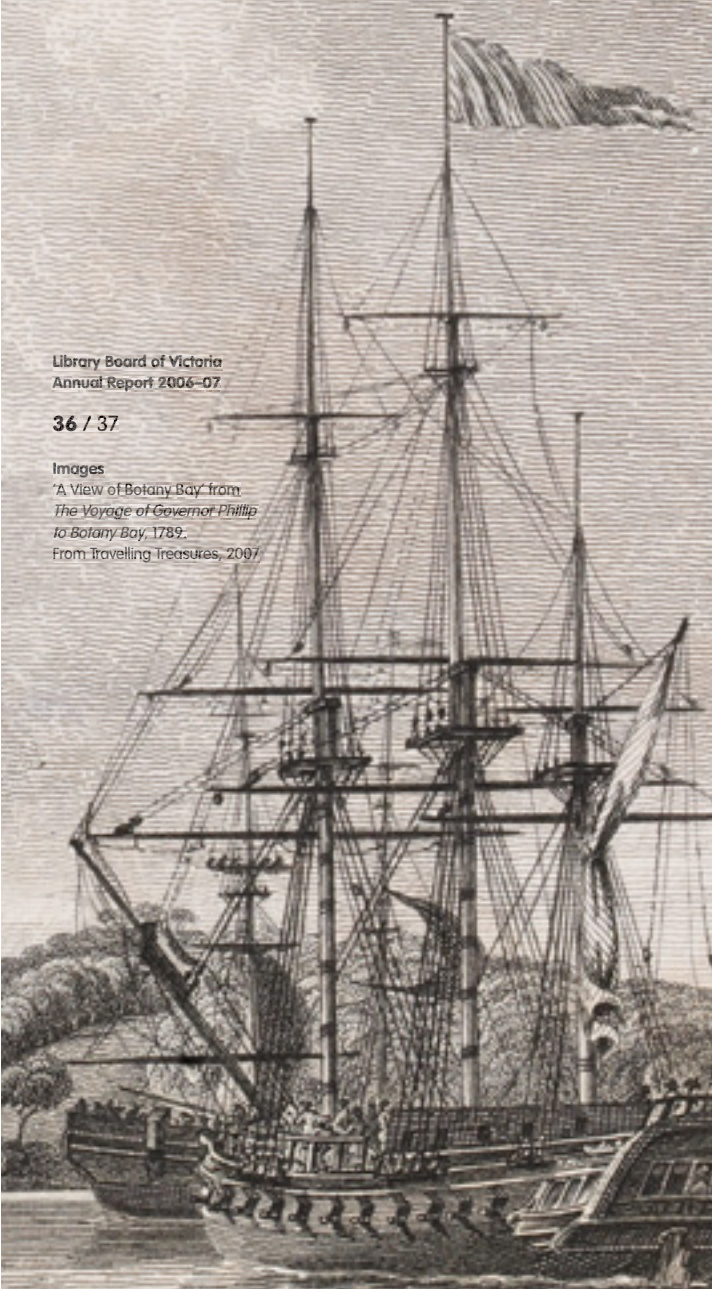
Learning Services

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Images

'A View of Botany Bay' from
*The Voyage of Governor Phillip
to Botany Bay, 1789*.
From *Travelling Treasures*, 2007



The Learning Services Division came into being just prior to the start of the 2006–07 financial year as part of a group of changes designed to better align the Library with slv21 and enable it to achieve its strategic objectives.

The most important aspect of this change was to centralise responsibility for coordinating the Library's learning services. The division's creation brought together schools programs, the Centre for Youth Literature, Experimedia and tours from the former Public Programs Division along with the Lifelong Learning program from Access and Information Division. This has allowed for the development of a more cohesive vision for the Library's learning program which aims, over the next three to six years, to weave itself into the fabric of the Victorian community – in schools, in libraries and in the lives of individuals across the state.

Learning programs are built around four themes: information literacy; engagement with books and writing; cultural and historical context; and learning for the future. The overall program aims to serve learners onsite, online and regionally; to foster partnerships and collaboration with other organisations; and to develop new audiences.

'Very helpful tour guide. The dome is beautiful. It is excellent that there is a specific room for art.'

Online program highlights in 2006–07 included:

- the exponential growth in use of the Library's youth literature website, insideadog.com.au. The website promotes Australian and international young-adult literature in a language and format that young people relate to. It features news, book reviews, a writer-in-residence blog, author interviews, audio downloads, links, competitions and many opportunities for contributions from young readers. Launched at the end of April 2006, insideadog attracted just under 273,000 user visits in 2006–07. The name insideadog is intentionally quirky, and comes from a quote

from Groucho Marx: 'Outside of a dog, a book is a man's best friend. Inside a dog, it's too dark to read'. In 2006–07 insideadog was supported by the Copyright Agency Limited.

- the development of the Online Learning Space project, a web-based resource for Year 9 and 10 students and teachers that focuses on research skills, drawing extensively on the Library's unique holdings in Victorian history. The program links to the Victorian Essential Learning Standards (VELS) Framework. Stage 1 is scheduled for a soft launch at the end of August 2007. The project was funded through slv21 and received additional support from the Collier Foundation.

Offsite and regional program highlights in 2006–07 included:

- the Travelling Treasures program tours to Castlemaine, St Arnaud, Dimboola, Hamilton, Port Fairy, Colac, Cowes, Korumburra, Moe, Seymour, Bendigo and Maryborough. Items on tour included a 15th-century illuminated book of hours and the diary of Samuel Lazarus. Forty sessions were held, in local schools and public libraries, and were attended by a total of 2,862 people. The program was supported by Trust, the CASS Foundation, the Gandel Charitable Trust and the University of Ballarat.
- the inaugural Reading Victoria, a summer reading program in which 20 contemporary and classic novels set in Victoria were selected for participants to read, discuss and enjoy over the summer. Readers attended free events in public libraries and voted for their favourite book using a form or by SMS. Winners were announced by Terry Bracks.

CYL delivered a number of regional programs in 2006–07:

The Bookgig on the Road program took author Elizabeth Honey and her book *The Ballad of Cauldron Bay* on the road with a group of actors in a program encompassing an author talk, performance, improvisation and discussion. Over a period of three weeks, 3,266 students attended



21 performances, predominantly in regional Victoria. The program was supported by the CASS Foundation and the Gandel Charitable Trust, and was delivered in partnership with Regional Arts Victoria.

Boys, Books, Blokes and Bytes was a pilot project designed to improve adolescent boys' attitudes to reading, encouraging them to read more often and more widely. It was delivered from July to December in Drouin and Melton, with funding from the Department of Education, as part of the 2006 Victorian National Literacy and Numeracy Week program.

In March, the CYL took its Booktalkers and schools program to Bendigo, with a total of 335 students and teachers attending ten sessions. Other presentations by centre staff occurred in Coonabarabran (NSW), Brisbane, Adelaide and Sydney.

Learning program highlights at the Library in 2006–07:

The strong growth in CYL programming saw a total attendance of 10,876 people across 137 sessions, including regional programs. (For the 2005–06 period, over 5,000 people attended 23 events.) Highlights of 2006–07 included events with authors Nick Earls, Shaun Tan and Tim Flannery and best-selling international authors Terry Pratchett and Anthony Horowitz. In May the CYL ran its biennial Reading Matters conference, Australia's leading youth literature event for both professionals and young people. The conference brought together leading Australian and international writers, commentators and performers to explore current issues and ideas in youth literature. Over 1,000 students attended the Youth Day, and 350 people attended the conference, which was over-subscribed.

The CYL's program is supported by the Australia Council, *The Age* and publishers Allen & Unwin, black dog books, Hardie Grant Egmont, Harper Collins, Lothian Books, Pan Macmillan, Penguin

Books, Random House Australia, Scholastic/Omnibus and University of Queensland Press.

Text Appeal, a series of literary dating events, took place in Experimedia over the summer. Single booklovers brought along a book that they loved, loathed or had recently read to get the conversation started in a series of three-minute 'dates'. The series was extremely popular with both the public and the media and generated an unprecedented level of media coverage, appearing on the 'Sunrise' program (Channel 7), national radio and, through syndicated news services, in newspapers around the world. There were four evening events, the last of which took place on Valentine's Day.

Schools attendance grew substantially in the first half of 2007, with total attendance of 18,028 students, 3,377 more than in 2005–06. Additional staffing as part of an slv21 project, enabled the overall schools program to grow and built awareness of it in the educational community. The schools program is supported by Trust and the Department of Education.

With funding from the William Buckland Foundation, the State Library of Victoria offered the first of two six-month teaching fellowships to early-career teachers. The fellowships are an exchange of ideas, expertise and experience designed to develop programs which engage both students and teachers, and showcase the collections and resources of the Library. The inaugural Teaching Fellow designed four programs.

Visits to Experimedia increased in 2006–07 with 170,010 visitors, compared with 65,288 in 2005–06.

Highlights of the program in Experimedia in 2006–07 included:

- the Technology and Ideas seminars designed to explore the expansion of ideas through the application of technology. The areas explored included evolving technologies and music publishing, the experience of being an IT journalist, and the future of comics and 'zines.
- the Library's partnership with the Australian Library and Information Association (ALIA) to promote the Digital Forums program on information in the digital age, for an audience of both library professionals and the public.
- school-holiday programs, including Scoot, a mixed-reality gaming experience managed by ACMI as part of the Victorian Cultural Network project; and My Amazing Story, a program that taught children how to make a movie using their own pictures and stories. The 'I need a hero!' online comics competition, which ran over the summer holidays and, in April, the Making a Scene program, which allowed children to create an animated movie.
- Artist-in-Residence Tim Devine, who completed a year of exhibiting experimental interactive installations with ElicitSHOW, the culmination of work including Elicit*, ElicitTV, ElicitTABLE, ElicitBILLBOARD and ElicitPAPER.
- the launch by Terry Bracks of Play Pod.
- Sparky Stories – a new program for children aged from 5 to 12 and their parents. Each child created a digital picture-book based on a classic fairytale, complete with their own illustrations and sound effects. The children were then able to take their stories home on DVD.

State Library Creative Fellowships

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Image

'Bankian Cockatoo Variety' from *The Voyage of Governor Phillip to Botany Bay*, 1789. From *Travelling Treasures*, 2007 /
Image
Blue-winged Kookaburra (detail) by Prévost in Dumont d'Urville, *Voyage au Pôle Sud*, 1841–54. From Danielle Clode's *Voices to the South Seas*, published by The Miegunyah Press and the State Library of Victoria, 2007

In July 2006, the Library announced the successful applicants for the fourth year of the Creative Fellowships Program, generously funded by the State Library of Victoria Foundation. The purpose of the fellowships is to offer funding and support to scholars, writers and artists to pursue projects focused on the Library collections.

Ten projects were supported by the program.
The recipients were:

Sarah Cathcart

Boat 2: Australians at war on sea and on land – a theatre project

The play is set in Melbourne during World War II in a munitions factory in Footscray and on a naval destroyer in the Pacific. A young man from Kew has been called up to join the navy while, on the other side of town, a young girl leaves school to make bombs and bullets at the local factory.

Eileen Chanin and Steven Miller

A comparative study of sculptor Dora Ohlfsen (b. Ballarat 1869), musicologist Louise Hanson-Dyer (b. Melbourne 1884), publicist Alleyne Clarice Zander (b. Coleraine 1892) and artist Mary Cecil Allen (b. Melbourne 1893)

From their bases in Rome (Ohlfsen), Paris (Hanson-Dyer), London (Zander) and New York (Allen), these women pioneered the arts and became models of individual achievement and resourcefulness. They were innovators and creators who played their part in shaping the post-war world, yet their extraordinary lives and accomplishments have largely been overlooked to date.

Caroline Clemente

Dr Howitt's Corner: A civilised centre in early Melbourne

Using the eyes and voices of various Howitt family members and their connections, this project will gain insight into behind-the-scenes colonial life and the shaping of cultural initiatives in Melbourne by this small, distinguished group of high achievers.

Dr Julie Gough

Strait crossings – Nineteenth-century Indigenous relocation between Victoria and Van Diemen's Land and beyond

This project will develop from the collection and collation of diverse written and visual source material that provides information on the identity, chronologies, travels, lifestyles and locations of, in particular, Aboriginal women and children, taken between Victoria and Van Diemen's Land, especially by sealers, or straitsmen, through the first half of the 19th century.

Chloe Hooper

Western District novel

This novel is set on an old homestead in the Western District of Victoria. It is a black comedy concerned with ideas of home, homecomings, family and disinheritance. Although the novel is contemporary, the homestead's inhabitants are the descendants of Western District squattocracy and throughout the narrative a family history, family tree and archival information is included.

Judy Horacek

The Quests and Questions of Home

This project is to create artwork about 'home'. It will be about presences and absences, feelings of belonging and strangeness, comfort and its opposites.

Christopher Kohn and Lally Katz

Melbourne's vaudeville artists and theatres between the wars

Lally Katz and Chris Kohn have been commissioned by the Malthouse Theatre to co-create a new theatre show to be presented at the Merlyn Theatre in 2008, as part of the theatre's subscription season. Katz and Kohn will be creating a new show with the working title of *The Princess and the Lime Boy*.

The work will be a dreamlike evocation of a time, place and milieu – Melbourne's vaudeville show circuit of the '20s and '30s. As part of the show,

some original vaudeville acts will be reinterpreted, such as the Lynch Family Bell-Ringers and Valantyne and Hector Napier's Spicer and the Fly contortionist act.

Bruno Leti

The Wandering Lines in Verse, Maps and Images of Victoria: From coastline to desert

The project aims to develop a convergence of visual and textual interests into an archive of some contemporary presentation as an artist's book.

Kirsty Murray

Escaping Lilliput – a novel

From the early 1880s, Pollard's Lilliputian Opera Company recruited children from working-class Melbourne families and the Melbourne Orphan Asylum to perform in theatrical tours of Australia and New Zealand. In 1909 the troupe left Melbourne for a tour of South-East Asia with their 37-year-old manager, Arthur 'Baby' Pollard, who had obtained custody of 28 children aged between 7 and 17.

Redmond Barry 1854 Project

This is funded by the University of Melbourne in honour of the common founder of the Library and the University.

Dr Kathleen Fennessy:

Ploughing with One Heifer:

Colonial Victorians learning the land
Research for a book.

Honorary fellowship

Elizabeth Willis

Gentlemen Amateur Collectors in Port Phillip, 1835–55

This project will research the activities and motivations of a number of 'gentlemen amateurs' who collected from Victorian Indigenous people during the first years of European settlement. Many of the most significant items of Victorian Aboriginal material culture were collected in this time. Much of this material was sent to Europe, where some survives in public museum collections.

Staff Fellowship Program

The Staff Fellowship Program continued during 2006–07, allowing selected staff to conduct various specialist projects associated with and using the Library's collections.

Three fellowships were awarded:

Aneta Bozic, Technology Services Division:

A three-month project titled 'Judging a Book by Its Cover', to explore and provide examples of the history of the book cover, its practical and conceptual relevance, and the methods and materials used in its creation.

Tim Hogan, Access Information Division:

A three-month project titled 'Victorian Newspapers: A historical and research guide', to develop content for a website dedicated to the history of Victorian newspapers.

Derek Moors, Collection Access Division:

A three-month project to catalogue and re-house the Sticht Collection of early printing.



Publishing

Library Board of Victoria
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Image
John Wyndham, *Out of the Deep* (cover detail), 1953
/
Image
Arthur C. Clark, *Expedition to Earth* (cover detail), 1953

Both images are part of a set of 75 publisher's file copies of Ballantyne books, acquired by the Library in 2006–07

Through successful collaborative partnerships with a growing band of authors, publishers and philanthropic supporters, the Library's collection-based publishing program has expanded over the past year.

By its very nature, the publishing process can involve extended periods of development, and it was very pleasing to see so many projects come to fruition this year. The splendid publications listed here reflect not only the diversity and richness of the Library's collections, but also the high degree of scholarship and creativity of the books' authors, designers and publishers.

In support of the Library's strategic objective of making collections more widely accessible through publishing online as well as in print, the Foundation funded a project involving the digitisation of *The La Trobe Journal* and the creation of a sub-site on the Library's website. Visitors to the site – which was trialled in late June, and will be soft launched in early July 2007 – are able to view past issues of the journal online 'as print published on the page' and search the transcribed text by author, article, volume number and keyword. Digital images of photographs and illustrations are embedded in the text. In keeping with a resolution of the Foundation committee that publishes the print journal, there will be a hiatus of two years or four editions between print publication and online publishing. Print copies of journals will continue to be mailed to Foundation members and will still be available for purchase at the Library and through the online shop.

August 2006

Michael D Galimany, *The Cowen Gallery*

Published with the support of the Agnes Robertson Trust

Launched by John Cain, President, Library Board of Victoria, in the Cowen Gallery, 21 August.

October 2006

Richard Aitken, *Botanical Riches:*

Stories of botanical exploration

The Miegunyah Press and State Library of Victoria
Launched at Carrick Hill House, Adelaide, 19 October, in association with the related exhibition.

November 2006

Patrick McCaughey (ed.), *Bert & Ned:*

The correspondence of Albert Tucker and Sidney Nolan

The Miegunyah Press in association with the State Library Victoria and the Heide Museum of Modern Art

Launched by Patrick McCaughey at Heide Museum of Modern Art, 17 November.

Dianne Reilly (Introduction and notes), *Charles Joseph La Trobe: Australian notes 1839–1854*

Tarcoola Press in association with Boz Publishing and the State Library of Victoria
Launched by the Governor of Victoria Professor David de Kretser AC, at Government House, 21 November.

January 2007

Patrick Morgan (ed.), *Your Most Obedient Servant: BA Santamaria selected letters: 1938–1996*

The Miegunyah Press and State Library of Victoria
Launched by the Hon. Tony Abbott MP in Queen's Hall on 30 January.

February 2007

Danielle Clode, *Voyages to the South Seas: In search of Terres Australes*

The Miegunyah Press and State Library of Victoria
Launched by Mirka Mora at the Writers at Como festival, 16 February.

Coming up

Perils of the Studio by Alex Taylor is in the final stages of preparation and scheduled for publication in September 2007. Published in association with Australian Scholarly Publishing, the book traces the early development of Melbourne's bohemian character and reconstructs the history of the city's studio culture through written and visual sources, many drawn from the Library's collections.

Also due to appear before the end of 2007 are two important co-publications between the Library and the Miegunyah Press. *The Art of the Collection* is being published with financial support from the Agnes Robertson Trust and is a lavish celebration of the Library's Pictures Collection, revealing the eclectic and quirky nature of the collection, and also the specialist knowledge of the Library's Pictures Collection staff, many of whom have contributed articles to the book.

Des Cowley and Clare Williamson, curators of *Mirror of the World*, have brought their wide-ranging knowledge to *The World of the Book*, a celebration of the book from the Middle Ages to the present day. The book is to be published with the generous support of the Miegunyah fund and Maria Myers AO, and draws on the Library's remarkable Rare Books Collection as well as on sources from around the world.

Work has also begun on a catalogue to accompany *The Medieval Imagination* exhibition. The book will be published in association with Macmillan Art Publishing and will present to a worldwide audience the international scholarship and manuscripts brought together in the exhibition.

Marketing and Public Affairs

To better support the slv21 program, in mid-2006 the Library introduced a dedicated Marketing and Public Affairs Division. The division's task was to upgrade the Library's capacity to understand the needs and expectations of users both onsite and online, and to shape a service model accordingly. The division delivers a range of functions, including marketing, market research and analysis, public affairs and internal communications.

The result has been the development of a new Strategic Marketing Plan, incorporating marketing strategies for the Library for 2007–10. The plan has been approved by the Library Executive and ratified by the Library Board of Victoria, and specific marketing action plans are now being implemented. These include a wide range of new slv21 digitising and online projects, which require intensive involvement from the Marketing and Public Affairs Division.

A key component in 2006–07 has been the strengthening of existing industry relationships. Within our Arts Agency structure, and to increase our presence in the Melbourne Cultural Tourism market, this has included working closely with Arts Victoria, Tourism Victoria, Destination Melbourne and Tourism Alliance Victoria. Existing and new strategic relationships have been developed with the *Herald Sun*, Southern Cross 3AW, ABC Television and Radio, and Yarra Trams.

The Library's internal communications have been revolutionised with the arrival of *The Fridge* – the Library's new 'fresh daily' internal news service. This project, albeit small, was the very first digital project initiated by slv21 program funding, and includes daily staff interviews, stories and news from around the Library.

Public-relations campaigns promoting the Library's activities and exhibitions generated media coverage in excess of \$5.3 million in 2006–07, and these strengthened relationships with national broadcasters included onsite

broadcasts for both ABC Radio and Nova 100. The recently conserved Press Dress was featured on ABC Television's 'Sunday Arts' program, and Channel 9 featured the Library on its popular 'Postcards' program.

In order to better understand the Library's customers, particularly its newly emerging digital markets, the Library committed to a heavy program of market research during the year. This included telephone surveys, focus groups and specific research with attendees at Library exhibitions and events. In addition, the annual customer satisfaction survey was conducted, the results of which, including overall customer satisfaction Key Performance Indicators, have been extremely positive, demonstrating a significant increase in visitor numbers as well as performance. The research provides a clear direction for future marketing efforts.

Importantly, while this marketing activity has increased the visibility of the Library, the outcome will lead to greater access and usage of the Library and its assets and collections for all Victorians.



Providing Services to Victorian Public Libraries

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Image
The La Trobe Reading Room

The Board, the
State Library and
public libraries have
a shared commitment
to delivering excellent
information services
to all Victorians

Victoria has a network of over 250 public library branches. More than 50 per cent of the population uses public libraries, which together lend over 47 million items and answer over 2.8 million inquiries each year. The State Library's landmark research project *Libraries Building Communities* shows the vital contribution that public libraries make to their communities.

The Library Board places strong emphasis on the State Library's relationship and work with public libraries. This year, the Hon. John Cain, President of the Library Board of Victoria, visited public libraries at Emerald, Springvale, Mount Waverley, Mornington, Warragul, Altona Meadows and West Footscray. He launched the Koorie Library Pathways Project at Shepparton Library and the Wynlearn portal at the Heaths Road Library in Werribee. The Board funded both of these initiatives.

The Board, the State Library and public libraries have many things in common, particularly a shared commitment to delivering excellent information services to all Victorians and a shared belief that more can be done to advance this common aim by working together than by working separately. *The Framework for Collaborative Action* defines the way in which the Board, through the State Library, works with public libraries.

Each year the Board allocates nearly \$1 million in funding for the Statewide Public Library Development Projects. These projects are focused on three areas of strategic importance: collections and access; public library workforce and sustainability; and the community-building role of public libraries.

In the second year of the current three-year cycle of projects, several significant activities began, notably:

- an audit of Victoria's 250-plus public library buildings, to complement an audit of public library collections undertaken in the previous year

- an investigation of collaborative purchasing models for Victoria's public libraries to increase their efficiency and improve their spending
- the second phase of the Memory Victoria local history collection project, which includes conservation training for public library staff and conservation assessments of nearly 60 local-history collections
- in-depth research with community groups identified as 'hard to reach' and development of engagement guidelines
- compilation of a second volume of best practice case studies of public libraries in community-building.

Supporting innovation

For the second year, support was provided to public library services for individual development initiatives through the *Libraries Building Communities* Demonstration Projects:

- East Gippsland Library Service received \$81,000 for Building on the Bookie, a project that will test ways to re-cast traditional mobile library services to meet the information needs of people in geographically remote parts of the community.
- Whitehorse Manningham Regional Library Corporation received \$60,000 for CRUZIN', a comprehensive program to support the educational, recreational and life-skill needs of the community's culturally diverse youth and young people with learning disabilities.
- Moreland City Libraries, in partnership with Yarra Plenty Regional Library Service and Darebin Libraries, received \$50,000 for WikiNorthia, a project that will use new social networking technologies to engage people in telling their stories, gathering a rich collection of social history that will involve as many different people as possible.

Developing the workforce

Significant effort was directed towards the professional development of public library staff:

- A mentoring program was piloted with great success.
- Two places were subsidised at the prestigious Aurora Leadership Institute, for Beth MacKenzie (Whitehorse Manningham Regional Library Corporation) and Tania Barry (Wyndham City Library Service).
- The Margery C Ramsay Scholarship was awarded to Michelle McLean (Casey-Cardinia Library Corporation) to undertake a study tour of public libraries in the United States that are renowned for their leading-edge internet services.
- The Barrett Reid Scholarship was awarded to Anna Boland (Hume Global Learning Village Library Service) to investigate family literacy programs in the United States.
- Rolf Hapel, Director of Denmark's famed Aarhus Public Library Service, gave a presentation to managers on international trends in public libraries.
- Nancy Pearl, founding Director of the Washington Center for the Book, enthralled over 200 public library staff with a presentation on 'Mood, Appeal and Motivation in Reader's Advisory'.
- Nearly 200 public library staff attended an all-day seminar on 'Reader Development: A reader-centred approach'.

In addition to the Statewide Public Library Development Projects, the State Library continues to work with and support public libraries through programs such as Travelling Treasures and Reading Victoria; development of websites such as Wynlearn; the AskNow! online reference service; and the MyLanguage portal.

Image
Dwarf Emu (detail) by
Lesueur in Péron, 1807-17.
From *Voyages to the
South Seas*



Building Relationships

The Library is working with partners in the sector to play an active role in state, national and international collaborations to benefit Victoria



State Library of Victoria Foundation

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Image

Eugene Montagu Scott,
*Natives discovering the body
of William John Wills ...*
(detail), c. 1865.

Image

Henry Short, *adopted
country ...* (detail), 1861.

Both images from Michael
D. Galimany's *Cowen
Gallery*, published by the
State Library of Victoria
in 2006

The State Library of Victoria Foundation supports the strategic objectives of the State Library of Victoria.

The Foundation's principal aims are to:

- attract, manage and retain for the State Library the continuing interest, goodwill and financial support of the Victorian community
- engage and build mutually beneficial relationships with the corporate and philanthropic sectors, with a view to procure funds necessary to promote the State Library's critical role in the information age as well as its core activities
- continue to build its capital fund and raise additional monies to assist the Library with both specific and general projects and activities, including:
 - to obtain, maintain, develop, improve and exhibit, both physically and online, its collection of literary and historical artefacts and materials
 - to provide educational services, training programs and public programs, research and publication of material from the Library's collection and the exhibition and display of materials from the Library's collection both physically and online.

Fundraising and events

The Foundation has continued to generate substantial cash and in-kind sponsorship and philanthropic donations. These assist the Library by supporting its core activities while exploring innovative and traditional ways to do so.

The Foundation continued its commitment to fundraising activities and special members' events as part of its program for 2006–07. These events are marketed primarily to Foundation members – individuals who make a donation of \$65 annually to assist the Foundation in its ongoing support of the State Library and its activities, as well as to current and potential sponsors and benefactors.

It has been a busy year for the Foundation, with the Library's work showcased to great effect and engagement with all sectors.

Redmond Barry Society

Established during the Library's 150th anniversary year, 2004, the Redmond Barry Society is the Foundation's bequest society. Bequests can be left as a monetary amount or in kind, and those who commit to leave a bequest become members of the society, which thereby creates the opportunity for a lasting legacy of support for the Library. Membership is growing every year. During 2006–07, a number of events were held exclusively for members, including the annual anniversary celebration of the society, held in July each year.

Foundation highlights in 2006–07

In July Dr Ted Gott presented the story of the Library forecourt's Joan of Arc statue and its sculptor, Emmanuel Frémiet, to a delighted group of Redmond Barry Society members.

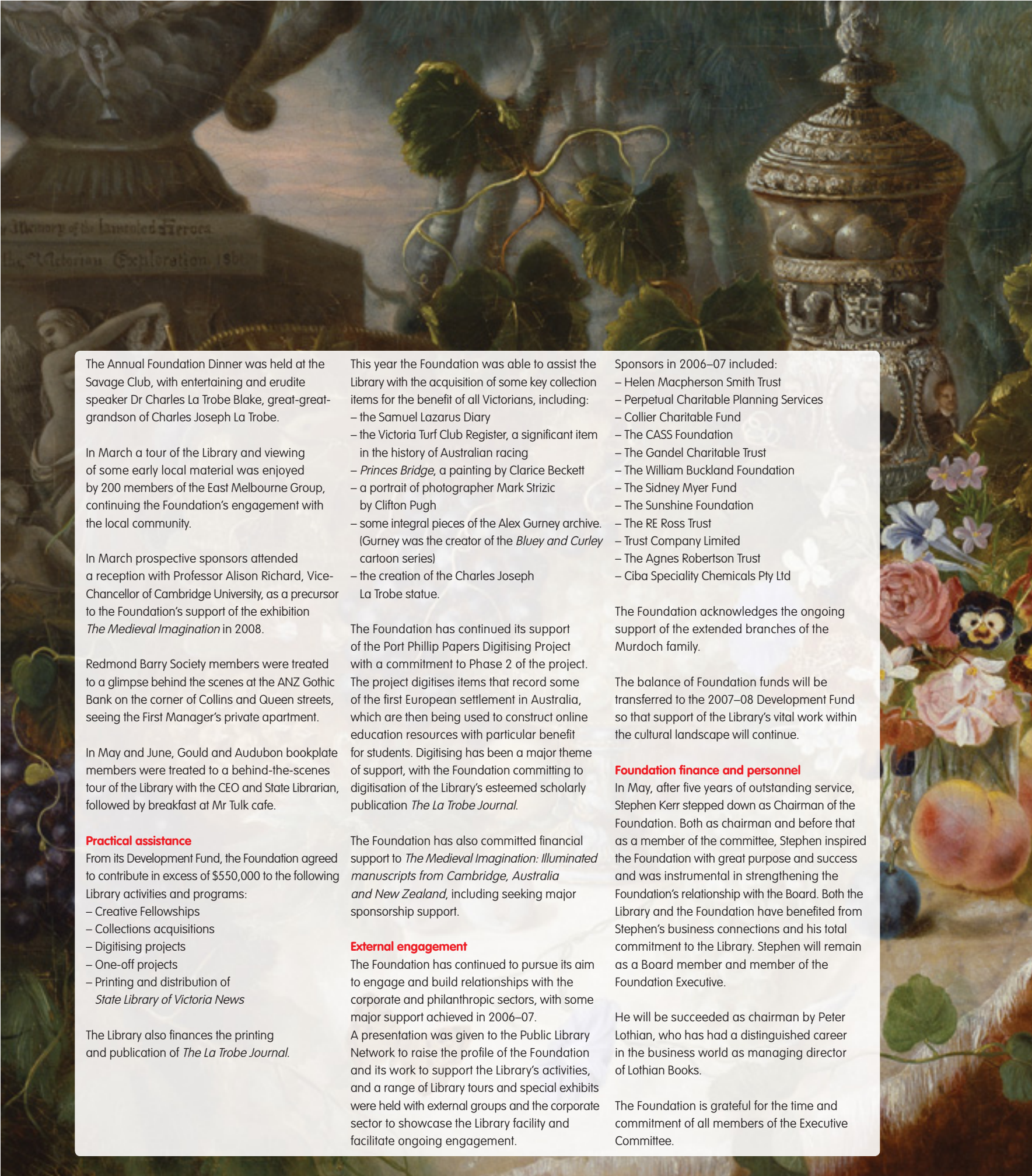
August saw the launch of the Cowen Gallery catalogue to a wide audience, made possible by the support of the Agnes Robertson Trust through the Foundation.

Bookplate donors were invited to an 'in conversation' with author Richard Aitken to celebrate publication of his book *Botanical Riches* in October.

A tour of the new conservation laboratory was held for Redmond Barry Society members in November.

The Foundation supported the Library's Rare Books Expo, held in Queen's Hall.

The La Trobe statue was unveiled on the Library's northern forecourt by Professor David de Kretser AC, Governor of Victoria, with acknowledgment to the Foundation for its financial assistance.



The Annual Foundation Dinner was held at the Savage Club, with entertaining and erudite speaker Dr Charles La Trobe Blake, great-great-grandson of Charles Joseph La Trobe.

In March a tour of the Library and viewing of some early local material was enjoyed by 200 members of the East Melbourne Group, continuing the Foundation's engagement with the local community.

In March prospective sponsors attended a reception with Professor Alison Richard, Vice-Chancellor of Cambridge University, as a precursor to the Foundation's support of the exhibition *The Medieval Imagination* in 2008.

Redmond Barry Society members were treated to a glimpse behind the scenes at the ANZ Gothic Bank on the corner of Collins and Queen streets, seeing the First Manager's private apartment.

In May and June, Gould and Audubon bookplate members were treated to a behind-the-scenes tour of the Library with the CEO and State Librarian, followed by breakfast at Mr Tulk cafe.

Practical assistance

From its Development Fund, the Foundation agreed to contribute in excess of \$550,000 to the following Library activities and programs:

- Creative Fellowships
- Collections acquisitions
- Digitising projects
- One-off projects
- Printing and distribution of *State Library of Victoria News*

The Library also finances the printing and publication of *The La Trobe Journal*.

This year the Foundation was able to assist the Library with the acquisition of some key collection items for the benefit of all Victorians, including:

- the Samuel Lazarus Diary
- the Victoria Turf Club Register, a significant item in the history of Australian racing
- *Princes Bridge*, a painting by Clarice Beckett
- a portrait of photographer Mark Strizic by Clifton Pugh
- some integral pieces of the Alex Gurney archive. (Gurney was the creator of the *Bluey and Curley* cartoon series)
- the creation of the Charles Joseph La Trobe statue.

The Foundation has continued its support of the Port Phillip Papers Digitising Project with a commitment to Phase 2 of the project. The project digitises items that record some of the first European settlement in Australia, which are then being used to construct online education resources with particular benefit for students. Digitising has been a major theme of support, with the Foundation committing to digitisation of the Library's esteemed scholarly publication *The La Trobe Journal*.

The Foundation has also committed financial support to *The Medieval Imagination: Illuminated manuscripts from Cambridge, Australia and New Zealand*, including seeking major sponsorship support.

External engagement

The Foundation has continued to pursue its aim to engage and build relationships with the corporate and philanthropic sectors, with some major support achieved in 2006–07. A presentation was given to the Public Library Network to raise the profile of the Foundation and its work to support the Library's activities, and a range of Library tours and special exhibits were held with external groups and the corporate sector to showcase the Library facility and facilitate ongoing engagement.

Sponsors in 2006–07 included:

- Helen Macpherson Smith Trust
- Perpetual Charitable Planning Services
- Collier Charitable Fund
- The CASS Foundation
- The Gandel Charitable Trust
- The William Buckland Foundation
- The Sidney Myer Fund
- The Sunshine Foundation
- The RE Ross Trust
- Trust Company Limited
- The Agnes Robertson Trust
- Ciba Speciality Chemicals Pty Ltd

The Foundation acknowledges the ongoing support of the extended branches of the Murdoch family.

The balance of Foundation funds will be transferred to the 2007–08 Development Fund so that support of the Library's vital work within the cultural landscape will continue.

Foundation finance and personnel

In May, after five years of outstanding service, Stephen Kerr stepped down as Chairman of the Foundation. Both as chairman and before that as a member of the committee, Stephen inspired the Foundation with great purpose and success and was instrumental in strengthening the Foundation's relationship with the Board. Both the Library and the Foundation have benefited from Stephen's business connections and his total commitment to the Library. Stephen will remain as a Board member and member of the Foundation Executive.

He will be succeeded as chairman by Peter Lothian, who has had a distinguished career in the business world as managing director of Lothian Books.

The Foundation is grateful for the time and commitment of all members of the Executive Committee.

Images

Peppermint, Troedel & Co.
lithographers, 1881 (detail).
From the Victorian Patents
Office Copyright Collection.
Funding from the RE Ross
Trust enabled the treatment
of over 1,000 items from the
VPOCC in 2007.

People in the State Library of Victoria Foundation

Principal Patron

Dame Elisabeth Murdoch AC, DBE

Volunteers

The Foundation gratefully acknowledges the contribution of volunteers who serve on its Executive, Relationships Committee and La Trobe Journal Committee listed below, and in particular, the chairmen of the Foundation, Mr Stephen Kerr and Mr Peter Lothian; its bookplate volunteers, Mrs Claire Baillieu and Mrs Heather Anne Field; and its pro bono legal advisers, Freehills.

State Library of Victoria Foundation

Executive Committee

Mr Stephen Kerr (Chairman to 31 May 2007)

Mr Peter Lothian (Chairman from 1 June 2007)

Mr Martin Armstrong

Mr John Arnold

Emeritus Professor John Barnes

Mr David Bennett (to April 2007)

Hon. John Cain

Mrs Janet Calvert-Jones AO (to February 2007)

Dr Anne Colman

Mr Andrew Coloretti

Mrs Julie Ann Cox (to August 2006)

Mr Arturo Gandioli Fumagalli (from May 2007)

Mrs Kerry Gillespie

Mr Gary Graco

Ms Sue Hamilton (to September 2006)

Ms Sue Hurley (to December 2006)

Mr Robert Lang

Mr Andrew Little (from May 2007)

Mr John Mortimore

Mr David Mulally

Mrs Maria Myers AO

Ms Susie Reece Jones

Ms Anne-Marie Schwirlich (from September 2006)

State Library of Victoria representatives

Mr Shane Carmody

Mr Greg Honeyman

Ms Shelley Roberts

Foundation Executive Director

Mr Morton Browne

Memberships

Ms Bobby Krisohos

Executive Assistant

Ms Joanne Halpin (on leave from May 2007)

Ms Laura Dean (acting from May 2007)

Relationships Committee

Mr John Mortimore (Chairman)

Mr Andrew Coloretti

Mrs Julie Ann Cox (to August 2006)

Ms Sue Hurley (to December 2006)

Mr Robert Lang

Mrs Maria Myers AO

La Trobe Journal Committee

Emeritus Professor John Barnes (Editor)

Mr John Arnold

Mrs Sandra Burt (Assistant to the Editor)

Dr Anne Colman

Mr Des Cowley

Mrs Yvonne Hurley

Associate Professor Wallace Kirsop

State Library of Victoria representative on Journal Committee

Mr Shane Carmody

State Library of Victoria Foundation 2006–07 sponsors and donors

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Margaret S Ross AM

Perpetual Charitable Planning Services

RE Ross Trust

Sidney Myer Fund

Sir Keith Murdoch's children and grandchildren

The Gandel Charitable Trust

The Herald & Weekly Times Pty Ltd

The Sunshine Foundation

Trust Company Limited

William Buckland Foundation

Working group for exhibition – *The Medieval Imagination: Illuminated manuscripts from Cambridge, Australia and New Zealand*

Mr Gary Graco (Chairman)

Mr Shane Carmody

Dr Anne Colman

Mr Robert Heather

Emeritus Professor Margaret Manion AO

Mrs Maria Myers AO

The Foundation Chairman is a member ex officio of all committees and working groups. The Executive Director attends all committee and working group meetings. The Executive Assistant provides administrative assistance including minute-taking for all committees and working groups.

Bookplate donors

The Foundation is grateful for the support it receives from all members and donors – unfortunately space does not permit acknowledgement of everybody.

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Anchor Mortlock & Woolley

Dwyer Nominees Pty Ltd

Limb Family Foundation

Rider Hunt

Melbourne Pty Ltd

Sotheby's

Australia Pty Ltd

The Tallis Foundation

Thinc Projects

Rosemary Anderson	Peter &	Louis Lothian	Douglas Savage
John Arnold &	Heather-Anne Field	Peter Lothian	Jocelyn Searby
Robin Lucas	Beatrice Fincher	Peter Lovell	Richard &
Chris Awwcock &	Chloe Fitzwilliams Hyde	Diana Lowe	Caroline Searby
Frances Awwcock AM	Suzanne Foley	Margaret Mabbitt	Michael Sexton
Claire Baillieu	Simon Fortune	Carolyn Macafee	Greg Shalit &
John & Dagnija Balmford	Nola A Foster	Monica MacCallum	Miriam Faine
Andrew & Carol Barnard	John Funder AO	Maggie Mansfield	Robert Shanks
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John Barry	Leon Gorr	Betty Marginson AM	Kathleen Sharpe
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Judy Begg	Carole Grace	Susan McCarthy	Stan & Adrienne Shaw
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Tony Berry	Roderick Grant	Raye McKay	Lisl Singer
Bert Berzins	Robin Gray	Ian & Margaret McKellar	Roy & Judith Sloggett
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John & Nancy Bomford	Grimwade	Ian & Sue Moore	Margaret Stevens
Lindsay Bounds	James &	Patrick &	Virginia Stevenson
Charles &	Simonette Guest	Katharine Moore	Julian Stock
Primrose Bright	Margaret Hagger	Paula Morale	Richard Stradwick
Joseph Brown AO, OBE	Justice David Harper	Susan Morgan	Jack & Patricia Sturgess
Julian Burnside QC	John &	Chris Mouzouris	Nancy Sturgess
James, Gail &	Margaret Harrison	Paul R Mullaly QC	Richard Sutcliffe
Sarah Butler	Joanne Hastewell	Rupert Myer AM	Grahame &
Justice David Byrne	Keith & Alison Head	S Baillieu Myer AC	Marjorie Taylor
Winty Calder	Roger B Heslop	Allan J Myers AO, QC &	Geoffrey Thomlinson
John Calvert-Jones AM &	Anthony R C	Maria Myers AO	Michael Tonta
Janet Calvert-Jones AO	Hewison AM	Cecilia Myers	Fred & Anne Tosolini
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Cannon	Rod & Margaret	Nicholson AM	Diane Tweeddale
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Charles G Clark	Robin & Caroline Hooper	Penelope Noonan	John Upjohn OAM &
Caroline Clemente	David Hore	Margaret O'Bryan O AM	Brenda Upjohn
Mary-Ann Cohn	Trevor Hughes	Posey O'Collins	Frank van Straten OAM
John & Christine	Robin & Suzanne Hunt	Stephanie O'Collins	Robin & Sylvia Walton
Collingwood	Molly Hunter &	Lois Oliver	Justice Michael Watt
Peter & Anne Colman	Peter Yewers	Michael O'Loughlen QC	Bruce Waxman
Andrew & Antonella	Tom Hurley AO, OBE &	The Hon William	Hugh Weaver
Coloretti	Yvonne Hurley	Ormiston	John Webb
Peter & Tracey Cooper	Margot Hyslop	Justice Robert Osborn	Margaret Webster
Jim & Libby Cousins	Masumi Hiraga	Kenneth W Park	Derek Whitehead OAM
Julie Ann Cox	Jackson	Meg Paul	Geoffrey & Edel Wignell
Neil Cox	Lucie Jacobs	Andrew Peters	Lyn Williams AM
Peter Crabb	Patricia Jaffé OAM	Margery Pierce	Lynette Williams
Robert W H Cripps	Penelope Johns	Dorothy Pizzey AM	Dorothy Willshire
Donalda Crofts	Robert Jones	John & Betty Pizzey	Ann D Wilson
Rosemary Cromby	Margaret Kaan	Ann Plush	Sir Edward Woodward
Eileen Cunningham	Irene Kearsey &	Lady Potter AC	AC, OBE, QC
John D'Arcy	Michael Ridley	Brendan & Diane Power	Kathleen Young
Brian & Val Davie	Zara Kimpton	Greville & Betty Prideaux	
Dame Joyce Daws DBE	Carolyn Kirby	John Ralph AC &	
Shona Dewar	Wallace Kirsop	Barbara Ralph	
Peter Di Sciascio	Vivien Knowles	Ruth Redpath	
Helen Dindas	Jane La Scala	Ian & Diana Renard	
John & Dianne Drury	Anthony &	John Rickard	
John Dwyer QC	Elizabeth Landy	Ken & Gail Roche	
Patricia M Eade	John Lawry	Judith Rodriguez	
Rev Fr Michael Elligate	Andrew &	Bill Rogers AO	
John Emmerson	Judith Lemon	Bob Ross	
Margaret Eva	Alison Leslie	Barry Ruler	



Digital Partnerships

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Image
Sheet music to 'Our boys at the Dardanelles', digitised in 2006–07.

Image
Anne-Marie Schwillich with Keiko Harada, Director Public Service Division, Kansai-kan of National Diet Library, Japan, at the Library in June

MusicAustralia

The Library continued to be a contributor to MusicAustralia, an online service developed by the National Library of Australia and the National Film and Sound Archive. The Library digitised a further 60 pre-1930 sheet music titles in 2006–07, bringing the total of titles now searchable via the MusicAustralia interface to over 330. As well as providing access to the Library's digitised sheet music, MusicAustralia also includes State Library of Victoria music-related items such as sound recordings, books, theses and manuscripts.

Towards a national newspaper database

The Library has been closely involved in a national newspaper digitising project coordinated and funded by the National Library and has also secured philanthropic and bequest funding from the Helen Macpherson Smith Trust to digitise four Victorian regional newspapers from microfilm.

PRICE

6D.



National and International Collaborations

The Library welcomed the opportunity to renew and extend its Memorandum of Understanding with the National Library Board of Singapore for a further four years. Representatives from Arts Victoria, the Library Board of Victoria and the National Library Board of Singapore attended a formal signing of the memorandum at the Library in March 2007. The revised agreement aims to strengthen the staff exchange program; to explore options to share digital resources and expertise; to continue benchmarking, information sharing and collaborative activities as appropriate; and to visibly and actively promote (in print and online) the memorandum.

During 2006–07 the Library attracted library and cultural delegations from all parts of the globe, including several visits and more than 100 cultural delegates from the Chinese Province of Guangdong. In addition the Library hosted visits from the National Library Board of Singapore; the Thai Nguyen University and Thai Nguyen Learning Resource Centre, Vietnam; the Graduate Institute of Library and Information Studies, Taiwan; National Taiwan University; the National Library of New Zealand; the National Diet Library, Japan; and the Fitzwilliam Museum, Cambridge University.

As a member of the National and State Libraries of Australasia, the Library has contributed to a number of national collaborative library projects to improve online access to services and collections; these include consortium purchasing of electronic databases, digitising a select number of Australian newspapers online, and AskNow!

The Library has continued to support long-term research and development projects conducted by the higher education sector under the auspices of the Australian Research Council. Current projects involving the Library are the Cultural Collections, Creators & Copyright, Australian Information Seekers and the Social Consequences of Information Policy, and the Dictionary of Australian Artists Online. These projects will not only assist the Library in its strategic planning and effective use of resources but will also significantly enhance online access to the Library's collections and services.

National and international conferences organised by the Library during the year included 'Meeting the Challenge of Climate Change', a seminar conducted in collaboration with the Woodrow Wilson International Center for Scholars, and digital forums covering a range of topics, presented in association with the Australian Library and Information Association (ALIA). The Library has also made a commitment to host the ALIA National Library and Information Technicians Conference in October 2007.

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Image
PJ Redouté, plate 370–71
(detail) in *Les lilacées*, vol. 1,
L'Auteur, Paris, 1807. From
Richard Aitken's *Botanical
Riches*, published by The
Miegnyoh Press and the
State Library of Victoria, 2006
/

Image
Common wombat (detail)
by Lesueur in Péron,
Voyage de découvertes...,
De l'imprimerie impériale,
Paris, 1807–17. From
*Images
to the South Seas*

The Library's Vicnet Division engaged the Victorian community in a wide range of information-technology activities in collaboration with industry, government and communities. The importance of the Library's community engagement role was affirmed in 2005 when the Library Board endorsed the Vicnet Charter and Statement of Purpose.

Vicnet's purpose is to support the government in strengthening Victorian communities using information and communication technology (ICT). Vicnet engages in three major activities in pursuit of this purpose:

- providing ICT support services to certain community groups and individuals
- managing projects for government agencies that focus on the relationship between ICT and individuals and groups in the community
- providing ICT support services, particularly connectivity, to certain public sector entities, including public libraries.

The division continued to establish far-reaching networks with the community and public library sectors, and its efforts enabled the Library to achieve its digital access goals throughout the wider community.

Vicnet's business management and administration capacity supported a wide range of services, activities and projects.

Community web publishing and the Vicnet Community Information Portal

The community information portal continued to provide a high standard of community information, including 10,000 links covering a wide range of topics of interest to Victorians. Syndicated news and weather information are available via the portal.

At the core of Vicnet's business is the ongoing support for its community web publishing program. More than 5,000 community organisations receive free web-hosting services to enable a wide range of sites to be published. A review of these sites

and the Vicnet portal began in 2007, which aims to enhance and develop the quality of community information available via the vicnet.net.au site.

Web-development services were provided for a range of community groups, government clients, and contracted projects including My Connected Community and MyLanguage. Of note are Wynlearn.net.au, a gateway to lifelong learning developed for the Wyndham City Council, and the major upgrade of the Corangamite Regional Library website.

Community internet service provision

Internet services, particularly broadband digital subscriber line (DSL), have provided critical infrastructure for the community and public library sectors. The growing availability of broadband in regional areas has created opportunities for an increase in broadband DSL provisioning. In support of library sector customers, regular user-group meetings were held.

Program management

Vicnet's role in delivering project management continued to be successful due in part to significant experience in linking communities – particularly those in isolated rural areas – through internet access provision, and in providing onsite training and helpdesk facilities. Vicnet delivered projects on behalf of a number of government departments, including Department for Victorian Communities, Department of Human Services, and Department of Premier and Cabinet.

The My Connected Community project continued under the Connecting Communities: the Second Wave policy. The project provides free, online community-building tools to community groups from diverse backgrounds across the state. Currently the program supports more than 3,000 groups and more than 50,000 users. The program's website can be found at mc2.vicnet.net.au.

Skills.net Roadshow, another Connecting

Communities: the Second Wave program, continued to raise community awareness and understanding of the benefits of online technologies. Since its inception, the roadshow has provided training to more than 16,000 Victorians state wide. The website can be accessed at roadshow.skills.net.au. The Skills.net Roadshow received funding to continue its activities to 2009.

The IT for Kindergartens project (at kindergarten.vic.gov.au), in partnership with the Department of Human Services, continued to deliver internet connectivity and helpdesk assistance to more than 1,200 community-based, not-for-profit kindergartens in Victoria.

The Public Internet Access Program initiated a Victorian Government commitment of more than \$3 million to support free or affordable public internet access for disadvantaged groups across Victoria.

Vicnet multilingual and disability access

Vicnet continued its leadership in the areas of multilingual and disability online access through a number of activities.

The innovative national MyLanguage project (mylanguage.gov.au), led by Vicnet, continued apace in 2006–07 with seven state and territory libraries committing to the project until 2010.

For the Victorian Office of Multicultural Affairs, Vicnet undertook to investigate and report to government on the state of translated online government information in order to identify how this could be improved.

The State Trustees, through the Winthrop Trust, funded research into the information needs of people with disabilities especially in relation to online information and public library use. The Vicnet Disability ICT Working Group, which includes Scope, ComTec, Disabled Motorists of Victoria and the MS helpline, oversaw this work.

Business Initiatives

The Library's venue-hire business continued to grow with a total end-of-year revenue of \$225,000. The conference centre performed extremely well this year, with 97 per cent of customers rating the service as very good to excellent, compared with 91 per cent in 2005–06. Regular corporate customers are the mainstay of the venue-hire business.

The Library's Foyer desk continues to sell a selection of Library publications including books, cards and postcards, and extends this service by providing merchandise to support the touring exhibition program.

Mr Tulk, the Library's cafe, has now successfully completed its first full year. Operated by Frank Van Haandel, the cafe allows Library customers and the general public to add a social dimension to their visits, as they enjoy the range of fine food.

Two new initiatives were established with Smarte Carte Pty Ltd and Bear Solutions in 2005–06 which provide more secure locker arrangements and self-service fee-based copying services. These ventures continue to offer services to Library users on a revenue share basis.

The Library is now fantastic with ... specialised areas, helpful staff and general environment if you just want to read a book. I also really like how you have lockers people can use, lots of internet, the rooms with paintings and the displays above the Domed reading room.'



Image
From the multi-volume work
*Flora de la Real Expedicion
Botanica del Nuevo Reyno
de Granada*, presented
to the Library by the Spanish
Consul General in 2006



Improving Corporate Health and Capability

A number of employee
development initiatives
began as part of the
Library's commitment
to the Organisational
Capability initiative
contained in slv21

Financial Management

In 2006–07 the Finance Division continued to redevelop its position to provide the Library with a single resource for financial information, reporting, control and business development. Considerable work has been completed in developing a more robust budget model which will extend over a three-year planning period.

The use of Crystal Reporting to provide monthly Library and Foundation financial results combined with the extended use of Business Objects reporting has reduced the end-of-month reporting time.

Both the Purchasing and Fixed Asset Systems have been extensively revised and repositioned to fit more harmoniously within the Library’s financial management package reporting. Library staff have received updated training in these systems, which will result in better management of the financial resources of the organisation.

Further improvement and expansion to Aurion and the more effective use of direct payments for staff reimbursements and creditors were completed this year.

Other financial information

Material revenues arising from exchange of goods or services
There were no transactions of this nature.

Intangible assets
The Library has no recorded intangible assets.

Bank loans, bills payable, promissory notes, debentures and other loans
There were no transactions of this nature.

Issued capital
The Library has no issued capital.

Ex-gratia payments
There were no transactions of this nature.

Charges against assets
There are no charges against assets recorded by the Library.

Events subsequent to balance date
There were no events subsequent to 30 June 2007 that will have an impact on the 2007–08 reporting period.

Consultancies

There were no consultancies greater than \$100,000. A total of 53 consultancies were engaged during 2006–07 where the total fee payable to the consultant was less than \$100,000. The total combined cost of these consultancies was \$594,666.

Human Resources and Executive

The Library continued to implement its Human Resources Strategy in 2006–07, as a result of which significant improvements in organisational performance have been achieved.

No time was lost as a result of industrial disputes during the year. The Library has continued to meet regularly with the representatives of the Community and Public Sector Union (CPSU), to consult on a range of issues affecting employees.

The Library's Employee Reward and Recognition scheme continued during the year, providing formal recognition of employees for their length of service to the Library and for significant contribution to the improvement of their role, to their work division or to the Library. Three Staff Fellowships were awarded in 2006–07.

The Corporate Training Program ran courses in Team Leadership, Recruitment and Selection, Winning That Job, Conflict Management, Employee Induction, Employee Performance and Appraisal, and Dealing Personally with Change.

A number of employee development initiatives began as part of the Library's commitment to the Organisational Capability initiative contained in slv21. An ongoing program of learning forums has been established for the Senior Management Team. Particular emphasis has been given to the establishment of a Shared Leadership Program, which focuses on the development needs for middle managers. Design of a learning and development program that extends the concepts of the Shared Leadership Program to all other employees was completed. The program is scheduled for implementation in the first quarter of 2007–08.

The Library participated in the People Matter Survey, which is a public sector review of organisational performance conducted annually by the State Services Authority. The Library uses the survey as one of its principal measures of employee attitude and opinion, as well as gauging its performance against the SSA's Employment Values and Employment Principles. The results of the survey will be used to determine initiatives and priorities for future human resources management programs.

One change occurred in the composition of the Executive Team during the year. Mr Michael Bertie, Director, Public Libraries and Communications, left the Library on 4 May 2007. As a consequence of Mr Bertie's departure, Ms Sue Hamilton, previously Director, Corporate Services and Planning, was appointed to the position of Director, Community, Learning and Public Library Partnerships. Ms Kate Molloy commenced in the position of Director, Corporate Services and Planning on 22 June 2007.

Library Board and Corporate Governance

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Functions and powers of the Library Board of Victoria

The affairs of the State Library of Victoria are governed by the Library Board of Victoria. The Board is a statutory body corporate established under section 16 of the *Libraries Act 1988*. The relevant Minister is Lynne Kosky MP, Minister for the Arts.

The functions of the Board are set out in section 18 of the *Libraries Act 1988* and include the following:

- ensuring the maintenance, preservation and development of a State Collection of Library material including a comprehensive collection of Library material relating to Victoria and the people of Victoria
- ensuring that the Library material in the State Collection is available to such persons and institutions, and in such manner and subject to such conditions as the Board determines with a view to the most advantageous use of the State Collection
- ensuring the availability of such other services and facilities in relation to Library matters and Library material (including bibliographical services) as the Board determines.
- arranging the publication and sale of reproductions of any Library material in the State Collection
- overseeing the exhibition of material from the State Collection for information, education and entertainment
- overseeing cooperation in programs with libraries and information organisations to promote access to Library and information services and resources
- exercising leadership and promoting high standards in the provision of library and information services
- providing advice and information to the Minister on any matter concerning libraries and information organisations
- performing any other functions appropriate to the Board as the Minister may approve.

In carrying out its functions the Board must endeavour to ensure that through the variety and breadth of the Library's services, programs, events, exhibitions and activities, the institution contributes to the enrichment of the cultural, educational, social and economic life of the people of Victoria, and has power to do all things necessary or convenient in connection with the performance of its functions.

The Library Board of Victoria is committed to the highest standards of governance in managing our human and physical resources, and in pursuing opportunities for continuous improvement.

The Library's governance framework comprises four elements:

- strategy and direction
- structures, relationships and policies
- compliance and accountability
- performance monitoring.

Corporate Plan

The 2007–10 Corporate Plan was approved by the Board at its June 2007 meeting. The corporate plan covers the implementation period for the library's new strategic direction, slv21: Creating the Library of the 21st Century, which was approved and funded by the State Government in 2006.

The plan sets out:

- the vision, which provides an overarching framework for the next three years
- the values that the Library Board of Victoria and State Library staff have chosen to highlight as underpinning their work
- the priority areas for delivering the program to which the Library committed
- the goals for each of the priority areas, with a specific statement of outcomes
- the quantitative targets that will be used to measure our success.

Risk management

The Library's risk management policy and framework were approved by the Board in October 2006. An organisation-wide risk assessment was completed, with 12 workshops conducted with operational staff to complement previous assessments undertaken with the Board and the Senior Management Team. Risk Champions were appointed and trained to represent each of the Library's divisions, to assist in the management of risk.

Service Agreement

The inaugural Service Agreement between the Minister for the Arts and the Library Board of Victoria was signed in October 2006.

The purposes of the agreement are:

- to clarify the parties' arrangements as to the kind and quantity of services the Library will deliver in return for funds received from Government for the term of the Agreement
- to enhance the overall transparency and accountability of statutory bodies as part of the Government's oversight of governance and financial responsibilities
- to record the Government's priority areas for the term of the Agreement.

Board members

The Library Board of Victoria consists of up to 11 members, appointed by the Governor in Council on the recommendation of the Minister. Current Board members have academic, business, local government, information technology, science and humanities backgrounds and skills. Members are appointed for terms of up to three years and are eligible for reappointment. The Library Board of Victoria met on seven occasions during the period from July 2006 to June 2007.

2006–07 Membership

The Hon. John Cain (President) (attended 7 meetings)
Mr Kevin Quigley (Deputy President) (attended 6 meetings)
Ms Robyn Annear (from September 2006) (attended 5 meetings)
Mr Tom Bentley (from October 2006) (attended 4 meetings)
Professor Vijoleta Braach-Maksvytis (from September 2006) (attended 3 meetings)
Ms Catherine Dale (attended 5 meetings)
Ms Susan Halliday (attended 5 meetings)
Ms Sue Hamilton (Acting Chief Executive Officer to September 2006) (attended 1 meeting)
Mr Stephen Kerr (attended 7 meetings)
Mr John McLean (from September to November 2006: resigned due to ill-health)
Mr Glenn Mescher (attended 5 meetings)
Ms Patricia O'Donnell (attended 5 meetings)
Ms Anne-Marie Schwirtlich (Chief Executive Officer) (attended 6 meetings)
Ms Kate Brown (Executive Officer) (to January 2007)
Ms Sally Donovan (Executive Officer) (from January 2007)

Pecuniary interests

Declarations of pecuniary interests were duly completed by all Board members and relevant officers.

About Board Members

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The Hon. John Cain
President

John Cain was appointed to the Library Board of Victoria in 2005. He served as a member of the Legislative Assembly of Victoria from 1976 to 1992, including three terms as Premier of Victoria, and also served as Attorney-General. Mr Cain graduated in law from the University of Melbourne in 1953 and subsequently practised in suburban Melbourne. He was Chairman and President of the Victorian Law Institute, a member of the executive of the Law Council of Australia and a member of the Australian Law Reform Commission. Mr Cain became a Professorial Associate in the Centre for Public Policy, University of Melbourne, in 1991, and has since published three books. He teaches Australian politics and public policy, and is a regular political commentator on local radio.



Kevin Quigley
Deputy President

Kevin Quigley was appointed to the Library Board of Victoria in June 2002, and was reappointed, for three years, in 2005. He is a chartered accountant who has worked at a senior level in public practice, commerce and the public sector. He is a member of the Council of the University of Ballarat and Chair of its Finance Committee. Mr Quigley is Chair of the Audit Committee of the Department of Justice and an independent member of the Audit Committees of the Department of Primary Industries and City of Moreland. He is President of the Melbourne Athenaeum, Melbourne's oldest cultural institution, and Secretary of the Veteran Car Club of Australia (Vic.).



Robyn Annear

Robyn Annear was appointed to the Board in September 2006. She is an award-winning writer of non-fiction who has been extensively associated with the Library through its Writers on the Road program, as a Creative Fellow, as a judge of the Premier's Literary Awards, and most recently as curator of the exhibition *Naked Democracy*. Ms Annear lives in Castlemaine and brings to the Board her experience in education and the humanities.



Tom Bentley

Tom Bentley was appointed to the Board in October 2006 for three years. He was previously Director of Demos, a leading UK independent think tank, from 1999 to 2006, and was appointed to the position of Executive Director for Policy and Cabinet, Department of Premier and Cabinet, in September 2006. He is also Director of Applied Learning at the Australian and New Zealand School of Government, and a trustee of the Per Capita think tank. Mr Bentley brings experience in education and the humanities to the Board.



Professor Vijoleta Braach-Maksvytis

Professor Vijoleta Braach-Maksvytis was appointed to the Library Board of Victoria in September 2006 for three years. She is the Deputy Vice-Chancellor Innovation and Development at the University of Melbourne, appointed to this newly created position in December 2005. She is the Chair of Melbourne Ventures Pty Ltd, Deputy Chair of The Ian Potter Museum of Art, Director of the Australian International Health Institute, Director of the Board of Uniseed Management Pty Ltd, member of the Advisory Board of the Intellectual Property Research Institute of Australia, Governor of the Foundation for Development Cooperation, Commissioner on the Australian-Thailand Institute, a member of the UNESCO National Commission and Chair of the UNESCO Science Network. Professor Braach-Maksvytis is a speaker on issues relating to future societies, innovation systems, global development, and the nexus between art, science and society, and has represented Australia in policy areas with Asia Pacific Economic Cooperation and the European Union.



Catherine Dale

Catherine Dale was appointed to the Library Board of Victoria in June 2002, and was reappointed, for three years, in 2005. She is the Chief Executive Officer for the Bayside City Council; her previous appointments include Chief Executive Officer, Nillumbik Shire Council, Director of Planning and Development, City of Boroondara, and Manager of Corporate Projects, City of Frankston. Ms Dale brings valuable experience in local government to the Board.



Susan Halliday

Susan Halliday was first appointed to the Board in September 2001 and was reappointed, for three years, in 2004 and 2007. Originally a teacher of English and history, she pursued an extensive private sector career followed by simultaneous terms serving as Federal Sex Discrimination Commissioner and Disability Discrimination Commissioner from 1998 to 2001. Appointed the inaugural Chairperson of Victoria's largest professional regulatory body, the Victorian Institute of Teaching, in 2002, and currently a board member of Caraniche Pty Ltd, Ms Halliday also manages an employment law and investigations firm, which she established in 2001. A Life Governor of the Australian Childhood Foundation, with profiled expertise in the fields of education and human rights, Ms Halliday's Library Board membership provides her with an additional avenue to achieve her personal goal of improving working lives and in turn society itself through her work.



Stephen Kerr

Stephen Kerr was appointed to the Board in August 2005. He has been a member of the State Library of Victoria Foundation since its inception and is its immediate past-chairman. He has worked in the communications industry for nearly 25 years. He was a director of International Public Relations and its successor companies – IPR Shandwick and Shandwick International and was managing director of Weber Shandwick Worldwide's Australian operations. He is the founder and Chief Executive of the Public Relations Exchange and is a Governor of the Corps of Commissioners.



Glenn Mescher

Glenn Mescher joined the Library Board of Victoria in February 2002 and was reappointed, for three years, in 2004 and 2007. He has a background in information technology and is a Fellow of the Australian Computer Society. Mr Mescher has worked for a number of large corporations and currently holds the position of Group General Manager, Group Regulatory Affairs and Compliance at the National Australia Bank.



Patricia O'Donnell

Patricia O'Donnell was first appointed to the Library Board of Victoria in May 1999, with reappointments in June 2002, and for three years, in 2005. She has worked as a teacher and educational psychologist, and was the owner and manager of Mietta's Queenscliff Hotel from 1978 to 2002. Ms O'Donnell has had an active involvement in a number of community and government bodies, including Lifeline and the Citizens Advice Bureau; the Melbourne Tourist Authority Board; Abbotsford Convent Implementation Group; the Queenscliff Carnival of Words; and the Friends of Farm Vigano. She is now a board member of the Abbotsford Convent Foundation, the Australian Art Orchestra and the Mietta Foundation.

Standing committees

The Library Board of Victoria has a number of standing committees.

Advisory Committee on Public Libraries

The Advisory Committee on Public Libraries acts as an advisory group to the Board and communication link between the Board and public libraries. The committee met on four occasions during the period July 2006 to June 2007.

2006–07 Membership

The Hon. John Cain (Chair) (attended 3 meetings)
 Ms Robyn Annear (from December 2006) (attended 1 meeting)
 Cr Rod Fyffe (attended 1 meeting)
 Ms Sue Hamilton (Acting CEO to September 2006) (attended 1 meeting)
 Ms Elisabeth Jackson (to August 2006) (attended 1 meeting)
 Ms Adele Kenedally (to February 2007) (attended 3 meetings)
 Ms Patti Manolis (from April 2007) (attended 1 meeting)
 Mr John Murrell (attended 4 meetings)
 Mr Kevin Quigley (attended 2 meetings)
 Ms Julie Rae (attended 3 meetings)
 Ms Jenny Ruffy (from October 2006) (attended 3 meetings)
 Ms Anne-Marie Schwirtlich (from September 2006) (attended 3 meetings)

SLV Representatives

Mr Michael Bertie (to May 2007) (attended 3 meetings)
 Ms Sue Hamilton (from May 2007) (attended 1 meeting)

Executive Officer

Ms Debra Rosenfeldt (attended 4 meetings)

Audit Committee

The Audit Committee advises the Board on the most appropriate and cost-effective way in which the Board may discharge its custodial responsibilities and statutory reporting obligations on financial matters.

In carrying out its functions, the committee holds regular meetings to consider risk management, including the implementation of all internal audit recommendations and the adequacy of risk management policies. No member of the Audit Committee fills an executive management position at the Library. The committee met on six occasions plus one combined with the Finance Committee.

2006–07 Membership

Mr Kevin Quigley (Chair) (attended 6 meetings)
 The Hon. John Cain (to December 2006) (attended 3 meetings)
 Ms Catherine Dale (attended 3 meetings)
 Ms Marianne Di Giallonardo (from May 2007) (attended 1 meeting)
 Ms Sue Hurley (from November 2006) (attended 3 meetings)
 Ms Patricia O'Donnell (from May 2007) (attended 1 meeting)

SLV Representative

Ms Anne-Marie Schwirtlich

Executive Officer

Ms Sue Hamilton (from September 2006)
 Mr Jim Johnston (to September 2006)

Collections Committee

The Collections Committee advises the Board on issues concerning the acquisitions, maintenance and promotion of the State Collection. The committee met on three occasions during the period from July 2006 to June 2007.

2006–07 Membership

Ms Patricia O'Donnell (Chair to November 2006) (attended 3 meetings)
 Ms Susan Halliday (Chair from February 2007) (attended 2 meetings)
 Ms Justine Heazlewood (from February 2007) (attended 1 meeting)
 Ms Bridget McDonnell (attended 2 meetings)
 Mr Michael Piggott (attended 3 meetings)
 Dr Dianne Reilly (ex-officio member) (attended 2 meetings)
 Mr Ian Renard (attended 3 meetings)
 Ms Robyn Sloggett (attended 2 meetings)
 Dr Richard Travers (attended 3 meetings)
SLV Representative
 Mr Shane Carmody
Executive Officer
 Ms Liz Jesty

Executive Appointments and Remuneration Committee

The Government Sector Executive Remuneration Panel is responsible for determining the Library's policy and practice relating to executive remuneration and individual remuneration packages for executives. The committee met once during the period from July 2006 to June 2007, conducting the remainder of its business by email.

2006–07 Membership

The Hon. John Cain (President)
 Ms Susan Halliday
 Mr Glenn Mescher

Finance Committee

The Finance Committee advises the Board on the most appropriate and cost-effective way in which the Board may discharge its financial management obligations. The committee met on five occasions during the period from July 2006 to June 2007.

2006–07 Membership

Mr Glenn Mescher (Chair) (attended 4 meetings)

Ms Anne Flanagan (to February 2007)
(attended 2 meetings)

Mr Stephen Kerr (attended 4 meetings)

Mr Andrew Coloretti (from October 2006)
(attended 4 meetings)

SLV Representatives

Mr Tony Haeusler

Ms Sue Hamilton

Executive Officer

Mr Tony Pignatelli

State Library of Victoria Foundation Committee

The Foundation Committee assists the Board by attracting and retaining interest and financial support for the Library and by developing, maintaining and promoting the State Collection. In addition, the Foundation Committee advises the Board on and oversees the affairs of the Foundation. The committee met on nine occasions during the period from July 2006 to May 2007.

2006–07 Executive Committee

Mr Stephen Kerr (Chair to May 2007)
(attended 9 meetings)

Mr Peter Lothian (Chair) (from June 2007)
(attended 5 meetings)

Mr Martin Armstrong (attended 3 meetings)

Mr John Arnold (attended 4 meetings)

Professor Emeritus John Barnes
(attended 8 meetings)

Mr David Bennett (to April 2007)
(attended 4 meetings)

The Hon. John Cain (attended 8 meetings)

Mrs Janet Calvert-Jones, AM (to February 2007)
(attended 4 meetings)

Dr Anne Colman (attended 8 meetings)

Mr Andrew Coloretti (attended 8 meetings)

Mr Arturo Gandioli Fumagalli (from June 2007)
(attended 1 meeting)

Mrs Kerry Gillespie (attended 1 meeting)

Mr Gary Graco (attended 6 meetings)

Ms Sue Hamilton (to September 2006)
(attended 2 meetings)

Ms Sue Hurley (to December 2006)
(attended 2 meetings)

Mr Robert Lang (attended 9 meetings)

Mr Andrew Little (from June 2007)

(attended 1 meeting)

Mr John Mortimore (attended 7 meetings)

Mr David Mulally (attended 5 meetings)

Mrs Maria Myers (attended 5 meetings)

Ms Susie Reece Jones (leave of absence
granted for 2006–07)

Ms Anne-Marie Schwirtlich (from October 2006)
(attended 7 meetings)

SLV Representatives

Mr Shane Carmody

Mr Greg Honeyman

Ms Shelley Roberts

Executive Director

Mr Morton Browne

Executive Officer

Ms Joanne Halpin (on leave from May 2007)

Ms Laura Dean (May – June 2007
temporary position)

Writers and Readers Committee

The Writers and Readers Committee advises the Board on all matters pertaining to the relationship between the State Library of Victoria and the literary community of Victoria. The committee met on three occasions during the period from July 2006 to June 2007.

2006–07 Membership

Ms Louise Adler (attended 3 meetings)

Ms Robyn Annear (Chair from February 2007)
(attended 1 meeting)

Mr Joel Becker (attended 3 meetings)

Dr Anne Galbally (attended 1 meeting)

Ms Susan Halliday (from February 2007)

(attended 2 meetings)

Ms Meme McDonald (attended 2 meetings)

Ms Hilary McPhee, AO (to May 2007)

(attended 0 meetings)

Mr Shane Maloney (attended 3 meetings)

Ms Patricia O'Donnell (Chair to February 2007)

(attended 2 meetings)

Ms Hannie Rayson (attended 3 meetings)

SLV representatives

Mr Shane Carmody

Ms Giovanna D'Abaco

Dr Dianne Reilly

Executive Officer

Mr Andrew Hiskens (to February 2007)

Mr Robert Heather (from February 2007)

Library Executive

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Under the direction of the Library Board of Victoria, the Executive is responsible for the effective management of the Library and its collections, services, programs and responsibilities. The Executive comprises the Chief Executive Officer and State Librarian, and three directors who each head one of the Library's three departments: Collections and Access, Corporate Services and Planning, and Community, Learning and Public Library Partnerships. The Chief Technology Specialist, who is responsible for the Office of eStrategy and Innovation, is also a member of the Executive.



Anne-Marie Schwirtlich

Anne-Marie Schwirtlich is the Chief Executive Officer and State Librarian. She returned to this position in September 2006 after a period of secondment to Arts Victoria. Ms Schwirtlich has overall responsibility for ensuring that the Board's directions are implemented, for sound corporate governance, and for the management of the State Collection and the operations of the Library. Staff who provide direct support to the Chief Executive Officer are an executive assistant and an administration coordinator.



Kate Molloy

Kate Molloy took up her appointment as Director, Corporate Services and Planning in June 2007. She is responsible for financial management and corporate governance, business planning and development, human resources, buildings and facilities, and the Library's information and communications technology infrastructures and applications. The Director, Corporate Services and Planning provides executive support to the Board's Audit Committee and the Finance Committee. From March to October 2006, Jim Johnston acted as Director, Corporate Services and Planning.



Shane Carmody

Shane Carmody is the Director, Collections and Access. He is responsible for the State Collection, information services and resources, acquisitions, digitisation and cataloguing, collection conservation, storage, retrieval and reformatting, and exhibitions and events. The Director, Collections and Access provides executive support to the Board's Collections Committee and the Writers and Readers Committee.



Sue Hamilton

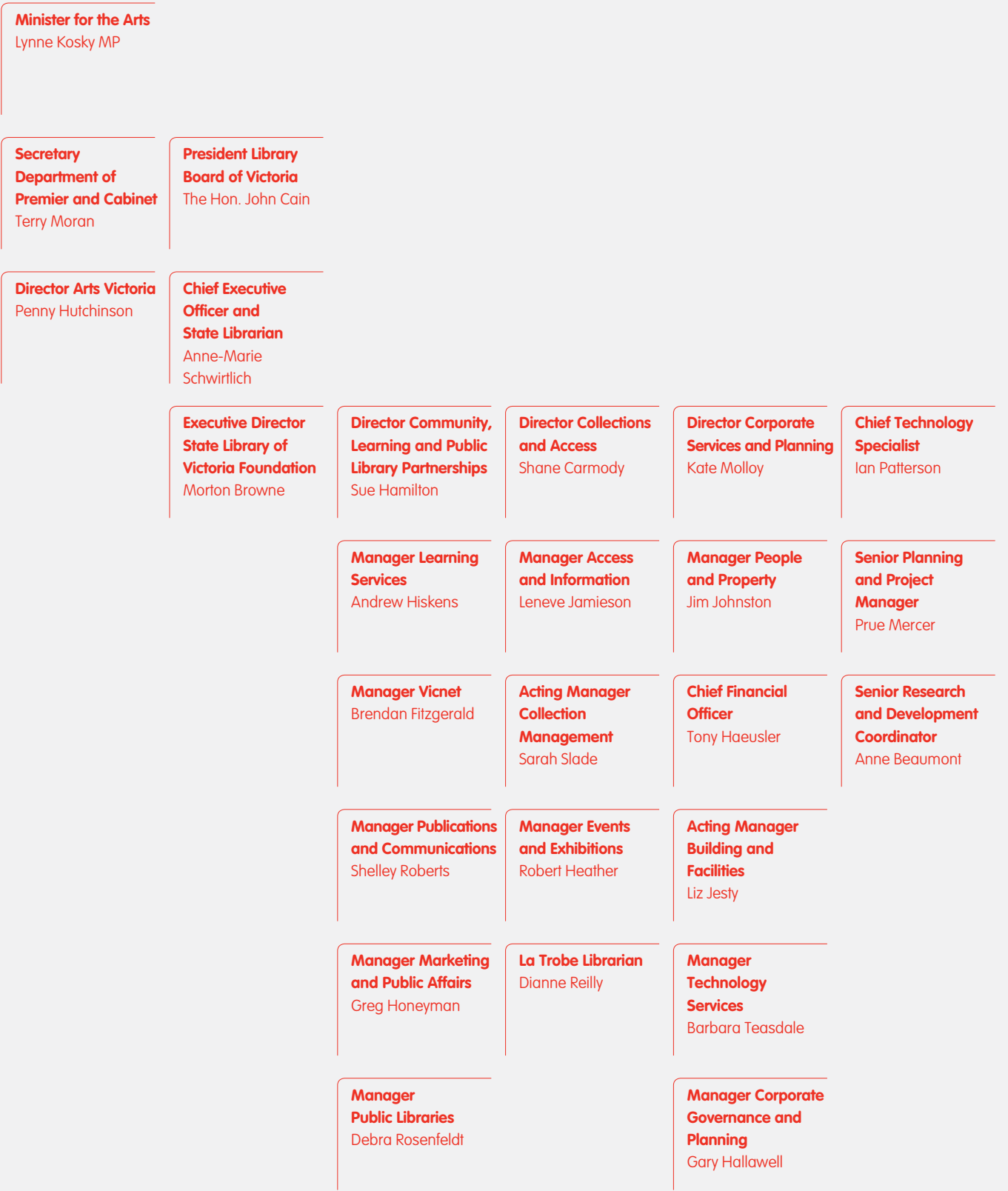
Sue Hamilton relinquished the role of Acting Chief Executive Officer in September 2006 and returned to the role of Director, Corporate Services and Planning, which she held until May 2007. She is now the Director, Community, Learning and Public Library Partnerships, a position held until May 2007 by Mr Michael Bertie. Ms Hamilton is responsible for managing the Library's learning services program, its relationship with the state-wide network of public libraries, marketing and public affairs, publications and communications, and Vicnet's community outreach programs. The Director, Community, Learning and Public Library Partnerships provides executive support to the Board's Advisory Committee on Public Libraries.



Ian Patterson

Ian Patterson is the Chief Technology Specialist and manages the Office of eStrategy and Innovation. He is responsible for research and implementation of all major information and communication technology initiatives in the Library, including slv21-specific initiatives.

Organisational Structure



Reconciliation of Executive Officers

Number of executive officers classified into ‘Ongoing’ and ‘Special Projects’

Class	All		Ongoing		Special Projects	
	No.	Var.	No.	Var.	No.	Var.
EO-1	0	0	0	0	0	0
EO-2	1	0	1	0	0	0
EO-3	3	0	3	0	0	0
Total	4	0	4	0	0	0

Breakdown of executive officers into gender for ‘Ongoing’ and ‘Special Projects’

Ongoing Class	Male		Female		Vacancies No.
	No.	Var.	No.	Var.	
EO-1	0	0	0	0	0
EO-2	0	0	1	0	0
EO-3	1	-1	2	1	0
Total	1	-1	3	1	0
Special Projects					
EO-1	0	0	0	0	0
EO-2	0	0	0	0	0
EO-3	0	0	0	0	0
Total	0	0	0	0	0

Reconciliation of executive numbers

Class		2007	2006
Executives with remuneration over \$100,000		4	4
Add	Vacancies	0	0
Executives employed with total remuneration below \$100,000		1	0
Accountable Officer (Secretary)		0	0
Less	Separations	-1	0
Total executive numbers at June		4	4

Number of executive officers for the Department’s portfolio entities

Total			Vacancies			Male	Female
Portfolio Agencies	No.	Var.	No.	No.	Var.	No.	Var.
State Library of Victoria	4	0	0	2	-1	3	1
Total	4	0	0	2	-1	3	1

Occupational Health and Safety Performance Measures

Public Sector Values and Employment Principles

The general indicators of organisational health, employee turnover and absenteeism continue to suggest that the Library's performance is acceptable. Employee turnover for the year averaged approximately 10 per cent (greater than 15 per cent warrants investigation). Employee absenteeism (unplanned) averaged approximately 4 per cent (greater than 5 per cent warrants investigation).

The cost and number of WorkCover claims continued to decline due to improvements in safe work practices and an emphasis on effective management of return to work plans for claimants. Actual costs of claims have fallen by approximately 90 per cent since 2003–04. The cost of WorkCover insurance premiums fell by 35 per cent in 2005–06, representing a reduction in premium costs of over 50 per cent since 2003–04.

The Library continued to achieve satisfactory results in regular audits conducted under SafetyMap accreditation, which expires in March 2008. The mid-term audit conducted in April 2007 resulted in three Corrective Action Reports against 43 elements (of 83) subject to audit. This is regarded as a very good result and an endorsement of the high standards adopted for the Library's Safety Management Systems.

The Library experienced no lost time injuries for the year. The Library was free of lost time injuries for a total of 421 days.

The Library continued to provide a number of initiatives to promote employee health and wellbeing, including the provision of influenza vaccinations for Library staff, subscription to a monthly e-newsletter for employee wellbeing, onsite periodic yoga classes and massage service, onsite bicycle storage facilities and participation in a Corporate Challenge fitness promotion. Staff involvement in the fitness promotion has increased threefold since 2004–05.

Under the provisions of the *Public Administration Act 2004*, the Library is required to establish employment processes which uphold the employment principles established under that Act. Employment processes are to be established to ensure that:

- employment decisions are based on merit
- public sector employees are treated fairly and reasonably
- equal employment opportunity is provided
- public sector employees have a reasonable avenue of redress against unfair or unreasonable treatment.

The Act also requires that public sector officials should demonstrate behaviours which conform to public sector values of responsiveness, integrity, impartiality, accountability, respect and leadership. As public sector employees, all State Library of Victoria staff are subject to the *Code of Conduct for Victorian Public Sector Employees*, developed by the Public Sector Standards Commissioner, and adopted by the Library Board of Victoria. *The Code of Conduct* is distributed to all employees and is accessible via the intranet.

The Library has responded to the provisions of the *Public Administration Act* as follows:

Public Sector Values

- The Enterprise Partnership Agreement provides a set of Library values which either supplement or focus the Public Sector Values as they relate to the Library. The Library's values promote access to information, customer service, building knowledge, respect, teamwork, the networked future and lifelong learning.
- The Enterprise Partnership Agreement outlines a set of characteristic qualities, underlying styles and skills demonstrated by effective leaders within the Library. The set of qualities was developed through consultation with Library employees.

- The Library was a foundational subscriber to the State Services Authority's Ethics Resources Kit, which has been incorporated into the Library's suite of management and employment development systems.
- The Library has adopted the State Services Authority's Code of Conduct as part of its Enterprise Partnership Agreement.

Employment Principles

- The Enterprise Partnership Agreement expressly provides that members of selection panels be adequately trained to ensure that selection decisions are based on merit, equity, transparency and open competition.
- Staff regularly involved in recruitment and selection receive information and education on legislative requirements and anti-discrimination issues.
- Training and development programs are in place for managers and supervisors which focus on fair and reasonable treatment of staff.
- Experienced human resource consultants are available to work with managers and supervisors to ensure that decisions affecting employees are based on fairness and reasonableness.
- Training and development initiatives are tailored to ensure that all staff have equal access to training.
- Job design processes take into account EEO considerations and, where appropriate, remove any factors which may discriminate against a recognised group.
- The performance management system provides a consistent and equitable method of managing performance and remuneration.
- Grievance processes exist in order to provide a consistent avenue for redress against unfair or unreasonable treatment through conciliation, resolution or referral of grievances.

Statement of Workforce Data as at 30 June 2007

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June 2006–June 2007					
				Ongoing	Fixed term & casual employees
	Employees (Headcount)	Full time (Headcount)	Part time (Headcount)	FTE	FTE
Jun-07	295	262	33	275.10	73.35
Jun-06	298	270	28	276.20	50.59

June 2007				June 2006		
		Ongoing	Fixed term & casual employees	Ongoing	Fixed term & casual employees	
Gender	Employees (Headcount)	FTE	FTE	Employees (Headcount)	FTE	FTE
Male	121	114.60	29.95	120	113.50	21.73
Female	174	160.50	43.40	178	162.70	28.86
Age						
Under 25	35	34.40	25.96	32	30.60	16.17
25–34	77	69.80	13.80	87	79.20	8.40
35–44	123	114.60	12.77	121	112.20	8.71
45–54	52	49.00	6.77	49	45.80	6.67
55–64	4	3.80	0	6	5.40	0
Over 64	4	3.50	14.05	3	3.00	10.64
Classification						
VPS 1	2	2.00	11.49	0	0	14.96
VPS 2	66	58.60	17.86	74	65.90	10.28
VPS 3	109	101.40	24.45	118	109.20	12.55
VPS 4	50	47.30	6.45	37	34.50	4.80
VPS 5	36	34.60	5.10	35	33.40	2.00
VPS 6	19	19.00	3.00	19	19.00	3.00
STS	1	1.00	0	1	1.00	0
Executives	0	0	4.00	0	0	4.00
Other	12	11.20	1.00	14	13.20	0

Notes

The Library Board of Victoria's annual report for 2005–06 gave 399 for Total Actual employees, with a total FTE of 328.21. This year's figures show that at June 2006 there were 298 employees (headcount) with a FTE of 276.2. This difference in reporting between the two years is due to the fact that there is no headcount figure for fixed term and casual, so comparing headcount based on these charts is not possible.

In comparing the FTE figures for the two years there is a discrepancy of 0.4. This can be attributed to retrospective staff changes, backdated after the figures were compiled.

Office-Based Environmental Impacts

Environmental aspect	Description	Unit of measure	2006–07
Energy	Use per FTE	Megajoules	73,263
	User per sq. m. office space	Megajoules	643
	Total use	Gigajoules	29,570
	Total assoc. green house gas emissions	Tonnes of CO ²	10,406
	Total GreenPower	Kilowatt-hours	803,028
	Total cost of GreenPower	Dollars	36,779
Paper	Total per FTE	Reams	11.1
	Total use	Reams	3,865
Transportation	Total fuel consumption	Gigajoules	226.9
	Fuel consumption per FTE	Gigajoules	0.7
	Total greenhouse gases	Tonnes of green house gas	12.4
	Total greenhouse gases per FTE	Tonnes of green house gas	0.0
	Total travel with SLV ops	Kilometres	66,360
	Total travel with SLV ops per FTE	Kilometres	191
	Waste Generated per FTE	Kilograms	456
	Total recycled	Kilograms	34,918
Water	Consumption per FTE	Litres	61,761
	Total consumption	Litres	21,493,000

Notes

All energy usage figures are based on whole of site including those that were for a large part of the year areas that were undergoing redevelopment.

Consumption figures are based on 348 FTE and do not include library visitors: this has led to a distorted ‘consumption per FTE’. Paper usage per FTE has shown a reduction in 2006–07, as paper was purchased for staff separately from that purchased for patrons.

Fuel use per FTE was lowered by reducing the SLV vehicle fleet.

Diversity and Access

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The State Library of Victoria has a long tradition of engaging the community, providing skills for life and fostering social cohesion through the provision of equitable access to information and resources. The Library's adoption of emerging technologies has ensured that the principle of equity has been transferred to the online environment. In particular, targeted services and lifelong learning programs for culturally diverse groups, women, youth and the Indigenous community provide a vital contribution to the development of a cohesive and socially inclusive society. The services and activities provided by the State Library of Victoria support the government's objectives as outlined in *Growing Victoria Together* and *Valuing Cultural Diversity* policy statements and the mandatory reporting requirements of the *Multicultural Victoria Act 2004*.

Services for culturally and linguistically diverse communities

The Library provides both general and specific services for culturally and linguistically diverse (CALD) communities; these range from collecting and providing access to non-English language books, newspapers and other resources to building and hosting community websites, printed information guides (in Cantonese, Mandarin and Indonesian) and exhibitions to celebrate Victoria's multicultural heritage. Additional services offered by the Library during 2006–07 included:

- The Multilingual Senior Surfers program, delivered by Vicnet, provided 40 internet training sessions across Victoria for seniors from CALD backgrounds.

- In response to recommendations arising out of the Multilingual Senior Surfers program, Vicnet will be developing multilingual training materials and train the trainer programs, and establishing internet hubs in ten community locations for the Office of Senior Victorians and the Citizen Access and Transformations Unit of the Department of Victorian Communities.
- Ongoing improvements have been made to the award-winning multilingual website, MyLanguage, which now provides access to online information sources, including search engines and web directories, in more than 60 languages.
- A shared repository was created for the Victorian Local Government Multicultural Issues Network to provide local-government officers with access to generic translated text for inclusion in printed or online publications.
- Funding from The RE Ross Trust Playwrights' Script Development Awards has enabled writers to explore and share the challenges and idiosyncrasies facing Australia's CALD communities.
- Similarly, funding provided by the Grollo Ruzzene Foundation Prize for Writing about Italians in Australia has successfully established a new avenue to draw out and explore the experiences of the Australian Italian community.
- The Genealogy Centre has continued to expand the number of Australian and international genealogy resources to reflect Victoria's ethnic diversity and assist CALD communities to undertake genealogical research.
- Research projects have been undertaken to identify a potential model for a Whole of Victorian Government (WoVG) multilingual website and the development of professional training materials for translators to produce documents appropriate for online use.

Services for women

The State Library of Victoria attracts a high number of female users – market research indicates that the split between male and female Library users is almost equal. Particular services such as genealogy training, special events and exhibitions also attract a high number of female users, while around 30 per cent of the community websites hosted by Vicnet target the specific needs of women.

Services for youth

The State Library of Victoria is widely used by Victoria's youth – market research indicates that around one-third of all visitors to the building are full-time students, and that just over 40 per cent of Library users are under 25 years of age. In addition, school groups are frequent visitors to the Library's exhibitions, while students from all levels are heavy users of the Library's online services, particularly the email reference and AskNow! services.

Targeted specialist programs and services during 2006–07 included:

- A hub of computers installed with content-filtering software specifically for children's use has been established by the Library to assist parents and guardians to teach their children responsible use of the internet consistent with personal and family values. This service is offered to help children to avoid unsuitable material while accessing the internet.
- Funding was awarded to Ursula Dubosarsky for her novel *Theodora's Gift* from the Premier's Literary Award Prize for Young Adult Fiction, to encourage and promote youth literature. The prize is awarded for a published work of fiction or collection of short stories written for a readership between the ages of 13 and 18.
- There was strong growth in schools attendance, particularly in the first half of 2007, with a total of 18,028 students, 3,377 more than in 2005–06.

Other services for youth programs are described elsewhere in this report.

Services for the Indigenous community

The State Library of Victoria collects extensively in all aspects relating to the culture, history and biography of Victoria's Indigenous community. Materials are collected in all formats, ranging from print, audio and online to pictorial works. Highlights over the past 12 months included:

- National and State Libraries of Australia (NSLA) Indigenous Library Services and Collections Working Group developed and published a National Policy Framework for Aboriginal and Torres Strait Islander Library Services and Collections in 2006, and in 2007 began the implementation of the policy throughout Australia. The framework aims to guide progressive action across Australian state and public libraries in their plans and approaches to Aboriginal and Torres Strait Islander library service and collections.
- Goulburn Valley Regional Library was the recipient of the Koorie Library Pathways Project Libraries Building Communities Demonstration Grant, which aims to facilitate information sharing and develop a partnership between the Koorie Information Resources Centre in Shepparton and the Goulburn Valley Regional Library.
- A Creative Fellowship was awarded for an Indigenous project to artist and historian Dr Julie Gough for her project *Strait Crossings* – Nineteenth century Indigenous relocation between Victoria and Van Diemen's Land and beyond. Dr Gough spoke at the Women's History Month event at the State Library on 28 March on her Fellowship project, bringing to her address her unique perspective as a visual artist, historical researcher and a Tasmanian Aboriginal person.
- State Library staff presented on State Library holdings relevant to Aboriginal family history research in NAIDOC Week at a seminar organised by the Public Record Office Victoria and the National Archives of Australia on 8 July 2007.
- The State Library commissioned Angela Lynkushka to photograph 20 Elders of the Lake

Tyers area, following an earlier successful project to photograph young people of the region; this project has proved to be tremendously popular with the Lake Tyers community. The images will be available on the Library website.

- The Premier's Literary Awards biennial prize for Indigenous writing, designed to encourage and promote books in all categories, was awarded to Tara June Winch, for her novel *Swallow the Air*.
- The Library has continued to liaise with Indigenous peak bodies and is represented on the Koorie Records Taskforce, which aims to promote access for Indigenous people to government and non-government records.

Freedom of Information

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This section of the State Library's Annual Report contains information required to be published annually under Part II of the *Freedom of Information Act 1982* ('the Act'). Additional information required under Part II of the Act is located elsewhere in this report.

Categories of documents

Documents that are maintained in the possession of the agency include:

- documents prepared for briefing the Minister
- internal working papers of the Library
- correspondence from ministers and members of parliament, government departments and agencies, members of the public and private sector
- records relating to accounts
- personnel and salary records
- organisation and accommodation records

Access arrangements

Handling the requests for access to documents under the Act is the responsibility of the Library's Freedom of Information Officer:

Ms Merryn Shaw
State Library of Victoria
328 Swanston Street Melbourne 3000

Access to documents may only be obtained through written request. Applications should be as specific as possible to enable the Freedom of Information Officer to identify relevant documents as quickly and efficiently as possible. A \$22 FoI Application Fee should accompany each request. Other charges may apply. As required by the Act, all reasonable steps are taken to enable the applicant to be notified of a decision concerning the release of documents as soon as practicable, and not later than 45 days after the day on which the request is received by the Library.

Requests in 2006–07

During 2006–07 no Freedom of Information requests were received.

Literature available by subscription or free mailing lists

Literature available from the Library by subscription or free mailing lists includes:

- *State Library of Victoria News*
- *The La Trobe Journal*

Availability of additional information

Information available to the relevant Minister, members of parliament and the public upon request is as follows:

- a statement that declarations of pecuniary interests have been duly completed by all relevant officers
- details of shares held by a senior officer as nominee or held beneficially in a statutory authority or subsidiary
- details of publications produced by the Library about the Library and the places where the publication can be obtained
- details of changes in prices, fees, charges, rates, and levies charged by the Library
- details of any major external reviews carried out on the Library
- details of any major research and development activities undertaken by the Library
- details of any overseas visits undertaken including a summary of the objectives and outcomes of each visit
- details of major promotional, public relations and marketing activities undertaken by the Library to develop community awareness of the Library and the services it provides
- details of assessments and measures undertaken to improve the occupational health and safety of employees
- a general statement on industrial relations within the Library and details of time lost through industrial incidents and disputes
- a list of major committees sponsored by the Library, the purposes of each committee and the extent to which the purposes have been achieved

Major contracts

There were no major contracts in excess of \$10 million.

Victorian Industry Participation Policy

None of the State Library of Victoria's contracts valued at more than \$3 million in metropolitan areas and \$1 million in regional areas triggered the VIPP. The VIPP does not apply to the offsite storage contract with the University of Ballarat.

National Competitive Neutrality

The annual review of Library fees and charges was completed during the year. A key aim of this review is to ensure that all fees and charges comply with the National Competition Policy.

Whistleblowers Protection Act 2001

The State Library of Victoria has received no disclosures during 2006–07.

The State Library of Victoria has not referred any disclosures to the Ombudsman for determination as to whether they are public interest disclosures during the year.

The Ombudsman has not referred any disclosed matters to the State Library of Victoria during the year.

The State Library of Victoria has not referred any disclosed matters to the Ombudsman to investigate during the year.

The Ombudsman has not taken over any investigation of disclosed matters from the State Library of Victoria during the year.

The State Library of Victoria has made no request under Section 74 of the Act to the Ombudsman to investigate disclosed matters during the year.

The State Library of Victoria has not declined to investigate any disclosed matters during the year.

There have been no disclosed matters that were substantiated on investigation. There has been no action required to be undertaken arising from an investigation, since there have been no investigations.

The Ombudsman has not made any recommendation under the Act that relates to the State Library of Victoria.

Internal Procedures Relating to the Whistleblowers Protection Act 2001

1 Statement of support to whistleblowers

The State Library of Victoria (the Library) is committed to the aims and objectives of the Whistleblowers Protection Act 2001 (the Act). It does not tolerate improper conduct by its employees, officers or members, nor the taking of reprisals against those who come forward to disclose such conduct. The Library recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal corrupt conduct, conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.

The Library will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will also afford natural justice to the person who is the subject of the disclosure.

2 Purpose of these procedures

These procedures establish a system for reporting disclosures of improper conduct or detrimental action by the Library or its employees. The system enables such disclosures to be made to the protected disclosure coordinator or to the nominated protected disclosure officer. Disclosures may be made by employees or by members of the public.

These procedures are designed to complement normal communication channels between supervisors and employees. Employees are encouraged to continue to raise appropriate matters at any time with their supervisors. As an alternative, employees may make a disclosure of improper conduct or detrimental action under the Act in accordance with these procedures.

3 Objects of the Act

The *Whistleblowers Protection Act 2001* commenced operation on 1 January 2002. The purpose of the Act is to encourage and facilitate the making of disclosures of improper conduct by public officers and public bodies. The Act provides protection to whistleblowers who make disclosures in accordance with the Act, and establishes a system for the matters disclosed to be investigated and rectifying action to be taken.

4 Definitions of key terms

Three key concepts in the reporting system are improper conduct, corrupt conduct and detrimental action. Definitions of these terms are set out below.

4.1 Improper conduct

A disclosure may be made about improper conduct by a public body or public official. 'Improper conduct' means conduct that is corrupt, a substantial mismanagement of public resources, or conduct involving substantial risk to public health or safety or to the environment. The conduct must be serious enough to constitute, if proved, a criminal offence or reasonable grounds for dismissal.

Examples

A Library staff member accesses or uses collection material and/or items for personal gain or benefit.

A Library staff member accesses or uses privileged information gained through his/her role at the Library for personal gain and/or advantage.

A Library staff member allocates work to external consultants or agencies on the basis of a personal relationship which fails to meet the Library's contract

or project management processes and protocols.

A Library staff member inappropriately uses public funds for personal purposes such as travelling and/or other personal expenses.

See 4.2 below for specific examples of corrupt conduct.

4.2 Corrupt conduct

Corrupt conduct means:

conduct of any person (whether or not a public official) that adversely affects the honest performance of a public officer's or public body's functions; the performance of a public officer's functions dishonestly or with inappropriate partiality; conduct of a public officer, former public officer or a public body that amounts to a breach of public trust; conduct by a public officer, former public officer or a public body that amounts to the misuse of information or material acquired in the course of the performance of their official functions; or a conspiracy or attempt to engage in the above conduct.

Examples

A public officer takes a bribe or receives a payment other than his or her wages or salary in exchange for the discharge of a public duty.

A public officer favours unmeritorious applications for jobs or permits by friends and relatives.

– A public officer sells confidential information.

4.3 Detrimental action

The Act makes it an offence for a person to take detrimental action against a person in reprisal for a protected disclosure.

Detrimental action includes:

action causing injury, loss or damage; intimidation or harassment; discrimination, disadvantage or adverse treatment in relation to a person's employment, career, profession, trade or business, including the taking of disciplinary action.

Examples

A public body refuses a deserved promotion of a person who makes a disclosure.

A public body demotes, transfers, isolates in the workplace or changes the duties of a whistleblower due to the making of a disclosure.

A person threatens, abuses or carries out other forms of harassment directly or indirectly against

the whistleblower, his or her family or friends.
A public body discriminates against the whistleblower or his or her family and associates in subsequent applications for jobs, permits or tenders.

5 The reporting system

5.1 Contact persons within the State Library of Victoria

Disclosures of improper conduct or detrimental action by the Library or its employees, may be made to the protected disclosure officer:

Sally Donovan, Executive Assistant, CEO’s Office.
Tel: 8664 7505

All correspondence, phone calls and emails from internal or external whistleblowers will be referred to the protected disclosure coordinator.

Where a person is contemplating making a disclosure and is concerned about approaching the protected disclosure coordinator or a protected disclosure officer in the workplace, he or she can call the relevant officer and request a meeting in a discreet location away from the workplace.

5.2 Alternative contact persons

A disclosure about improper conduct or detrimental action by the Library or its employees, may also be made directly to the Ombudsman:

The Ombudsman Victoria
Level 9, 459 Collins Street Melbourne Victoria 3000
(DX 210174)
ombudsman.vic.gov.au
Email: ombudvic@ombudsman.vic.gov.au
Tel: 9613 6222 Toll Free: 1800 806 314
Ombudsman: Mr George Brouwer

The following table sets out where disclosures about persons other than employees of the Library should be made.

Person who is the subject of the disclosure	Person/body to whom the disclosure must be made
Employee of a public body	That public body or the Ombudsman
Member of Parliament (Legislative Assembly)	Speaker of the Legislative Assembly
Member of Parliament (Legislative Council)	President of the Legislative Council
Councillor	The Ombudsman
Chief Commissioner of Police	The Ombudsman or Deputy Ombudsman
Member of the police force	The Ombudsman, Deputy Ombudsman or Chief Commissioner of Police

6 Roles and responsibilities

6.1 Employees

Employees are encouraged to report known or suspected incidences of improper conduct or detrimental action in accordance with these procedures.

All employees of the Library have an important role to play in supporting those who have made a legitimate disclosure. They must refrain from any activity that is, or could be perceived to be, victimisation or harassment of a person who makes a disclosure. Furthermore, they should protect and maintain the confidentiality of a person they know or suspect to have made a disclosure.

6.2 Protected disclosure officers

Protected disclosure officers will:

be a contact point for general advice about the operation of the Act for any person wishing to make a disclosure about improper conduct or detrimental action;
make arrangements for a disclosure to be made privately and discreetly and, if necessary, away from the workplace;
receive any disclosure made orally or in writing (from internal and external whistleblowers);
commit to writing any disclosure made orally;
impartially assess the allegation and determine whether it is a disclosure made in accordance with Part 2 of the Act (that is, ‘a protected disclosure’);
take all necessary steps to ensure the identity of the whistleblower and the identity of the person who is the subject of the disclosure are kept confidential;
forward all disclosures and supporting evidence to the protected disclosure coordinator.

6.3 Protected disclosure coordinator

The protected disclosure coordinator has a central ‘clearing house’ role in the internal reporting system. He or she will:

receive all disclosures forwarded from the protected disclosure officers;
receive all phone calls, emails and letters from members of the public or employees seeking to make a disclosure;
impartially assess each disclosure to determine whether it is a public interest disclosure;
refer all public interest disclosures to the Ombudsman;
be responsible for carrying out, or appointing an investigator to carry out, an investigation referred to the public body by the Ombudsman;
be responsible for overseeing and coordinating an investigation where an investigator has been appointed;
appoint a welfare manager to support the whistleblower and to protect him or her from any reprisals;
advise the whistleblower of the progress of an investigation into the disclosed matter;
establish and manage a confidential filing system;
collate and publish statistics on disclosures made;
take all necessary steps to ensure the identity of the whistleblower and the identity of the person who is the subject of the disclosure are kept confidential;
liaise with the Chief Executive Officer of the Library.

6.4 Investigator

The investigator will be responsible for carrying out an internal investigation into a disclosure where the Ombudsman has referred a matter to the public body. An investigator may be a person from within an organisation or a consultant engaged for that purpose.

6.5 Welfare manager

The welfare manager is responsible for looking after the general welfare of the whistleblower. The welfare manager will:
examine the immediate welfare and protection needs of a whistleblower who has made a disclosure and seek to foster a supportive work environment;
advise the whistleblower of the legislative and administrative protections available to him or her;
listen and respond to any concerns of harassment, intimidation or victimisation in reprisal

for making disclosure;
ensure the expectations of the whistleblower are realistic.

7 Confidentiality

The Library will take all reasonable steps to protect the identity of the whistleblower. Maintaining confidentiality is crucial in ensuring reprisals are not made against a whistleblower. The Act requires any person who receives information due to the handling or investigation of a protected disclosure, not to disclose that information except in certain limited circumstances. Disclosure of information in breach of section 22 constitutes an offence that is punishable by a maximum fine of 60 penalty units (\$6,000) or six months’ imprisonment or both.

The circumstances in which a person may disclose information obtained about a protected disclosure include:

- where exercising the functions of the public body under the Act;
- when making a report or recommendation under the Act;
- when publishing statistics in the annual report of a public body; and
- in criminal proceedings for certain offences in the Act.

However, the Act prohibits the inclusion of particulars in any report or recommendation that is likely to lead to the identification of the whistleblower. The Act also prohibits the identification of the person who is the subject of the disclosure in any particulars included in an annual report. The Library will ensure all files, whether paper or electronic, are kept in a secure room and can only be accessed by the protected disclosure coordinator, protected disclosure officer, the investigator or welfare manager (in relation to welfare matters). All printed material will be kept in files that are clearly marked as a Whistleblower Protection Act matter, and warn of the criminal penalties that apply to any unauthorised divulging of information concerning a protected disclosure. All electronic files will be produced and stored on a stand-alone computer and be given password protection. Backup files will be kept on disk. All materials relevant to an investigation, such as tapes from interviews, will also be stored securely with the whistleblower files. The Library will not email documents relevant to a whistleblower matter and will ensure all phone calls and meetings are conducted in private.

8 Collating and publishing statistics

The protected disclosure coordinator will establish a secure register to record the information required to be published in the annual report, and to generally keep account of the status of whistleblower disclosures. The register will be confidential and will not record any information that may identify the whistleblower.

The register will contain the following information:
the number and types of disclosures made to public bodies during the year;
the number of disclosures referred to the Ombudsman for determination as to whether they are public interest disclosures;
the number and types of disclosed matters referred to the public body by the Ombudsman for investigation;
the number and types of disclosures referred by the

public body to the Ombudsman for investigation; the number and types of investigations taken over from the public body by the Ombudsman; the number of requests made by a whistleblower to the Ombudsman to take over an investigation by the public body; the number and types of disclosed matters that the public body has declined to investigate; the number and types of disclosed matters that were substantiated upon investigation and the action taken on completion of the investigation; and any recommendations made by the Ombudsman that relates to the public body.

9 Receiving and assessing disclosures

9.1 Has the disclosure been made in accordance with Part 2 of the Act?

Where a disclosure has been received by the protected disclosure officer or by the protected disclosure coordinator, he or she will assess whether the disclosure has been made in accordance with Part 2 of the Act and is, therefore, a protected disclosure.

9.1.1 Has the disclosure been made to the appropriate person?

For the disclosure to be responded to by the State Library, it must concern an employee, member or officer of the Library. If the disclosure concerns an employee, officer or member of another public body, the person who has made the disclosure must be advised of the correct person or body to whom the disclosure should be directed. (See the table in 5.2). If the disclosure has been made anonymously, it should be referred to the Ombudsman.

9.1.2 Does the disclosure contain the essential elements of a protected disclosure?

To be a protected disclosure, a disclosure must satisfy the following criteria:

- Did a natural person (that is, an individual person rather than a corporation) make the disclosure?
- Does the disclosure relate to conduct of a public body or public officer acting in their official capacity?
- Is the alleged conduct either improper conduct or detrimental action taken against a person in reprisal for making a protected disclosure?
- Does the person making a disclosure have reasonable grounds for believing the alleged conduct has occurred?

Where a disclosure is assessed to be a protected disclosure, it is referred to the protected disclosure coordinator.

The protected disclosure coordinator will determine whether the disclosure is a public interest disclosure.

Where a disclosure is assessed not to be a protected disclosure, the matter does not need to be dealt with under the Act.

The protected disclosure officer will decide how the matter should be responded to in consultation with the protected disclosure coordinator.

9.2 Is the disclosure a public interest disclosure?

Where the protected disclosure officer or coordinator has received a disclosure that has been assessed to be a protected disclosure, the protected disclosure coordinator will determine whether the disclosure amounts to a public interest disclosure. This assessment will be made within 45 days of the receipt of the disclosure.

In reaching a conclusion as to whether a protected disclosure is a public interest disclosure, the protected disclosure

coordinator will consider whether the disclosure shows, or tends to show, that the public officer to whom the disclosure relates:

- has engaged, is engaging or proposes to engage in improper conduct in his or her capacity as a public officer; or
- has taken, is taking or proposes to take detrimental action in reprisal for the making of the protected disclosure.

Where the protected disclosure coordinator concludes that the disclosure amounts to a public interest disclosure, he or she will:

- notify the person who made the disclosure of that conclusion; and
- refer the disclosure to the Ombudsman for formal determination as to whether it is indeed a public interest disclosure.

Where the protected disclosure coordinator concludes that the disclosure is not a public interest disclosure, he or she will:

- notify the person who made the disclosure of that conclusion; and
- advise that person that he or she may request the public body to refer the disclosure to the Ombudsman for a formal determination as to whether the disclosure is a public interest disclosure, and that this request must be made within 28 days of the notification.

In either case, the protected disclosure coordinator will make the notification and the referral within 14 days of the conclusion being reached by the public body (the Library). Notification to the whistleblower is not necessary where the disclosure has been made anonymously.

10 Investigations

10.1 Introduction

Where the Ombudsman refers a protected disclosure to the Library for investigation, the protected disclosure coordinator will appoint an investigator to carry out the investigation.

The objectives of an investigation will be:

- to collate information relating to the allegation as quickly as possible. This may involve taking steps to protect or preserve documents, materials and equipment;
- to consider the information collected and to draw conclusions objectively and impartially;
- to maintain procedural fairness in the treatment of witnesses and the person who is the subject of the disclosure; and
- to make recommendations arising from the conclusions drawn concerning remedial or other appropriate action.

10.2 Terms of reference

Before commencing an investigation, the protected disclosure coordinator will draw up terms of reference and obtain authorisation for those terms by the Chief Executive Officer. The terms of reference will set a date by which the investigation report is to be concluded, and will describe the resources available to the investigator to complete the investigation within the time set. The protected disclosure coordinator may approve, if reasonable, an extension of time requested by the investigator. The terms of reference will require the investigator to make regular reports to the protected disclosure coordinator who, in turn, is to keep the Ombudsman informed of general progress.

10.3 Investigation plan

The investigator will prepare an investigation plan for approval by the protected disclosure coordinator. The plan will list the issues to be substantiated and describe the avenue of inquiry. It will address the following issues:

- What is being alleged?
- What are the possible findings or offences?
- What are the facts in issue?
- How is the inquiry to be conducted?
- What resources are required?

At the commencement of the investigation, the whistleblower should be:

- notified by the investigator that he or she has been appointed to conduct the investigation;
- asked to clarify any matters; and
- asked to provide any additional material he or she might have.

The investigator will be sensitive to the whistleblower’s possible fear of reprisals and will be aware of the statutory protections provided to the whistleblower.

10.4 Natural justice

The principles of natural justice will be followed in any investigation of a public interest disclosure. The principles of natural justice concern procedural fairness and ensure a fair decision is reached by an objective decision maker. Maintaining procedural fairness protects the rights of individuals and enhances public confidence in the process. The Library will have regard to the following issues in ensuring procedural fairness:

The person who is the subject of the disclosure is entitled to know the allegations made against him or her and must be given the right to respond. (This does not mean the person must be advised of the allegation as soon as the disclosure is received or the investigation has commenced.)

If the investigator is contemplating making a report adverse to the interests of any person, that person should be given the opportunity to put forward further material that may influence the outcome of the report and that person’s defence should be fairly set out in the report.

All relevant parties to a matter should be heard and all submissions should be considered. A decision should not be made until all reasonable inquiries have been made.

The investigator or any decision maker should not have a personal or direct interest in the matter being investigated.

All proceedings must be carried out fairly and without bias. Care should be taken to exclude perceived bias from the process.

The investigator must be impartial in assessing the credibility of the whistleblowers and any witnesses. Where appropriate, conclusions as to credibility should be included in the investigation report.

10.5 Conduct of the investigation

The investigator will make contemporaneous notes of all discussions and phone calls, and all interviews with witnesses will be taped. All information gathered in an investigation will be stored securely. Interviews will be conducted in private and the investigator will take all reasonable steps to protect the identity of the whistleblower. Where disclosure of the identity of the whistleblower cannot be avoided, due

to the nature of the allegations, the investigator will warn the whistleblower and his or her welfare manager of this probability.

It is in the discretion of the investigator to allow any witness to have legal or other representation or support during an interview. If a witness has a special need for legal representation or support, permission should be granted.

10.6 Referral of an investigation to the Ombudsman

The protected disclosure coordinator will make a decision regarding the referral of an investigation to the Ombudsman where, on the advice of the investigator:

- the investigation is being obstructed by, for example, the non-cooperation of key witnesses; or
- The investigation has revealed conduct that may constitute a criminal offence.

10.7 Reporting requirements

The protected disclosure coordinator will ensure the whistleblower is kept regularly informed concerning the handling of a protected disclosure and an investigation.

The protected disclosure coordinator will report to the Ombudsman about the progress of an investigation. Where the Ombudsman or the whistleblower requests information about the progress of an investigation, that information will be provided within 28 days of the date of the request.

11 Action taken after an investigation

11.1 Investigator's final report

At the conclusion of the investigation, the investigator will submit a written report of his or her findings to the protected disclosure coordinator. The report will contain:

- the allegation/s;
- an account of all relevant information received and,
- if the investigator has rejected evidence as being unreliable, the reasons for this opinion being formed;
- the conclusions reached and the basis for them;
- any recommendations arising from the conclusions.

Where the investigator has found that the conduct disclosed by the whistleblower has occurred, recommendations made by the investigator will include:

- the steps that need to be taken by the Library to prevent the conduct from continuing or occurring in the future; and
- any action that should be taken by the Library to remedy any harm or loss arising from the conduct. This action may include bringing disciplinary proceedings against the person responsible for the conduct, and referring the matter to an appropriate authority for further consideration.

The report will be accompanied by:

- the transcript or other record of any oral evidence taken, including tape recordings; and
- all documents, statements or other exhibits received by the officer and accepted as evidence during the course of the investigation.

Where the investigator's report is to include an adverse comment against any person, that person will be given the opportunity to respond and his or her defence will be fairly included in the report.

The report will not disclose particulars likely to lead to the identification of the whistleblower.

11.2 Action to be taken

If the protected disclosure coordinator is satisfied that the

investigation has found that the disclosed conduct has occurred, he or she will recommend to the Chief Executive Officer the action that must be taken to prevent the conduct from continuing or occurring in the future. The protected disclosure coordinator may also recommend that action be taken to remedy any harm or loss arising from the conduct. The protected disclosure coordinator will provide a written report to the Minister for the Arts, the Ombudsman and the whistleblower setting out the findings of the investigation and any remedial steps taken.

Where the investigation concludes that the disclosed conduct did not occur, the protected disclosure coordinator will report these findings to the Ombudsman and to the whistleblower.

12 Managing the welfare of the whistleblower

12.1 Commitment to protecting whistleblowers

The Library is committed to the protection of genuine whistleblowers against detrimental action taken in reprisal for the making of protected disclosures. The protected disclosure coordinator is responsible for ensuring whistleblowers are protected from direct and indirect detrimental action, and that the culture of the workplace is supportive of protected disclosures being made.

The protected disclosure coordinator will appoint a welfare manager to all whistleblowers who have made a protected disclosure. The welfare manager will:

- examine the immediate welfare and protection needs of a whistleblower who has made a disclosure and, where the whistleblower is an employee, seek to foster a supportive work environment;
- advise the whistleblower of the legislative and administrative protections available to him or her;
- listen and respond to any concerns of harassment, intimidation or victimisation in reprisal for making disclosure;
- keep a contemporaneous record of all aspects of the case management of the whistleblower including all contact and follow-up action;
- ensure the expectations of the whistleblower are realistic.

All employees will be advised that it is an offence for a person to take detrimental action in reprisal for a protected disclosure. The maximum penalty is a fine of 240 penalty units (\$24,000) or two years' imprisonment or both. The taking of detrimental action in breach of this provision can also be grounds for making a disclosure under the Act and can result in an investigation.

Detrimental action includes:

- causing injury, loss or damage;
- intimidation or harassment;
- discrimination, disadvantage or adverse treatment in relation to a person's employment, career, profession, trade or business (including the taking of disciplinary action).

12.2 Keeping the whistleblower informed

The protected disclosure coordinator will ensure the whistleblower is kept informed of action taken in relation to his or her disclosure, and the time frames that apply. The whistleblower will be informed of the objectives of an investigation, the findings of an investigation, and the steps taken by the Library to address any improper conduct that has been found to have occurred. The whistleblower will be given reasons for decisions made by the Library

in relation to a protected disclosure. All communication with the whistleblower will be in plain English.

12.3 Occurrence of detrimental action

If a whistleblower reports an incident of harassment, discrimination or adverse treatment that would amount to detrimental action taken in reprisal for the making of the disclosure, the welfare manager will:

- record details of the incident;
- advise the whistleblower of his or her rights under the Act;
- advise the protected disclosure coordinator or Chief Executive Officer of the detrimental action.

The taking of detrimental action in reprisal for the making of a disclosure can be an offence against the Act as well as grounds for making a further disclosure. Where such detrimental action is reported, the protected disclosure coordinator will assess the report as a new disclosure under the Act. Where the protected disclosure coordinator is satisfied that the disclosure is a public interest disclosure, he or she will refer it to the Ombudsman. If the Ombudsman subsequently determines the matter to be a public interest disclosure, the Ombudsman may investigate the matter or refer it to another body for investigation as outlined in the Act.

12.4 Whistleblowers implicated in improper conduct

Where a person who makes a disclosure is implicated in misconduct, the Library will handle the disclosure and protect the whistleblower from reprisals in accordance with the Act, the Ombudsman's guidelines and these procedures. The Library acknowledges that the act of whistleblowing should not shield whistleblowers from the reasonable consequences flowing from any involvement in improper conduct. Section 17 of the Act specifically provides that a person's liability for his or her own conduct is not affected by the person's disclosure of that conduct under the Act. However, in some circumstances, an admission may be a mitigating factor when considering disciplinary or other action.

The Chief Executive Officer will make the final decision on the advice of the protected disclosure coordinator as to whether disciplinary or other action will be taken against a whistleblower. Where disciplinary or other action relates to conduct that is the subject of the whistleblower's disclosure, the disciplinary or other action will only be taken after the disclosed matter has been appropriately dealt with. In all cases where disciplinary or other action is being contemplated, the Chief Executive Officer must be satisfied that it has been clearly demonstrated that:

- the intention to proceed with disciplinary action is not causally connected to the making of the disclosure (as opposed to the content of the disclosure or other available information);
- there are good and sufficient grounds that would fully justify action against any non-whistleblower in the same circumstances;
- there are good and sufficient grounds that justify exercising any discretion to institute disciplinary or other action.

The protected disclosure coordinator will thoroughly document the process including recording the reasons why the disciplinary or other action is being taken, and the reasons why the action is not in retribution for the making of the disclosure. The protected disclosure coordinator will clearly advise the

whistleblower of the proposed action to be taken, and of any mitigating factors that have been taken into account.

13 Management of the person against whom a disclosure has been made

The Library recognises that employees against whom disclosures are made must also be supported during the handling and investigation of disclosures. The Library will take all reasonable steps to ensure the confidentiality of the person who is the subject of the disclosure during the assessment and investigation process. Where investigations do not substantiate disclosures, the fact that the investigation has been carried out, the results of the investigation, and the identity of the person who is the subject of the disclosure will remain confidential. The protected disclosure coordinator will ensure the person who is the subject of any disclosure investigated by or on behalf of a public body is:

- informed as to the substance of the allegations;
- given the opportunity to answer the allegations before a final decision is made;
- informed as to the substance of any adverse comment that may be included in any report arising from the investigation;
- has his or her defence set out fairly in any report.

Where the allegations in a disclosure have been investigated, and the person who is the subject of the disclosure is aware of the allegations or the fact of the investigation, the protected disclosure coordinator will formally advise the person who is the subject of the disclosure of the outcome of the investigation. The Library will give its full support to a person who is the subject of a disclosure where the allegations contained in a disclosure are clearly wrong or unsubstantiated. If the matter has been publicly disclosed, the Chief Executive Officer of the Library will consider any request by that person to issue a statement of support setting out that the allegations were clearly wrong or unsubstantiated.

14 Criminal offences

The Library will ensure officers appointed to handle protected disclosures and all other employees are aware of the following offences created by the Act:

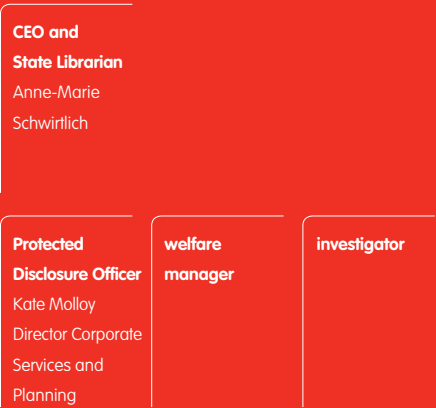
- It is an offence for a person to take detrimental action against a person in reprisal for a protected disclosure being made. The Act provides a maximum penalty of a fine of 240 penalty units (\$24,000) or two years’ imprisonment or both.
- It is an offence for a person to divulge information obtained as a result of the handling or investigation of a protected disclosure without legislative authority. The Act provides a maximum penalty of 60 penalty units (\$6,000) or six months’ imprisonment or both.
- It is an offence for a person to obstruct the Ombudsman in performing his responsibilities under the Act. The Act provides a maximum penalty of 240 penalty units (\$24,000) or two years’ imprisonment or both.
- It is an offence for a person to knowingly provide false information under the Act with the intention that it be acted on as a disclosed matter. The Act provides a maximum penalty of 240 penalty units (\$24,000) or two years’ imprisonment or both.

15 Review

These procedures will be reviewed annually to ensure they meet the objectives of the Act and accord with the Ombudsman’s guidelines.

Whistleblowers Protection Act 2001

Reporting structure for the State Library of Victoria



Disclosure Index

Library Board of Victoria
Annual Report 2006–07

The Annual Report of the State Library of Victoria is prepared in accordance with the *Financial Management Act 1994* and the Directions of the Minister for Finance. This index has been prepared to facilitate identification of compliance with statutory disclosure requirements.

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Library Board of Victoria
Annual Report 2006–07

INDEPENDENT AUDIT REPORT

Library Board of Victoria

To the Members of the Parliament of Victoria and Members of the Board

The Financial Report

The accompanying financial report for the year ended 30 June 2007 of the Library Board of Victoria which comprises the income statement, balance sheet, statement of changes in equity, cash flow statement, a summary of significant accounting policies and other explanatory notes to and forming part of the financial report, and the certification by the president, deputy president, chief executive officer and chief finance officer has been audited. The financial report includes the consolidated financial statements of the economic entity, comprising the Library Board of Victoria and the entities it controlled at the year's end or from time to time during the financial year as disclosed in note 1d to the financial statements.

The Responsibility of the Members of the Board for the Financial Report

The Members of the Library Board of Victoria are responsible for the preparation and the fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the financial reporting requirements of the *Financial Management Act 1994*. This responsibility includes:

- establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error
- selecting and applying appropriate accounting policies
- making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to internal control relevant to the Board Members' preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library Board of Victoria and the consolidated entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Board Members, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. The Auditor-General, his staff and delegates comply with all applicable independence requirements of the Australian accounting profession.

Auditor's Opinion

In my opinion, the financial report presents fairly, in all material respects, the financial position of the Library Board of Victoria and the economic entity as at 30 June 2007 and their financial performance and cash flows for the year then ended in accordance with applicable Australian Accounting Standards (including the Australian Accounting Interpretations), and the financial reporting requirements of the *Financial Management Act 1994*.

MELBOURNE
17 September 2007


D.D.R. Pearson
Auditor-General



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LIBRARY BOARD OF VICTORIA

We certify that the attached financial statements for the Library Board of Victoria have been prepared in accordance with Standing Direction 4.2 of the *Financial Management Act 1994*, applicable Financial Reporting Directions, Australian Accounting Standards and other mandatory professional reporting requirements.

We further state that, in our opinion, the information set out in the Balance Sheet, Operating Statement, Statement of Changes in Equity, Cash Flow Statement and notes to and forming part of the financial statements, present fairly the financial transactions during the year ended 30 June 2007 and financial position of the Library Board of Victoria at 30 June 2007.

We are not aware of any circumstances which would render any particulars included in the statements to be misleading or inaccurate.


Hon John Cain
President
Date 13/7/07


Kevin Quigley
Deputy President and Chair, Audit Committee
Date 13/07/2007


Anne-Marie Schwirtlich
CEO and State Librarian
Date 13.9.2007


Anthony L Haeusler
Chief Financial Officer
Date 13/9/7

**Library Board
of Victoria
and Controlled
Entity Financial
Report for the
Financial
Year Ended
30 June 2007**

BALANCE SHEET AS AT 30 JUNE 2007

		Consolidated		of Victoria	
	Note	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
Current Assets					
Cash and cash equivalents	2	1,315	2,349	1,115	2,321
Receivables	3	1,538	1,235	1,564	1,338
Other financial assets	4	28,540	25,556	13,500	12,900
Other	5	763	502	763	502
Total Current Assets		32,156	29,642	16,942	17,061
Non-Current Assets					
Property, plant and equipment	6	440,646	412,409	440,646	412,409
Library collections	7	333,011	308,340	333,011	308,340
Deferred expenditure	8	1	1	1	1
Total Non-Current Assets		773,658	720,750	773,658	720,750
Total Assets		805,814	750,392	790,600	737,811
Current Liabilities					
Payables	9	3,047	3,508	3,047	3,508
Interest-bearing liabilities	10	39	84	39	84
Provisions	11	4,387	4,269	4,387	4,269
Total Current Liabilities		7,473	7,861	7,473	7,861
Non-Current Liabilities					
Provisions	11	1,236	883	1,236	883
Interest-bearing liabilities	10	68	23	68	23
Total Non-Current Liabilities		1,304	906	1,304	906
Total Liabilities		8,777	8,767	8,777	8,767
Net Assets		797,037	741,625	781,823	729,044
Equity					
Contributed capital	1 (b) 12(a)	552,728	548,841	552,728	548,841
Asset revaluation reserve	12(c)	198,150	152,285	198,150	152,285
General reserve	12(d)	1,000	1,000	1,000	1,000
Donations and bequests reserve	12(e), 13	15,977	13,646	1,830	1,789
Specific purpose grants reserve	12(f), 14	8,921	8,842	7,854	8,118
Accumulated surplus	12(b)	20,261	17,011	20,261	17,011
Total Equity	12(g)	797,037	741,625	781,823	729,044

The above Balance Sheet should be read in conjunction with the accompanying notes.

OPERATING STATEMENT FOR THE
FINANCIAL YEAR ENDED 30 JUNE 2007

Revenue					
Output appropriation					
– Current nature	15	34,092	32,434	34,092	32,434
– Depreciation equivalent		7,556	6,589	7,556	6,589
– Capital asset charge	1(c)	40,459	39,426	40,459	39,426
Trading	16	2,775	2,772	2,766	2,737
Externally funded projects	17	3,439	3,633	3,439	3,633
Donations and bequests	18	2,204	3,849	1,786	2,358
Investment revenue	19(a)	1,511	1,561	785	843
Realised/Unrealised capital gains	19(b)	1,861	1,303	–	–
Total Revenue		93,897	91,567	90,883	88,020
Expenses					
Salaries and related expenses	20	26,132	24,843	25,886	24,541
Buildings and facilities	21	5,950	5,000	5,950	5,000
Bad and doubtful debts	1(e)	2	(1)	2	(1)
Professional and finance	22	1,029	958	983	920
Borrowing costs	23	6	7	6	7
Grants distributed	24	649	1,405	649	1,405
Government capital assets charge	1(k)	40,459	39,426	40,459	39,426
Other expenses from ordinary activities	25	6,956	7,769	6,867	7,592
Depreciation	1(i)	7,053	6,210	7,053	6,210
Amortisation	1(f)	–	–	–	–
Loss on sale of assets		1	2	1	2
Total Expenses		88,237	85,619	87,856	85,102
Net Result for the Period		5,660	5,948	3,027	2,918

The above Operating Statement should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY FOR THE
FINANCIAL YEAR ENDED 30 JUNE 2007

Total equity at beginning of the financial year	741,625	721,522	729,044	711,940
Equity contributed from Government	3,887	14,153	3,887	14,153
Asset revaluation	45,865	–	45,865	–
Transfer to reserves	–	2	–	33
Net result for the year	12(b)	5,660	5,948	3,027
Total Equity at End of Financial Year		797,037	741,625	781,823

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

CASH FLOW STATEMENT FOR THE
FINANCIAL YEAR ENDED 30 JUNE 2007

	Note	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
Cash Flows from Operating Activities					
Receipts from Government					
Government appropriation for the provision of outputs – Current nature		34,092	32,434	34,092	32,434
Receipts from other entities					
Donations (other than in kind) and bequests		2,204	1,788	1,156	203
Trading receipts		2,775	2,117	2,766	2,074
Grants		3,439	6,563	3,439	6,563
Asset replacement grants		1,586	8,622	1,586	8,622
Dividend and interest		1,511	1,569	785	851
Borrowing costs		(6)	(7)	(6)	(7)
Payments to suppliers and employees		(42,535)	(38,848)	(41,448)	(38,233)
Net Cash Provided by Operating Activities	29(b)	3,066	14,238	2,370	12,507
Cash Flows from Investing Activities					
Capital contribution from State Government		–	–	–	–
Proceeds from / (payments for) investments		1,130	(1,095)	–	–
Proceeds from sale of fixed assets		2	1	–	1
Payment for buildings		–	(6,873)	–	(6,873)
Payment for equipment		(608)	(1,447)	(608)	(1,447)
Payment for library collection		(2,365)	(2,248)	(2,362)	(2,248)
Net Cash Used In Investing Activities		(1,841)	(11,662)	(2,970)	(10,567)
Cash Flows from Financing Activities					
Repayment of finance lease		(6)	(13)	(6)	(13)
Cash Flows from Financing Activities		(6)	(13)	(6)	(13)
Net Increase / (Decrease) in cash held		1,219	2,563	(606)	1,927
Cash and cash equivalents at beginning of the financial year		18,922	16,359	15,221	13,294
Cash and Cash Equivalents at End of the Financial Year	29(a)	20,141	18,922	14,615	15,221

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

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NOTES TO THE FINANCIAL STATEMENTS FOR
THE YEAR ENDED 30 JUNE 2007

1 Summary Of Significant Accounting Policies

(a) Basis of Preparation of Accounts

The financial report is a general purposes financial report which has been prepared on an accrual basis in accordance with the *Financial Management Act 1994*, applicable Australian Accounting Standards, Interpretations and other mandatory professional requirements. Accounting Standards include Australian equivalents to International Financial Reporting Standards ('A-IFRS').

The Financial Report was authorised for issue by A L Haeusler, Chief Financial Officer, State Library of Victoria, on 13 September 2007.

The financial report has been prepared on the basis of historical cost, except for the revaluation of certain non-current assets and financial instruments. Cost is based on the fair values of the consideration given in exchange for assets.

In the application of A-IFRS management is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstance, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by management in the application of A-IFRS that have significant effects on the financial statements and estimates with a significant risk of material adjustments in the next year are disclosed throughout the notes in the financial statements.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2007 and the comparative information presented for the year ended 30 June 2006.

(b) Contribution By Owners

For additions to net assets which have been designated as contributions by owners are recognised as contributed capital. Other transfers that are in the nature of contributions or distributions have also been designated as contributions by owners. Transfers of net assets arising from administrative restructurings are treated as distributions to or contributions by owners.

(c) Capital Asset Charge

The capital asset charge represents the opportunity cost of capital invested in the non-current physical assets used in the provision of outputs. The charge is calculated on the budgeted carrying amount of non-current physical assets at the rate of 8 per cent for 2006–07. In accordance with Government policy, this charge has been recognised as revenue within the Government grant and disclosed separately as an expense within the financial statements.

(d) Principles of Consolidation

The assets, liabilities, revenues and expenses of the State Library of Victoria Foundation

have been included at the values shown in the audited Annual Financial Statements. Any inter-entity transactions have been eliminated on consolidation. The consolidated entity comprises the Library Board of Victoria, trading as the State Library of Victoria and the State Library of Victoria Foundation. The Library Board of Victoria is the trustee for the State Library of Victoria Foundation.

(e) Debtors

Receivables consist predominantly of debtors in relation to goods and services, accrued investment income and GST input tax credits recoverable.

Receivables are recognised initially at fair value and subsequently measured at amortised cost, using the effective interest rate method, less any accumulated impairment.

A provision for doubtful receivables is made when there is objective evidence that the debts will not be collected. Bad debts are written off when identified.

(f) Deferred Expenditure

The value of deferred expenditure represents the remaining value of the CAVAL Archival and Research Materials (CARM) Centre after the Library write down in 2004–05.

(g) Financial Assets

Investments are recognised and derecognised on trade date where purchase or sale of the instrument is under a contract whose terms require delivery of the instrument within the timeframe established by the manager concerned, and are initially measured at fair value, net of transaction costs. State Library of Victoria investments are fixed capital investments such as government bonds, bank deposits or bank bills. The State Library of Victoria Foundation includes managed funds comprising of investments which are listed equities on the Australian Stock Exchange.

Foundation investments are classified as financial assets at fair value through profit and loss.

Investments held for trading purposes are classified as current assets and are stated at fair value, with any resultant gain or loss recognised in profit or loss.

(h) Property, Plant and Equipment and Library Collection

Land and buildings are measured at fair value and under FRD103(b) these assets were revalued in January 2007.

Plant and equipment and vehicles are measured at cost less accumulated depreciation and impairment.

Library collection is measured at fair value less accumulated depreciation.

These assets were revalued in June 2007.

(i) Depreciation of Property, Plant and Equipment and Library Collection

Unless otherwise stated, depreciation has been charged on non-current assets (except land and heritage collections) at rates assessed to match the cost of the assets against their estimated economic lives to the Library. Depreciation is calculated using the straight-line method. Depreciation on buildings is charged, on a straight line basis, at a rate of 1 per cent per annum. Depreciation rates for equipment range from 10 to 33 per cent per annum. With effect from 1 July 2003 the Library Board of Victoria differentiated Library collection material as heritage and non-heritage. Useful lives for non-heritage collection material were determined based on an assessment of use and currency profiles. Useful lives applied for 2006–07 financial year are:

- 5 years for material acquired for the Trescowthick Information Centre
- 10 years for material acquired for the Redmond Barry Reading Room
- 50 years for material acquired for the Main Stacks

(j) Payables and Other Creditors

Payables consist predominantly of creditors and other sundry liabilities.

Payables are carried at amortised cost and represent liabilities for goods and services provided to the Department prior to the end of financial year that are unpaid, and arise when the State Library of Victoria becomes obliged to make future payments in respect of the purchase of these goods and services.

(k) Employee Benefits

All annual leave and unconditional vested LSL representing 7+ years of continuous service is disclosed in accordance with AASB101, as a current liability even where the agency does not expect to settle the liability within 12 months as it will not have the unconditional right to defer the settlement of the entitlement should an employee take leave within 12 months.

LSL representing less than 7 years of continuous service is disclosed in accordance with AASB10 as a non-current liability, and measured at present value under AASB19 as the entity does not expect to settle this non-current liability within 12 months.

The Board makes contributions to the State Superannuation Board's Revised and New Schemes, the Victorian Superannuation Scheme and other private schemes for eligible employees and such expenditure is shown as an operating expense in the Financial Statements (Refer Note 31).

(l) Specific Purpose Grants

Represents grants received by the Library for a specific project with the proceeds brought to account as revenue upon receipt. The balance of unexpended grants is transferred to the Specific Purpose Grants Reserve on an annual basis. Subsequent expenditure is recorded as an expense in the Operating Statement and results in a transfer from the reserve.

(m) General Reserve

In the 2001–02 financial year the Library Board created the General Reserve to provide for unavoidable future expenditures that cannot be met from funding.

(n) Revenue Recognition

Donations and bequests for specific purposes have been brought to account as revenue upon receipt. The balance of unexpended donations is transferred to the Donations/ Bequests Reserve on an annual basis. Subsequent expenditure is recorded as an expense in the Operating Statement and results in a transfer from the reserve.

Revenue from the sale of goods and services is recognised upon delivery of the goods and services to the customer. Vicnet ISP customer's fees are recognised as a prepayment on receipt and brought to account progressively over the period of each contract.

Grants from government and other sources are brought to account as revenue as and

when received. Government grants for the Library redevelopment – refer to Note 1(lb). Interest revenue is recognised when due and dividend revenue is recognised when the entitlement to receive payment is established.

Bequests and donations revenue includes donations in kind. The in-kind contributions are goods and services provided to the Library Board of Victoria at no cost. An amount equivalent to the arms-length value of both the goods and services received and the operational or capital expenses have been included in the financial statements.

Where the donation is an item or items to be added to the Library collections, the valuation has been performed by Library staff except where the donation has been externally valued under the Cultural Gifts program.

Foundation memberships are recognised on receipt.

(o) **Revaluation of Non-current Assets**

The revaluation process occurs every five years. Both land and buildings and the collection were valued in the 2006–07 year. Revaluation increments are credited directly to the asset revaluation reserve, except that to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in net result, the increment is recognised immediately as revenue in the net result.

Revaluation decrements are recognised immediately as expenses in net result, except that to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

Revaluation increments and decrements are offset against one another within a class of non-current assets.

(p) **New and Revised Accounting Standards and Interpretations**

The Library Board of Victoria has adopted all of the new and revised Accounting standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for annual reporting periods beginning on 1 July 2005.

The Board members have given due consideration to new and revised standards and interpretations issued by the AASB that are not yet effective and do not believe they will have any material financial impact on the financial statements.

(q) **Cash Flow Statement**

For the purposes of the cash flow statement, cash comprises cash on hand, cash at bank and highly liquid investments with short periods to maturity that are readily convertible to cash on hand and are subject to an insignificant risk of changes in value.

(r) **Functional and Presentation Currency**

The functional and presentation currency of the Library Board of Victoria is the Australian Dollar.

(s) **Rounding of Amounts**

Amounts in the financial report have been rounded to the nearest thousandth of a dollar, unless otherwise stated.

	Note	Consolidated		State Library of Victoria	
		2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
2 CASH & CASH EQUIVALENTS					
Cash on hand		7	10	7	10
Cash at bank		1,308	2,339	1,108	2,311
		1,315	2,349	1,115	2,321
3 RECEIVABLES					
Debtors – External		1,540	1,235	1,540	1,235
Debtor State Library of Victoria Foundation		–	–	26	103
Less Provision for Doubtful Debts 1(e)		(2)	–	(2)	–
		1,538	1,235	1,564	1,338
4 OTHER FINANCIAL ASSETS					
Current					
Deposits		3,500	2,900	3,500	2,900
Bank Bills		10,000	10,000	10,000	10,000
Foundation Investments					
Cash Management Account (at fair value)		736	616	–	–
Fixed Interest Securities (at fair value)		4,590	3,057	–	–
		18,826	16,573	13,500	12,900
Equity Investments (at fair value)		9,714	8,983	–	–
		28,540	25,556	13,500	12,900
5 OTHER CURRENT ASSETS					
Stock on Hand		21	15	21	15
Prepayments		711	468	711	468
Accrued Interest		31	19	31	19
		763	502	763	502
6 PROPERTY, PLANT & EQUIPMENT					
Land – Fair Value (2003 valuation)		–	38,000	–	38,000
Land – Fair Value (2007 valuation)		44,200	–	44,200	–
		44,200	38,000	44,200	38,000
Buildings – Fair Value (2003 valuation) 1(g)		–	332,000	–	332,000
Buildings – Fair Value (2007 valuation)		382,000	–	382,000	–
Buildings at Cost		6,426	20,426	6,426	20,426
		388,426	352,446	388,426	352,446
Less Accumulated Depreciation (Valuation) 1(h)		(1,910)	(11,620)	(1,910)	(11,620)
Less Accumulated Depreciation (Cost)		(64)	(460)	(64)	(460)
		386,452	340,366	386,452	340,366
Equipment at Cost		17,232	12,716	17,232	12,716
Less Accumulated Depreciation 1(h)		(7,343)	(5,479)	(7,343)	(5,479)
		9,889	7,237	9,889	7,237
Equipment Under Lease at Cost		154	472	154	472
Less Accumulated Depreciation 1(h)		(49)	(366)	(49)	(366)
		105	106	105	106
Work in Progress at Cost					
– Buildings		–	25,636	–	25,636
– Plant and Equipment		–	1064	–	1064
		–	26,700	–	26,700
Total Property, Plant and Equipment		440,646	412,409	440,646	412,409

			Assets under Plant & Equipment	Finance Lease	Work in Progress	Total
	Land \$'000	Buildings \$'000	Equipment \$'000	\$'000	\$'000	\$'000
6	PROPERTY, PLANT & EQUIPMENT (CONT'D)					
	MOVEMENT OF PROPERTY, PLANT AND EQUIPMENT					
	Consolidated 2007					
Opening Balance	38,000	340,366	7,237	106	26,700	412,409
Additions	–	7,128	3,453	90	–	10,671
Disposals	–	–	–	(75)	–	(75)
Net revaluation/ increments/decrements	6,200	17,191	–	–	–	23,391
Depreciation Expenses	–	(3,868)	(1,866)	(16)	–	(5,750)
Impairment Loss	–	–	–	–	–	–
Work in Progress	–	25,635	1,065	–	(26,700)	–
Closing Balance	44,200	386,452	9,889	105	–	440,646
	State Library of Victoria 2007					
Opening Balance	38,000	340,366	7,237	106	26,700	412,409
Additions	–	7,128	3,453	90	–	10,671
Disposals	–	–	–	(75)	–	(75)
Net revaluation/ increments/decrements	6,200	17,191	–	–	–	23,391
Depreciation Expenses	–	(3,868)	(1,866)	(16)	–	(5,750)
Impairment Loss	–	–	–	–	–	–
Work in Progress	–	25,635	1,065	–	(26,700)	–
Closing Balance	44,200	386,452	9,889	105	–	440,646
	Consolidated 2006					
Opening Balance	38,000	343,891	7,987	92	6,780	396,750
Additions	–	–	617	31	–	648
Disposals	–	–	–	(1)	–	(1)
Net revaluation/ increments/decrements	–	–	–	–	–	–
Depreciation Expenses	–	(3,524)	(1,367)	(17)	–	(4,908)
Impairment Loss	–	–	–	–	–	–
Work in Progress	–	–	–	–	19,920	19,920
Closing Balance	38,000	340,366	7,237	106	26,700	412,409
	State Library of Victoria 2006					
Opening Balance	38,000	343,891	7,987	92	6,780	396,750
Additions	–	–	617	31	–	648
Disposals	–	–	–	(1)	–	(1)
Net revaluation/ increments/decrements	–	–	–	–	–	–
Depreciation Expenses	–	(3,524)	(1,367)	(17)	–	(4,908)
Impairment Loss	–	–	–	–	–	–
Work in Progress	–	–	–	–	19,920	19,920
Closing Balance	38,000	340,366	7,237	106	26,700	412,409

7	LIBRARY COLLECTIONS	Note	Consolidated		State Library of Victoria	
			2007	2006	2007	2006
			\$'000	\$'000	\$'000	\$'000
	At Cost – Heritage		–	2,279	–	2,279
	At Cost – Non-Heritage	1(i)	–	5,165	–	5,165
	Heritage at Fair Value (2002 valuation)	1(h)	–	247,030	–	247,030
	Non-Heritage at Fair Value (2002 valuation)	1(i)	–	54,100	–	54,100
	Less Accumulated Depreciation		–	(3,785)	–	(3,785)
	Heritage at Fair Value (2007 valuation)	1(h)	215,753	–	215,753	–
	Non-Heritage at Fair Value (2007 valuation)	1(i)	117,258	–	117,258	–
	Collection Donations at Fair Value (2003–06)		–	3,551	–	3,551
			333,011	308,340	333,011	308,340
	Reconciliation					
	Carrying amount at start of year		308,340	305,901	308,340	305,901
	Post Revaluation Additions – Purchases		2,365	2,248	2,365	2,248
	Post Revaluation Additions – Donated		1,135	1,494	1,135	1,494
	Net Value of Revaluation		22,474	–	22,474	–
	Depreciation – Non-Heritage Collection		(1,303)	(1,303)	(1,303)	(1,303)
	Carrying amount at end of year		333,011	308,340	333,011	308,340
	8 DEFERRED EXPENDITURE					
	CARM Centre, Bundoora	1(f)	1,000	1,000	1,000	1,000
	Less Accumulated Amortisation		(999)	(999)	(999)	(999)
			1	1	1	1
	9 PAYABLES					
	Creditors External		1,969	2,368	1,969	2,368
	Accrued Expenses		949	932	949	932
	Prepaid Revenue		129	208	129	208
			3,047	3,508	3,047	3,508
	10 INTEREST BEARING LIABILITIES (Motor Vehicles)					
	Finance Lease – Current		39	84	39	84
	Finance Lease – Non Current		68	23	68	23
			107	107	107	107
	11 PROVISIONS 1(k)					
	Employee Benefits		4,387	4,269	4,387	4,269
	Total Current Provisions		4,387	4,269	4,387	4,269
	Employee Benefits		1,236	883	1,236	883
	Total Non Current Provisions		1,236	883	1,236	883
	Aggregate carrying amount of provisions		5,623	5,152	5,623	5,152
	(a) Current Employee Benefits					
	Annual leave entitlements		1,033	1,120	1,033	1,120
	Unconditional long-service entitlements		3,354	3,149	3,354	3,149
			4,387	4,269	4,387	4,269
	Current Employee Benefits that:					
	Are expected to be utilised within 12 months		1,196	1,271	1,196	1,271
	Are expected to be utilised more than 12 months		3,191	2,998	3,191	2,998
			4,387	4,269	4,387	4,269
	(b) Non-Current Employee Benefits					
	Conditional long-service entitlements		1,236	883	1,236	883
			1,236	883	1,236	883

12	Note	Consolidated		State Library of Victoria	
		2007	2006	2007	2006
		\$'000	\$'000	\$'000	\$'000
EQUITY AND MOVEMENTS IN EQUITY					
(a) Contributed Capital					
Balance at beginning of the year	548,841	534,688	548,841	534,688	
Equity Contribution from Government					
Capital Improvements	3,887	14,153	3,887	14,153	
Balance at end of the year	552,728	548,841	552,728	548,841	
(b) Accumulated Surplus					
Accumulated surplus at beginning of the year	17,011	14,460	17,011	14,460	
Net Result for the year	5,660	5,948	3,027	2,918	
Net Transfer (to)/from Donations and Bequest Reserve	(2,331)	(2,863)	(41)	(40)	
Net Transfer (to)/from Specific Purpose Grants Reserve	(79)	(534)	264	(327)	
Net Transfer (to)/from Equipment Asset Revaluation Reserve	—	—	—	—	
Accumulated surplus at end of the year	20,261	17,011	20,261	17,011	
(c) Reserves					
Land Asset Revaluation Reserve					
Balance at beginning of the year	15,500	15,500	15,500	15,500	
Movement	23,391	—	23,391	—	
Balance at end of the year	38,891	15,500	38,891	15,500	
The revaluation reserve arises on the revaluation of land					
Collection Asset Revaluation Reserve					
Balance at beginning of the year	136,785	136,785	136,785	136,785	
Movement	22,474	—	22,474	—	
Balance at end of the year	159,259	136,785	159,259	136,785	
The revaluation reserve arises on the revaluation of the collection					
Equipment Asset Revaluation Reserve					
Total of the Asset Revaluation Reserve					
Balance at beginning of the year	152,285	152,285	152,285	152,285	
Movement	45,865	—	45,865	—	
Balance at end of the year	198,150	152,285	198,150	152,285	
(d) General Reserve					
Balance at beginning of the year	1,000	1,000	1,000	1,000	
Transfer from Accumulated Surplus	—	—	—	—	
Balance at end of the year	1,000	1,000	1,000	1,000	
(e) Donations and Bequests Reserve					
Balance at beginning of the year	13,646	10,782	1,789	1,749	
Transfer (to)/from Accumulated Surplus	2,331	2,863	41	40	
Balance at end of the year (Note 13)	15,977	13,646	1,830	1,789	
(f) Specific Purpose Grants Reserve					
Balance at beginning of the year	8,841	8,307	8,118	7,758	
Transfer (to)/from Accumulated Surplus	79	534	(264)	360	
Balance at end of the year (Note 14)	8,920	8,841	7,854	8,118	
Total Equity at the end of the year	797,037	741,625	781,823	729,044	

13		Consolidated			
		2006	2007	2007	2007
		01 July	Transfer	Transfer	30 June
		c-fwd	from Ac-	from Ac-	Balance
		Balance	cumulated	cumulated	
			Surplus	Surplus	
		\$'000	\$'000	\$'000	\$'000
DONATIONS AND BEQUESTS RESERVE					
State Library of Victoria					
C Sunberg Estate		141	11	13	139
Constance Thomson Estate		7	1	–	8
Ethel Cutten Estate		164	10	–	174
Frederick Bryan Bequest		25	1	–	26
K Wilson Bequest		64	4	–	68
Kurt Ofenberg Bequest		12	1	–	13
LM Henderson Estate		262	16	–	278
MV Anderson Estate		3	1	–	4
Margery Ramsay Estate		92	6	–	98
PJ Winthrop		3	1	–	4
Quentin Madden Estate		51	3	–	54
Sir Irving Benson Estate		437	27	–	464
T Buesst Bequest		210	13	–	223
VG Dobbie Bequest		93	6	–	99
VJ Chalmers Estate		225	13	60	178
		1,789	114	73	1,830
State Library of Victoria Foundation		11,857	3,016	726	14,147
Total Library Board of Victoria		13,646	3,130	799	15,977

14	SPECIFIC PURPOSE GRANTS RESERVE
During the 2006–07 financial year funds were received from external organisations to be applied for specific purposes. This ‘Specific Purpose Grants Reserve’ is a balance of all grant funds, which remain unexpended as at 30 June 2007. The balance of this reserve account consists of the following grants:	

Directorate

Arts Victoria – Creative Fellowships	53	100	123	30
Ballarat offsite store	544	–	489	55
National and State Libraries Australasia	164	141	106	199
BA Santamaria Fellowship	37	10	10	37
Online chat rooms	13	–	13	–
Library of the 21st Century symposium	13	–	–	13
Librarianship in PNG and East Timor	10	–	–	10
Arts Victoria – human resources system enhancements	30	–	3	27

Exhibitions and Events

Events	77	42	119	–
<i>Medieval Imagination</i> exhibition	–	105	–	105
RE Ross Trust Playwrights’ Script Development Awards	2	68	43	27
Premier’s Literary Awards	13	378	373	18

Corporate Services and Planning

Arts Victoria – corporate training	2	–	2	–
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Vicnet

Multimedia Victoria – Skillsnet program	123	3	126	–
Multimedia Victoria – Library infrastructure	4,071	2,423	2,517	3,977
Department of Human Services – Preschools Project	855	35	571	319

Public Libraries Unit

Library network and support	1,143	1,971	1,558	1,556
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Collection Management

Imaging 19th Century Victoria	–	50	36	14
Pacific Access	11	–	3	8
Sybil Craig Bequest	24	2	–	26
WG Alma Estate	8	13	2	19
Goulburn Valley Water	14	–	4	10
Manuscript Collection	54	75	126	3
Holocaust Collection	9	1	2	8
E Cutten Bequest	8	–	5	3
LM Henderson Estate	5	–	5	–
Library heritage digitisation	11	–	5	6
Big Pictures treatment	2	–	–	2
Newspaper digitisation	50	50	2	98
Foundation external grants	–	201	201	–
National Library Australia Microfilm Project	–	96	96	–
Textile conservator	–	29	22	7

		Consolidated			
	2006 01 July c-fwd Balance	2007 Transfer from Ac- cumulated Surplus	2007 Transfer from Ac- cumulated Surplus	2007 30 June Balance	
	\$'000	\$'000	\$'000	\$'000	
14 SPECIFIC PURPOSE GRANTS RESERVE (CONT'D)					
slv21 projects					
slv21 projects	6	4,352	3,693	665	
Office of eStrategy					
CBN content	218	58	217	59	
CBN Country Football Living Memory Project	21	56	48	29	
CBN Metro	–	82	7	75	
Learning Services					
Centre for Youth Literature	75	103	109	69	
Schools Services	172	128	179	121	
Publications					
Publications	192	116	147	161	
Access & Information					
George Robertson Program	3	–	3	–	
Coles Myer Ltd	60	–	13	47	
The Agnes Robertson Trust – Digitise Record Collection	21	–	2	19	
Aborigines Advancement League Archives	–	30	–	30	
Disability	4	–	2	2	
Total State Library of Victoria	8,118	10,718	10,982	7,854	
SLV Development Fund (Foundation)	724	726	383	1,067	
Total State Library of Victoria Foundation	724	726	383	1,067	
Total Library Board of Victoria	8,842	11,444	11,365	8,921	
Summary of Reserve Movements					
State Library of Victoria					
Total of Donations and Bequest Reserve	1,789	114	73	1,830	
Total of Specific Purpose Grants Reserve	8,118	10,718	10,982	7,854	
	9,907	10,832	11,055	9,684	
State Library of Victoria Foundation					
Total of Donations and Bequest Reserve	11,857	3,016	726	14,147	
Total of Specific Purpose Grants Reserve	724	726	383	1,067	
	12,581	3,742	1,109	15,214	
Consolidated					
Total of Donations and Bequest Reserve	13,646	3,130	799	15,977	
Total of Specific Purpose Grants Reserve	8,842	11,444	11,365	8,921	
	22,488	14,574	12,164	24,898	

		Consolidated		State Library of Victoria	
		2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
15 GOVERNMENT FUNDING					
Government funding for the provision of outputs – Current Nature					
Government Appropriation	34,092	32,434	34,092	32,434	
16 TRADING INCOME					
Vicnet	1,535	1,561	1,535	1,561	
Other	1,240	1,211	1,231	1,176	
	2,775	2,772	2,766	2,737	
17 EXTERNALLY FUNDED PROJECTS					
Department of Infrastructure					
Public Internet Access Program	360	1,165	360	1,165	
My Connected Community	400	405	400	405	
@ Directory & Website	–	5	–	5	
Call-centre support	170	235	170	235	
Skillsnet Roadshow	350	–	350	–	
Monash – VicNet translation	50	–	50	–	
Department of Victorian Communities					
Commonwealth Games	–	36	–	36	
Department of Premier and Cabinet					
150th Anniversary Program	–	63	–	63	
Department of Education and Training					
Schools Services	31	79	31	79	
Arts Victoria					
ACMI Optical Fibre Link	–	17	–	17	
Premier's Literary Awards	48	–	48	–	
Country Football Living Memory Project	20	40	20	40	
Cultural Broadband Network	–	35	–	35	
Building improvements	82	200	82	200	
Vicnet	294	–	294	–	
slv21 funding	102	–	102	–	
<i>Medieval Imagination</i> exhibition	100	–	100	–	
National Gallery of Victoria					
System support	–	21	–	21	
Department of Education Science & Training					
Online chat rooms	2	13	2	13	
Other Externally Funded Grants					
RE Ross Trust	144	125	144	125	
Village Roadshow	15	15	15	15	
University of Ballarat	3	3	3	3	
Rino and Diana Grollo	22	–	22	–	
NSLA Secretariat	118	144	118	144	
Major Projects Victoria	811	766	811	766	
Australia Council	32	32	32	32	
WG Alma Estate	10	10	10	10	
Monash University	–	6	–	6	
National Library of Australia	81	53	81	53	
British Council	–	51	–	51	
William Buckland Foundation	–	64	–	64	
Centre for Youth Literature sponsors	10	11	10	11	
Copyright Agency Limited	30	15	30	15	
Office of Commonwealth Games	–	24	–	24	
Victorian Arts Centre Trust	11	–	11	–	
Darebin City Council	15	–	15	–	
State Libraries – NSW, WA, QLD, SA, NT	128	–	128	–	
	3,439	3,633	3,439	3,633	

	Consolidated		State Library of Victoria	
	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
18 DONATIONS AND BEQUESTS				
State Library of Victoria				
Donations in kind (See Note 1(n))	1,135	1,494	1,135	1,494
State Library of Victoria Foundation	–	–	631	707
BA Santamaria Family	15	5	15	5
Other donations	5	10	5	10
Phillip Joseph Winthrop Estate	–	30	–	30
Quentin Madden Estate	–	50	–	50
Alan AGL Shaw Charitable trust	–	40	–	40
Thomas Foundation	–	12	–	12
RE Ross Trust	–	10	–	10
Total State Library of Victoria	1,155	1,651	1,786	2,358
State Library Of Victoria Foundation				
Sponsorships	33	73	–	–
Sponsorships were received by the Foundation from The Herald & Weekly Times Ltd and Ciba Speciality Chemicals Pty Ltd				
Donations	1,016	2,125	–	–
Elisabeth Murdoch Trust, Sir Keith Murdoch's children and grandchildren, Cowen Family, Trust Company Ltd, Sidney Myer Fund, Gandel Charitable Trust, Helen Macpherson Smith Trust, CASS Foundation, Collier Charitable Fund, BB Hutchings Bequest, Sunshine Foundation, AJ Myers, Agnes Robertson Trust, RE Ross Trust, William Buckland Foundation, Parnett Family Foundation, Limb Family, R Davidson, Bookplate Donors, Your Place In Our History Donors, Light the Dome Donors, Membership subscriptions, Foundation Events and other Donations From Foundation Supporters.				
State Library Of Victoria Foundation	1,049	2,198	–	–
Total Library Board of Victoria	2,204	3,849	1,786	2,358
19 OTHER REVENUE AND REVENUE FROM OTHER PARTIES				
19(a) Investment Revenue				
Interest Revenue – General	919	902	673	738
Interest Revenue – Bequests	111	105	112	105
Dividends	481	554	–	–
	1,511	1,561	785	843
19(b) Investment Capital Movements				
Unrealised Capital Gains/(Losses)	1,861	1,303	–	–
20 SALARIES AND RELATED EXPENSES				
Salaries	19,863	19,177	19,638	18,890
Superannuation	2,009	1,801	2,003	1,794
Other Salary-related Costs	4,260	3,865	4,245	3,857
	26,132	24,843	25,886	24,541
21 BUILDINGS AND FACILITIES				
Security	1,241	1,078	1,241	1,078
Repairs and Maintenance	2,341	1,426	2,341	1,426
Insurance	781	888	781	888
Cleaning	663	540	663	540
Utilities	819	769	819	769
Other	105	299	105	299
	5,950	5,000	5,950	5,000
22 PROFESSIONAL AND FINANCE				
Audit – Internal and External	191	105	188	102
Consultancy and Other Costs	838	853	795	818
	1,029	958	983	920
23 BORROWING COSTS				
Finance Lease Interest	6	7	6	7
24 GRANTS DISTRIBUTED				
Community Skills and Networks	533	1,102	533	1,102
Library Networks	116	303	116	303
	649	1,405	649	1,405

	Consolidated		State Library of Victoria	
	2007 \$'000	2006 \$'000	2007 \$'000	2006 \$'000
25 OTHER EXPENSES FROM ORDINARY ACTIVITIES				
Information Technology	2,568	2,515	2,558	2,515
EDP Operating Lease Expense	938	939	938	939
Office Administration	599	604	593	600
Storage and Conservation	622	1,505	622	1,505
Marketing and Promotion	1,364	1,456	1,328	1,335
Communications	375	276	374	270
Travel and Related	264	268	259	268
Publication Expenses	226	206	195	160
	6,956	7,769	6,867	7,592
26 CONTINGENT LIABILITIES				
The Library Board of Victoria is not aware of any contingent liability as at 30 June 2007 (2005–06 Nil).				
27 COMMITMENTS				
Operating Leases				
Commitments for minimum lease payments in relation to non-cancellable operating leases are payable as follows:				
Not later than one year	812	863	812	863
Later than one year and not later than five years	2,042	3,047	2,042	3,047
Later than five years	–	–	–	–
	2,854	3,910	2,854	3,910
Other Commitments:				
Not later than one year	670	1,249	670	1,249
Later than one year and not later than five years	180	455	180	455
Later than five years	864	900	864	900
	1,714	2,604	1,714	2,604
	4,568	6,514	4,568	6,514
Other Commitments are utilities, vehicle lease, book suppliers and rental of storage site.				
28 AUDITOR REMUNERATION				
Fees paid and payable to the Auditor–General for auditing the Financial Report	30,000	27,160	27,000	23,560
The Auditor–General provided no other services.				
29 NOTES TO THE CASH FLOW STATEMENT				
a) Reconciliation of Cash				
For the purpose of the Cash Flow Statement, the Library Board of Victoria considers cash to include cash on hand and in banks, cash management accounts and investments in bank bills and fixed interest securities, net of bank overdrafts. Cash at end of the reporting period, as shown in the Cash Flow Statement, is reconciled to the related items in the Balance Sheet as follows:				
Cash on hand (Note 2)	7	10	7	10
Cash at bank (Note 2)	1,308	2,339	1,108	2,311
Investments (Note 4)	18,826	16,573	13,500	12,900
	20,141	18,922	14,615	15,221

29	NOTES TO THE CASH FLOW STATEMENT (CONT'D)	Consolidated		State Library of Victoria	
		2007	2006	2007	2006
		\$'000	\$'000	\$'000	\$'000
b) Reconciliation of Net Result for the year to net cash inflow from operating activities					
Net Result for the year	5,660	5,948	3,027	2,918	
Depreciation of equipment	1,882	1,358	1,882	1,358	
Depreciation of buildings	3,868	3,524	3,868	3,524	
Depreciation of collection	1,303	1,302	1,303	1,302	
Assets work-in-progress adjustment	—	—	—	—	
(Profit)/Loss on sale of assets	1	2	1	2	
Donations in kind	(1,135)	(1,494)	(1,135)	(1,494)	
Non-cash appropriation (Depreciation)	(7,556)	2,039	(7,556)	2,039	
Amortisation of deferred expenditure	—	—	—	—	
Repayment of finance lease	6	13	6	13	
Changes in Operating Assets and Liabilities					
Provisions	471	318	471	318	
Debtors	(303)	1,688	(303)	1,786	
Investments – State Library of Victoria Foundation					
– Realised/Unrealised Capital (Gains)/Losses	(1,861)	(1,303)	—	—	
Movement in investments	1,446	—	1,522		
Creditors	(399)	1524	(399)	1,422	
Prepayments	(243)	(120)	(243)	(120)	
Accrued income	—	—	—	—	
Accrued interest	(12)	7	(12)	7	
Accrued expenses	17	(533)	17	(533)	
Finance lease liability	—	(13)	—	(13)	
Prepaid revenue	(79)	(22)	(79)	(22)	
Net Cash Inflow (outflow) from Operating Activities					
	3,066	14,238	2,370	12,507	

c) Non-cash financing and investing activities

Acquisition of collections

During the year the consolidated entity received collections with an aggregate fair value of \$1,135,755 through public donations. These acquisitions are not reflected in the statement of cash flows.

Property, plant and equipment

During the year the consolidated entity acquired property, plant and equipment with an aggregate fair value of \$9,857,171 through payments made by the Department of Premier and Cabinet on behalf of the State Library of Victoria (Redevelopment). These acquisitions are not reflected in the statement of cash flows.

30 FINANCIAL INSTRUMENTS

a) Terms, Conditions and Accounting Policies

The Board's accounting policies, including the terms and conditions of each class of financial asset and financial liability, both recognised and unrecognised at balance date, are as follows:

Recognised Financial Instruments	Notes	Accounting Policies	Terms and Conditions
(i) Financial Assets			
Cash Assets	2	Cash is stated at cost	The effective interest rate earned on cash holdings ranged from 0% to 6.03% paid for amounts over \$100,000.
Other Financial Assets	4	Short-term deposits are stated at the lower of cost and net realisable value.	An effective interest rate of 6.03% was earned.
Receivables	3	Receivables are carried at nominal amounts due less any provision for doubtful debts.	Settlement terms are 30 days.
(ii) Financial Liabilities			
Payables	9	Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Board.	Trade liabilities are normally settled on 30-day terms.

30	FINANCIAL INSTRUMENTS (CONT'D)	Fixed Int.		Fixed Int.		Non-Interest Bearing	Total Carrying Amount as per Balance Sheet
		Fixed Interest Rate	Maturity 1 Yr or Less	Maturity 1 Yr to 5 Yrs	Equities		
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000

b) Interest rate exposures

The Board's exposure to interest rate risks and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised at balance date, are as follows:

(i) 30 June 2007 Consolidated						
Financial Assets						
Cash assets	1,308	–	–	–	7	1,315
Other financial assets	18,826	–	–	9,714	–	28,540
Receivables	–	–	–	–	1,538	1,538
Total Financial Assets	20,134	–	–	9,714	1,545	31,393
Weighted Average Interest Rate						
	6.03%					

Financial Liabilities						
Payables	–	–	–	–	1,969	1,969
Lease liabilities	–	39	68	–	–	107
Total Financial Liabilities	–	39	68	–	1,969	2,076
Weighted Average Interest Rate						
	–	6.5%	6.5%	–	–	–

State Library of Victoria						
Financial Assets						
Cash assets	1,108	–	–	–	7	1,115
Other financial assets	13,500	–	–	–	–	13,500
Receivables	–	–	–	–	1,564	1,564
Total Financial Assets	14,608	–	–	–	1,571	16,179
Weighted Average Interest Rate						
	6.03%	–	–	–	–	

Financial Liabilities						
Payables	–	–	–	–	1,969	1,969
Lease liabilities	–	39	68	–	–	107
Total Financial Liabilities	–	39	68	–	1,969	2,076
Weighted Average Interest Rate						
	–	6.5%	6.5%	–	–	

(ii) 30 June 2006 Consolidated						
Financial Assets						
Cash assets	2,339				10	2,349
Other financial assets	16,573			8,983		25,556
Receivables					1,235	1,235
Total Financial Assets	18,912	–	–	8,983	1,245	29,140
Weighted Average Interest rate						
	5.43%					

Financial Liabilities						
Payables	–	–	–	–	2,368	2,368
Interest-bearing liabilities	–	84	23	–	–	107
Total Financial Liabilities	–	84	23	–	2,368	2,475
Weighted Average Interest rate						
		6.5%	6.5%			

State Library of Victoria						
Financial Assets						
Cash assets	2,311	–	–	–	10	2,321
Other financial assets	12,900	–	–	–	–	12,900
Receivables	–	–	–	–	1,338	1,338
Total Financial Assets	15,211	–	–	–	1,348	16,599
Weighted Average Interest Rate						
	5.43%					

Financial Liabilities						
Payables	–	–	–	–	2,368	2,368
Interest-bearing liabilities	–	84	23	–	–	107
Total Financial Liabilities	–	84	23	–	2,368	2,475
Weighted Average Interest Rate						
		6.5%	6.5%			

				State Library of Victoria	
				2007	2006
				\$'000	\$'000
2007	2006	\$'000	\$'000	\$'000	\$'000
30 FINANCIAL INSTRUMENTS (CONT'D)					
c) Net Fair Values					
The aggregate net fair value of financial assets and financial liabilities, both recognised and unrecognised, at balance date, are as follows:					
(i) Financial Assets					
Cash assets	1,315	2,349	1,115	2,321	
Other financial assets	28,540	25,556	13,500	12,900	
Receivables	1,538	1,235	1,564	1,338	
Total Financial Assets	31,393	29,140	16,179	16,559	
(ii) Financial Liabilities					
Payables	1,969	2,368	1,969	2,368	
Lease liabilities	107	107	107	107	
Total Financial Liabilities	2,076	2,475	2,076	2,475	
The following methods and assumptions are used to determine the net fair values of financial assets and financial liabilities:					
Recognised financial instruments					
Cash and Investments: The carrying amount approximates fair value because of their short-term maturity.					
Receivables and Payables: The carrying amount approximates fair value					
d) Credit Risk Exposures					
The Board's maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is the carrying amount of those assets as indicated in the balance sheet.					
Credit risk in trade receivables is managed in the following ways:					
– Payment terms are 30 days					
– Debt collection policies and procedures.					
31 SUPERANNUATION					
The Board made superannuation contributions for employees as follows:					
State Superannuation Fund	701	715	701	715	
Victorian Superannuation Fund	1,039	954	1,032	948	
Private Superannuation Funds	152	100	152	100	
	1,892	1,769	1,885	1,763	
There are no superannuation contributions outstanding as at 30 June 2007. The Library Board of Victoria has no responsibility for unfunded liabilities associated with any of the above-mentioned superannuation schemes. Employer contributions vary from 8 per cent to 15.5 per cent depending on employee fund membership.					

32 RESPONSIBLE PERSONS	
The Minister for the Library Board of Victoria is the Minister for the Arts Lynne Kosky MP. The Minister for the Arts is remunerated by the State Government of Victoria. The Chief Executive Officer of the Library is Ms Anne-Marie Schwirtlich. The names of Board members who have held office during the year are:	
The Hon. John Cain (President)	
Mr Kevin Quigley (Deputy President)	
Ms Catherine Dale	
Ms Susan Halliday	
Mr Stephen Kerr	
Mr Glenn Mescher	
Ms Patricia O'Donnell	
Ms Robyn Annear (from September 2006)	
Professor Vijoleta Braach-Maksytis (from September 2006)	
Mr Tom Bentley (from October 2006)	
Mr John McLean (September to November 2006)	
No member of the Board has received remuneration or retirement benefits during 2006–07.	

33 STAFFING PROFILE	
Table 1: Number of executive officers classified into 'Ongoing' and 'Special Projects'	
	All Ongoing Special Projects
Class	No. Var No. Var No. Var
EO-1	0 0 0 0 0 0
EO-2	1 0 1 0 0 0
EO-3	3 0 3 0 0 0
Total	4 0 4 0 0 0
Table 2: Breakdown of executive officers into gender for 'Ongoing' and 'Special Projects'	
	Ongoing Special Projects
	Vac- Vac-
Class	Male No. Var No. Var No. Var
EO-1	0 0 0 0 0 0 0 0
EO-2	0 0 1 0 0 0 0 0
EO-3	1 -1 2 1 0 0 0 0
Total	1 -1 3 1 0 0 0 0
Table 3	
Class	2007 2006
Executives with Remuneration over \$100,000	4 4
Add Vacancies	0 0
Executives employed with total remuneration below \$100,000	1 0
Accountable Officer (Secretary)	0 0
Less Separations	-1 0
Total executive numbers at June	4 4
Table 4: Number of Executive Officers for the Department's portfolio entities	
	Vac- Male Female
Portfolio Agencies	No. Var No. Var No. Var
State Library of Victoria	4 0 0 2 -1 3 1
Total	4 0 0 2 -1 3 1
June 2006 – June 2007	
	Ongoing Fixed term & Casual Employees
Employees (Headcount)	Full time (Headcount) Part time (Headcount) FTE FTE
Jun-07	295 262 33 275.1 73.35
Jun-06	298 270 28 276.2 50.59
June 2006 – June 2007	
	Fixed term & Casual Employees
Ongoing Employees	Ongoing Employees
Employees (Headcount) FTE	Employees (Headcount) FTE
Gender	FTE
Male	121 114.6 29.95 120 113.5 21.73
Female	174 160.5 43.4 178 162.7 28.86
Age	
Under 25	35 34.4 25.96 32 30.6 16.17
25-34	77 69.8 13.8 87 79.2 8.4
35-44	123 114.6 12.77 121 112.2 8.71
45-54	52 49 6.77 49 45.8 6.67
55-64	4 3.8 0 6 5.4 0
Over 64	4 3.5 14.05 3 3 10.64
Classification	
VPS 1	2 2 11.49 0 0 14.96
VPS 2	66 58.6 17.86 74 65.9 10.28
VPS 3	109 101.4 24.45 118 109.2 12.55
VPS 4	50 47.3 6.45 37 34.5 4.8
VPS 5	36 34.6 5.1 35 33.4 2
VPS 6	19 19 3 19 19 3
STS	1 1 0 1 1 0
Executives	0 0 4 0 0 4
Other	12 11.2 1 14 13.2 0